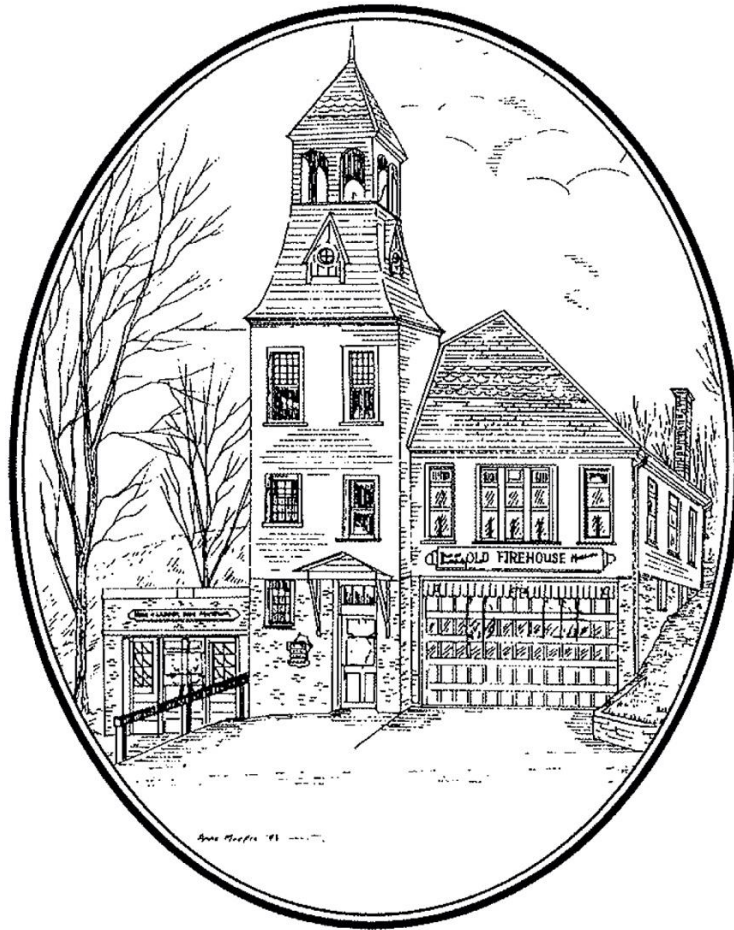


ANNUAL REPORTS
OF THE OFFICERS
FIRE DISTRICT NO. 1
of the town of
SOUTH HADLEY, MASSACHUSETTS



Est.1872

FOR THE FISCAL YEAR ENDING

JUNE 30
2019

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In Memorium

In recognition of years of dedicated service to the citizens of District 1, we honor the following Fire Department retirees who have recently passed away.

Charles E. Allard

36 Years of Service

Call Firefighter	July 13, 1949
Firefighter	April 1, 1954
Deputy Chief	1981
Retired	April 28, 1986



Gordon McClafin, Jr.

28 Years of Service

Call Firefighter	August 27, 1982
Firefighter	July 1, 1987
Retired	February 23, 2011

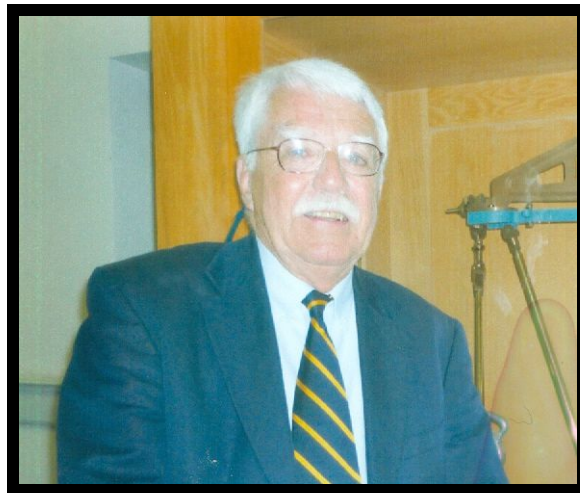


Memoriam



John A. Mikuszewski

The District Officers would like to recognize John A. Mikuszewski for his thirty one years of dedicated service and time as a Water Commissioner of Fire District No.1. Sadly he passed away on November 26, 2018.



David T. Daly

The District Officers would like to recognize David T. Daly for his twenty years of dedicated service and time as a Water Commissioner of Fire District No.1. Sadly he passed away on December 30, 2018.

“David, John and I served on the Board of Water Commissioners for many years together. Seldom did we disagree on an issue. If we did, we would discuss it until a mutual solution, always with the welfare of the district in mind, was reached. David and John were two of the finest people I have ever known. We became more than board members, we were friends.” Bill Schenker

DISTRICT OFFICERS & ADMINISTRATORS

July 1, 2018 – June 30, 2019

PRUDENTIAL COMMITTEE

MICHAEL WOZNIAK, CHAIR (2020)
(resigned May 2019)

BRUCE PERRON, CLERK (2022)

KEVIN TAUGHER, MEMBER (2021)

JOHN WOJCIECHOWSKI, MEMBER (2020)
(appointed June 20, 2019)

MODERATOR

MARK BEAUREGARD 2022

WATER COMMISSIONERS

WILLIAM SCHENKER, CHAIR 2022

JOHN MIKUSZEWSKI (2021)
(deceased November 26, 2018)

EVELYN MIKUSZEWSKI (2019)
(appointed December 6, 2018)

DAVID DALY (2020)
(deceased December 30, 2018)

R. SCOTT WILLIAMS, CLERK (2021)

STEPHANIE WALL, MEMBER (2020)

CLERK/TREASURER

MONICA G. WALTON 2020
(resigned June 2019)

Ira Brezinsky

(appointed Interim Clerk/Treasurer June 2019)

DISTRICT ADMINISTRATION

FIRE CHIEF

ROBERT AUTHIER

WATER SUPERINTENDENT

JEFFREY CYR

Fire District No. 1 Fire Department

South Hadley, MA

July 1, 2018 - June 30, 2019



Prudential Committee

Mike Wozniak

(resigned May 2019)

Kevin Taugher

Bruce Perron

John Wojciechowski

(appointed June 2019)

Fire Chief

Robert Authier

Captains

James Pula

Kurt Schenker

Thomas Stark

Lieutenants

Jason Houle

Scott Walsh



Firefighters

Douglass Baker, Danielle Belliveau, Jess Bishop, Bob Blaney

Jon Carver, Thomas Fusari, Mike Harrowfield

Kevin Lapierre, Mark Mercier, Mitchell Mericer,

Colin Morley, Riley O'Connor, Darren O'Reilly,

Joe Scott, Chase St. Andre, Eric Stratton, Jess Washington

Call Firefighters

Martin Biela, Bob Blasko, Josh Clegg, Ray Colon, Colleen Conlon

Robert Davis, Sammy Matos, Chad Mckenna, Trevor Mckenna,

Justin Pouliot, Mary O'Neill, Julio Ruiz

Kyle Sodano, Al Torrey,

South Hadley Fire District #1

Fire Department Services & Staffing Level

(July 1, 2018 – June, 30 2019)

22 Career personnel that includes:

- 1 Fire Chief
- 3 Captains
- 2 Lieutenants
- 22 Firefighter/Emergency Medical Technicians (EMT)
divided into 4 groups with a minimum of
four personnel on duty 24/7
- 7 Basic Emergency Medical Technicians
- 14 Paramedic Emergency Medical Technicians
- 20 Call personnel (paid on call) firefighters
- All personnel are alerted via pagers and paid per call

Department Services

- Fire Suppression
- Fire Prevention and Code Enforcement
- District No. 1 Advance Life Support Ambulance
Provides first responder emergency medical
service with automatic external defibrillators
(AED) on the ambulances and pumper truck
- Multi-Disciplined Dive Team
- Hazardous Material Response
- Special Rescue
- Rope Rescue
- Ice Rescue
- Rescue Swimmers

BRUCE PERRON, Chair
KEVIN TAUGHER, Clerk
JOHN WOJCIECHOWSKI, Member

Date: March 22, 2020

To the Citizens of Fire District No.1,

The Prudential Committee of Fire District No.1 is pleased to submit our report for the fiscal year ending June 30, 2019.

Fire Department personnel responded to 532 fire-related calls for service. The Department had 36 fires, which included, 12 building fires, 15 cooking fires, 1 chimney fires, 2 passenger vehicle fires, and approximately 4 brush fires.

We responded to requests from South Hadley Fire District No. 2 under our automatic aid agreement. We also responded to Granby, Holyoke, Hadley, Chicopee and Easthampton for fires and other emergencies in their communities under mutual aid agreements.

The Fire Inspection Unit conducted 94 business inspections and 221 smoke/carbon monoxide inspections. This unit also conducts plan reviews, permitting, school inspection and safety, oil burner inspections, tank installations and removals, gas station inspections, certificate of occupancy sign offs, bar inspections and other inspections mandated by Massachusetts General Laws and the Massachusetts Fire Code.

The ambulance services of Fire District No.1 responded to 2,279 medical calls with 1,728 patients transported to various hospitals. We conducted 200 intercepts for our neighboring Fire District and the Town of Granby. In addition, we provided mutual aid ambulance response to Amherst, Hadley, Chicopee, and Granby. We currently have three ambulances with ALS capabilities.

We would like to thank representatives of the Holyoke Medical Center, Dr. Anwar Mansoor, Dr. Melanie Currie and Peter Hall, RN, EMT, both of whom have assisted our ambulance service with their valuable insights and direction.

We thank the Fire Chief, Fire Officers and Firefighters of Fire District No.1 for their professionalism in serving this fine community. We would also like to thank the Commissioners of the Water Department of Fire District No. 1 for their continued support.

Respectfully submitted,

South Hadley Fire District 1 Prudential Committee
Bruce Perron, Chair
Kevin Taugher, Clerk
John Wojciechowski, Member

South Hadley Fire District #1 Ambulance Report

The Ambulance Service for South Hadley Fire District No. 1 is proud to serve the citizens of the District, the Town of South Hadley, and the surrounding communities by providing both Basic Life Support (BLS) and Advanced Life Support (ALS) services to those in need. This past fiscal year, July 1, 2018 – June 30, 2019. We responded to 2,279 calls for assistance, 1,728 of those patients were transported to area facilities and 1,378 of those transports were at the ALS level. We also intercepted other area BLS ambulance services on 200 occasions for ALS assessments. The services we provide include administration of certain medications, use of advanced airway equipment, cardiac monitoring, blood glucose testing, IVs, spinal immobilization, case presentation assessment (vital signs), lift assists, among others. We also provide training to the public through CPR and first aid classes.

Our personnel are qualified and certified to provide emergency care by competency-based training programs required by the Commonwealth of Massachusetts, the highest of which is the EMT-Paramedic Program. Our Medical Control (oversight committee) was provided by Dr. Paul Russo, Dr. Mansoor Anwar, and RN Peter Hall of the Holyoke Medical Center, along with Deborah Clapp and Lisa Herringshaw of the Western MA Office of Emergency Medical Services. We would like to also recognize all of the staff at the surrounding hospitals that we transport our patients to, Holyoke, Bay State, Mercy, and Cooley Dickinson Medical Centers. The EMTs at all levels provide pre-hospital emergency care to those who are acutely ill, injured, have behavioral emergencies, in need of rescue and care for a multitude of other emergencies as an extension of the hospitals' Emergency Rooms.

In an effort to stay abreast of the continuous advancements in emergency medical services and to provide the best pre-hospital care to the public, we must regularly update our equipment and supplies. In recent years, our costs to maintain necessary supplies have increased dramatically. We do our best to maintain quality equipment and services to the taxpayers with minimal increases in our budget through efficient management. We are planning for the future by setting up capital accounts in order to defray the costs of purchasing equipment, and avoid bonding costs where possible. We did take delivery of a 2019 Lifeline Ambulance this past February.

We would like to express our appreciation to the taxpayers and inhabitants of Fire District One for their continued support of our service and for the heartfelt expressions of gratitude we receive. I would like to further extend our appreciation to the staff of Fire District No. 1 for the excellent cooperation and support they provide. Finally, we would like to thank the South Hadley Police Department and their dispatchers, Fire District 2, the Granby Fire Department, and all their respective employees for their positive attitude, support, and dedication.

Respectfully Submitted,
Captain Kurt Schenker
EMS Coordinator, Fire District No. 1

South Hadley Fire District No. 1
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 2019
(Audited)

	Governmental Fund Types			Proprietary Fund Types		Fund Types	Groups	Totals
	General	Special Revenue	Capital Projects	Water Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
<u>ASSETS</u>								
Cash and cash equivalents	1,561,966.29	1,820,979.03	5,758.06	2,743,429.46		1,965,946.20		8,098,079.04
Investments								0.00
Receivables:								
Personal property taxes		4,180.05						4,180.05
Real estate taxes		39,936.94						39,936.94
Deferred taxes		0.00						0.00
Allowance for abatements and exemptions		(51,081.25)						(51,081.25)
Special assessments								0.00
Tax liens		42,964.15						42,964.15
Tax foreclosures		13,783.17						13,783.17
Other excises								0.00
User fees								0.00
Utility liens added to taxes								0.00
Departmental		995,946.08		(1,417.26)				994,528.82
Other receivables								0.00
Due from other governments								0.00
Due to/from other funds								0.00
Prepays								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds				2,258,688.17			1,075,000.00	3,333,688.17
Amounts to be provided - vacation and sick leave								0.00
Total Assets	1,611,749.35	2,816,925.11	5,758.06	5,000,700.37	0.00	1,965,946.20	1,075,000.00	12,476,079.09
<u>LIABILITIES AND FUND EQUITY</u>								
Liabilities:								
Accounts payable								0.00
Warrants payable								0.00
Accrued payroll and withholdings								0.00
Accrued claims payable								0.00
Other liabilities								0.00
Agency Funds								0.00
Deferred revenue:								
Real and personal property taxes		(6,964.26)						(6,964.26)
Deferred taxes								0.00
Prepaid taxes/fees								0.00
Special assessments								0.00
Tax liens		42,964.15						42,964.15
Tax foreclosures		13,783.17						13,783.17
Other excises								0.00
User fees								0.00
Utility liens added to taxes								0.00
Departmental		995,946.08		(1,417.26)				994,528.82
Deposits receivable								0.00
Other receivables								0.00
Due from other governments								0.00
Due to other governments								0.00
Due to/from other funds								0.00
Bonds payable				2,258,688.17			1,075,000.00	3,333,688.17
Notes payable								0.00
Vacation and sick leave liability								0.00
Total Liabilities	49,783.06	995,946.08	0.00	2,257,270.91	0.00	0.00	1,075,000.00	4,378,000.05
Fund Equity:								
Reserved for encumbrances	306,345.38			908,261.40				1,214,606.78
Reserved for expenditures	202,000.00	0.00		818,400.00				1,020,400.00
Reserved for continuing appropriations								0.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	1,053,620.91	1,820,979.03	5,758.06	1,016,768.06		1,965,946.20		5,863,072.26
Unreserved retained earnings								0.00
Investment in capital assets								0.00
Total Fund Equity	1,561,966.29	1,820,979.03	5,758.06	2,743,429.46	0.00	1,965,946.20	0.00	8,098,079.04
Total Liabilities and Fund Equity	1,611,749.35	2,816,925.11	5,758.06	5,000,700.37	0.00	1,965,946.20	1,075,000.00	12,476,079.09

South Hadley Fire District #1
All Departments Revenue Report
From 07/01/2018 to 06/30/2019

001 - GENERAL FUND		
Account	Description	Revenue
001-100-4110-2013	PERS PROP TAX REVENUE 2013	12.48
001-100-4110-2014	PERS PROP TAX REVENUE 2014	11.23
001-100-4110-2016	PERS PROP TAX REVENUE 2016	-12.64
001-100-4110-2017	PERS PROP TAX REVENUE 2017	9.09
001-100-4110-2018	PERS PROP TAX REVENUE 2018	243.01
001-100-4110-2019	PERS PROP TAX REVENUE 2019	44945.74
001-100-4120-2015	REAL ESTATE TAX REVENUE 2015	-400.00
001-100-4120-2016	REAL ESTATE TAX REVENUE 2016	-96.22
001-100-4120-2017	REAL ESTATE TAX REVENUE 2017	5470.49
001-100-4120-2018	REAL ESTATE TAX REVENUE 2018	22147.42
001-100-4120-2019	REAL ESTATE TAX REVENUE 2019	2770684.65
001-100-4142	TAX LIENS REDEEMED	6068.85
001-100-4171	PEN & INT PROPERTY TAXES	6587.57
001-100-4173	PEN & INT TAX LIENS	2307.32
001-100-4180	PAYMENT IN LIEU OF TAXES	5737.34
001-100-4199	FIRE PERMITS	18284.25
001-100-4820	EARNINGS ON INVESTMENTS	114667.78
001-100-4840	MISC. REVENUE	1649.26
001-100-4970	TRANSFERS IN	1188541.00
100 - GENERAL GOVERNMENT Total		4186858.62
001 - GENERAL FUND Total 4186858.62		
150-220-4600	STATE AID FIRE SAFETY EQUIPM	4941.00
220 - FIRE Total		4941.00
150 - FIRE SAFETY GRANT Total		4941.00
254-220-4840	MISC REVENUE FIRE GIFTS	20000.00
220 - FIRE Total		20000.00
254 - MOUNT HOLYOKE COLLEGE GIFTS Total		20000.00
257-231-4200	CHARGES FOR SVCS AMBULANCE	921626.00
257-231-4840	MISC REV AMBULANCE RECEIPTS	57300.00
231 - AMBULANCE Total		978926.00
257 - AMBULANCE RECEIPTS Total		978926.00
258-220-4200	FIREREV-CHARGES FOR SE	7582.00
220 - FIRE Total		7582.00
258 - FIRE REVOLVING Total		7582.00
301-220-4840	MISC REVENUE FIRE TRUCK	1224240.40
220 - FIRE Total		1224240.40
301 - FIRE TRUCK BORROWING Total		1224240.40

001 - GENERAL FUND		
Account	Description	Revenue
601-440-4200	WATER USER CHARGE	2047395.67
601-440-4210	WATER MISC ACCT REC	39348.70
601-440-4220	WATER CELL TOWER	223317.78
601-440-4970	WATER TRANSFER IN	30000.00
440 - WATER Total		2340062.15
601 - WATER ENTERPRISE		2340062.15
800-440-4820	INVESTMENTS INCOME	17216.13
440 - WATER Total		17216.13
800 - WATER		17216.13
801-440-4820	INVESTMENTS INCOME	11103.40
801-440-4970	TRANSFER IN	75000.00
440 - WATER Total		86103.40
801 - WATER TANK		86103.40
802-220-4820	INVESTMENTS INCOME	2068.08
220 - FIRE Total		2068.08
802 - FIRE STABILIZATION		2068.08
803-220-4820	INVESTMENTS INCOME	2660.37
803-220-4970	TRANSFER IN	60000.00
220 - FIRE Total		62660.37
803 - VEHICLE		62660.37
804-231-4820	INVESTMENTS INCOME	4168.60
804-231-4970	TRANSFER IN	75000.00
231 - AMBULANCE Total		79168.60
804 - AMBULANCE		79168.60
808-440-4820	INVESTMENT INCOME	1680.37
808-440-4970	TRANSFER IN	10000.00
440 - WATER Total		11680.37
808 - WATER CRITICAL		11680.37
809-220-4820	INVESTMENT INCOME	8484.60
809-220-4970	TRANSFER IN	50000.00
220 - FIRE Total		58484.60
809 - FIRE OPEB FUND		58484.60
810-440-4820	INVESTMENT INCOME	1262.27
810-440-4970	TRANSFER IN	20000.00
440 - WATER Total		21262.27
810 - WATER OPEB FUND		21262.27
811-440-4820	INVESTMENT INCOME	19745.78
440 - WATER Total		19745.78
811 - NEWTON ST WATER		19745.78
Grand Total		9120999.77

South Hadley Fire District #1
All Departments Expenditure Report
From 07/01/2018 to 06/30/2019

001 - GENERAL FUND						
Account	Description	Carrv Fwd	Orig Bud	Amended	Encumb	Balance
001-122-5100	ADMINISTRATIVE PAYROLL		72286.00			8135.21
001-122-5400-5402	ADMIN - EDUCATION & TRAINING		1000.00			640.00
001-122-5400-5403	ADMIN - PRINTING		5000.00			4788.00
001-122-5400-5404	ADMIN - TELEPHONE EXP		2000.00			277.41
001-122-5400-5405	ADMIN - CONTINGENCIES		2000.00			2000.00
001-122-5400-5406	ADMIN - LEGAL		6000.00			-2322.81
001-122-5400-5407	ADMIN - TRAVEL		1000.00			1000.00
001-122-5400-5408	ADMIN - MISC		1000.00			1000.00
001-122-5400-5409	ADMIN - AUDIT	1750.00	1750.00			3500.00
001-122-5400-5441	ADMIN - OFFICE EXP	63.51	34000.00			6193.83
001-122-5400-5442	BORROWING ISSUE FEE		15000.00			-2364.07
001-122-5400-5443	ELECTIONS EQUIPMENT AND EXPENSES			25000.00		12131.79
	122 - ADMINISTRATIVE Total	1813.51	141036.00	25000.00		34979.36
001-129-5100	PRUDENTIAL COMMITTEE SALARY		5410.00			137.71
001-129-5400	PRUDENTIAL COMMITTEE EXPENSES		500.00			354.05
001-129-5800	PRUDENTIAL COMM CONSULTING	472.50				472.50
001-129-5800-5600	LEGAL FEES UNION NEGOTIATIONS	18125.22	15000.00			11379.82
	129 - PRUDENTIAL COMM Total	18597.72	20910.00			12344.08
001-141-5100	ASSESSORS SALARY		5680.00			775.20
	141 - ASSESSORS Total		5680.00			775.20
001-146-5100	TAX COLLECTOR SALARY		5135.00			2.88
	146 - TAX COLLECTOR Total		5135.00			2.88
001-148-5100	TOWN CLERK SALARY		215.00			5.91
	148 - TOWN CLERK Total		215.00			5.91
001-110-5400-5434	COUNTY RETIREMENT		423208.00			6748.75
001-110-5400-5435	HEALTH AND LIFE INSURANCE		550553.00			25466.23
001-110-5400-5436	MEDICARE		35000.00			4720.08
001-110-5400-5437	GENERAL INSURANCE		100000.00			26026.00
	110 - INSURANCE & EMPLOYEE BENEFITS Total		1108761.00			62961.06
001-122-5800-5808	DISTRICT WEB SITE/IT	1441.80	10000.00			-424.20
001-122-5800-5809	ADMIN COMPUTER/SCAN EQUIP.	164.76				-0.93
001-122-5800-5810	UNFUNDED LIABILITY	70000.00	2500.00			72500.00
001-122-5800-5811	ACTUARY REPORT	4000.00	1000.00			1250.00
	122 - ADMINISTRATIVE Total	75606.56	13500.00			73324.87
001-220-5100-5101	FIRE CHIEF SALARY		102000.00			-0.08
001-220-5100-5102	FIRE DEPARTMENT SALARIES		1067912.00			203187.13
001-220-5100-5103	FIRE DEPARTMENT OT		130000.00			13705.54
001-220-5400-5410	FIRE - UTILITIES		30000.00			4065.82
001-220-5400-5411	FIRE - SUPPLIES		10000.00		150.62	3212.52
001-220-5400-5412	FIRE - UPKEEP AND REPAIRS		12000.00			6476.42
001-220-5400-5413	FIRE - OFFICE EXP		7000.00			2295.49
001-220-5400-5414	FIRE - UNIFORMS		14000.00			964.00
001-220-5400-5415	FIRE - PHYSICALS/NEW HIRE		5000.00			3202.00
001-220-5400-5416	FIRE - GAS & OIL		16000.00			9501.19
001-220-5400-5417	FIRE - RADIO MAINT		5000.00			1400.00
001-220-5400-5420	FIRE - EQUIPMENT		10000.00			-458.80
001-220-5400-5421	FIRE - TRAINING		6000.00			4108.48
001-220-5400-5423	FIRE - RESERVE FUND		20000.00			20000.00
001-220-5400-5424	FIRE PREVENTION		3000.00		51.49	566.48
001-220-5400-5425	CHIEF'S ACCT		2400.00			1354.70
001-220-5400-5426	FIRE FLEET MAINTENANCE		30000.00			3372.28
001-220-5800-5801	AIR COMPRESSOR ACCT	4761.18	3000.00			6241.50
001-220-5800-5802	BUILDING IMPROVEMENT	191078.40	35000.00			65321.86
001-220-5800-5804	MAJOR EQUIPMENT REPAIR	17672.94	10000.00			21619.70
001-220-5800-5809	FIRE GEAR REPLACEMENT	2965.71	10000.00			4189.59
001-220-5800-5812	STATION COMPUTER	2807.69				2807.69
001-220-5800-5813	JAWS OF LIFE	1958.66				1958.66
001-220-5800-5815	ALARM RADIO CONSOLE	5618.45	5000.00			5233.75
001-220-5800-5817	SCBA BOTTLE REPLACE	26131.61	10000.00			33868.79
001-220-5800-5832	RADIO MAINT	140.75				140.75
001-220-5800-5841	ADA DESIGN	20000.00				20000.00
001-220-5800-5851	2108 FIRE TRUCK	65568.26				47437.88
	220 - FIRE Total	338703.65	1543312.00		202.11	482965.65

South Hadley Fire District #1
All Departments Expenditure Report (continued)
From 07/01/2018 to 06/30/2019

001 - GENERAL FUND							
Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Balance
001-231-5100-5105	AMBULANCE - SALARY		407056.00			419758.00	-12702.00
001-231-5100-5106	AMBULANCE - OT		135000.00			106946.42	28053.58
001-231-5100-5107	AMBULANCE - STIPENDS		127200.00			121060.00	6140.00
001-231-5400-5424	AMBULANCE - FUEL		11000.00			8637.30	2362.70
001-231-5400-5425	AMBULANCE - UPKEEP & REPAIR		16000.00			14291.30	1708.70
001-231-5400-5426	AMBULANCE - MEDICAL SUPPLIES	2392.78	55000.00		537.77	54227.80	2627.21
001-231-5400-5427	AMBULANCE - LICENSES & FEES		18000.00			10396.87	7603.13
001-231-5400-5428	AMBULANCE - OUTSIDE SERVICES		44000.00			36604.73	7395.27
001-231-5400-5429	AMBULANCE - TRAINING		20000.00			14520.88	5479.12
001-231-5400-5430	AMBULANCE - OFFICE		7000.00			5538.07	1461.93
001-231-5400-5432	AMBULANCE - COMPUTER EQUIPMENT		3500.00			5075.00	-1575.00
001-231-5400-5433	AMBULANCE - MISC		500.00			25.00	475.00
001-231-5800-5805	AMBULANCE COMPUTER EQUIPMENT	5725.24	3000.00				8725.24
001-231-5800-5807	NEW AMBULANCE ACCT			266285.00		266285.00	
001-231-5800-5808	AMBULANCE INFUSION PUMPS	15000.00					15000.00
231 - AMBULANCE Total		23118.02	847256.00	266285.00	537.77	1063366.37	72754.88
001-700-5400-5438	DEBT PRINCIPAL		120000.00			120000.00	
700 - DEBT PRINCIPAL Total			120000.00			120000.00	
001-710-5400-5439	DEBT INTEREST		42000.00			44161.25	-2161.25
710 - DEBT INTEREST Total			42000.00			44161.25	-2161.25
001-900-5964	TRANSFER OUT					185000.00	-185000.00
900 - TRANSFERS OUT Total						185000.00	-185000.00
001 - GENERAL FUND Total		457839.46	3847805.00	291285.00	739.88	4043236.94	552952.64
150-220-5100	SALARIES FIRE SAFETY EQUIPMENT					1108.91	-1108.91
150-220-5400	EXPENSES FIRE SAFETY EQUIPME	5289.85		4941.00		2796.00	7434.85
220 - FIRE Total		5289.85		4941.00		3904.91	6325.94
150 - FIRE SAFETY GRANT Total		5289.85		4941.00		3904.91	6325.94
257-231-5964	TRANSFER OUT					922256.00	-922256.00
231 - AMBULANCE Total						922256.00	-922256.00
257 - AMBULANCE RECEIPTS Total						922256.00	-922256.00
258-220-5100	FIRE REV - WAGES					7842.44	-7842.44
220 - FIRE Total						7842.44	-7842.44
258 - FIRE REVOLVING Total						7842.44	-7842.44
301-220-5400	EXPENSES FIRE BORROWING					1227307.34	-1227307.34
220 - FIRE Total						1227307.34	-1227307.34
301 - FIRE TRUCK BORROWING Total						1227307.34	-1227307.34
601-440-5100-5103	WATER OT		75000.00			23944.55	51055.45
601-440-5100-5105	WATER SALARIES & WAGES		550647.00			513880.04	36766.96
601-440-5100-5107	WATER TREASURERS SALARY		16271.00			16912.44	-641.44
601-440-5400-5407	WATER - TRAVEL		3000.00				3000.00
601-440-5400-5408	WATER - MISC	572.47	45000.00			39279.60	6292.87
601-440-5400-5409	WATER - AUDIT	1750.00	1750.00				3500.00
601-440-5400-5423	WATER - RESERVE FUND		10000.00				10000.00
601-440-5400-5434	WATER - COUNTY RETIREMENT		141823.00			138819.75	3003.25
601-440-5400-5435	WATER - HEALTH DENTAL LIFE		260000.00			201878.66	58121.34
601-440-5400-5444	WATER - OFFICE		42000.00			31247.56	10752.44
601-440-5400-5445	WATER - COMMUNICATION		12000.00			5024.99	6975.01
601-440-5400-5446	WATER - INSURANCE		40000.00			39884.00	116.00
601-440-5400-5447	WATER - MATERIALS		80000.00			52091.49	27908.51
601-440-5400-5448	WATER - VEHICLE EXP		26000.00			21380.43	4619.57
601-440-5400-5449	WATER - HEAT & LIGHT EXP		17000.00			11555.96	5444.04
601-440-5400-5450	WATER - PURCHASE OF WATER		730000.00			710359.00	19641.00
601-440-5400-5451	WATER - PURIFICATION EXP		62000.00			32555.86	29444.14
601-440-5400-5452	WATER - CORROSION		40000.00			19666.00	20334.00
601-440-5400-5453	WATER - COMPENSATION ACCT		5000.00				5000.00
601-440-5400-5454	WATER - BOND & ISSUANCE FEE		679.00			678.69	0.31
601-440-5800-5818	COMPUTER EQUIPMENT & SOFTWARE	11362.72				750.00	10612.72
601-440-5800-5819	GATE HOUSE ACCT	337.41					337.41
601-440-5800-5820	MAPS WATER SYSTEM	4349.23					4349.23
601-440-5800-5821	METER REPLACEMENT	145.88	20000.00			11327.09	8818.79
601-440-5800-5822	REPLACEMENT & INSTALLATION OF NEW M	123547.23	70000.00			45880.92	147666.31
601-440-5800-5823	SHOP REPAIR & IMPROVEMENTS	12642.96				9550.00	3092.96
601-440-5800-5824	COMPUTER METER READING EQUIP	10117.51	30000.00			33600.00	6517.51
601-440-5800-5825	WATER TANK UPKEEP & REPAIR	24778.30				4882.41	19895.89
601-440-5800-5826	WATER MAIN LEAK DETECTION	1837.00	4000.00			4847.00	990.00
601-440-5800-5827	SCADA SYSTEM EQUIP & MAINT	9761.55				2139.83	7621.72
601-440-5800-5828	LEAPING WELL WATERSHED ACCT	4994.18	2000.00			6100.00	894.18
601-440-5800-5830	WATER TANK PAINTING	8794.17					8794.17
601-440-5800-5850	NEWTON ST WATER MAIN IMPROV	1058191.42				369520.91	688670.51
601-440-5964	WATER - TRANSFER OUT					105000.00	-105000.00
440 - WATER Total		1273182.03	2284170.00			2452757.18	1104594.85
601-700-5400-5462	LUDLOW FACILITY PRINCIPAL		55935.00			55934.17	0.83
601-700-5400-5465	MVRA NEWTON ST PRINCIPAL		203800.00			203800.00	
700 - DEBT PRINCIPAL Total			259735.00			259734.17	0.83
601-710-5400-5463	LUDLOW FACILITY INTEREST		9050.00			9049.10	0.90
710 - DEBT INTEREST Total			9050.00			9049.10	0.90
601 - WATER ENTERPRISE Total		1273182.03	2552955.00			2721540.45	1104596.58
800-440-5964	TRANSFER OUT					30000.00	-30000.00
440 - WATER Total						30000.00	-30000.00
800 - WATER STABILIZATION Total						30000.00	-30000.00
804-231-5964	TRANSFER OUT					266285.00	-266285.00
231 - AMBULANCE Total						266285.00	-266285.00
804 - AMBULANCE STABILIZATION Total						266285.00	-266285.00
Grand Total		\$1,736,311.34	\$6,400,760.00	\$296,226.00	\$739.88	9222373.08	-789815.62

South Hadley Fire District #1

Special Revenue Funds for the year ended June 30, 2019

	Fund Balances
	June 30, 2019
Special Revenue:	
Fire Revolving	\$ 1,374
Ambulance Reserve	1,789,529
Ambulance Gift	265
Fire Grant	6,326
Fire Trailer Grant	2,018
Fire Gifts	1,467
Student Awareness	
Mt. Holyoke College Gifts	20,000
	<u>\$ 1,820,979</u>

Trust Funds for the year ended June 30, 2019

	Fund Balances
	June 30, 2019
Trust Funds:	
Water Stabilization	\$ 678,220
Water Tank Stabilization	455,593
Water Critical Infrastructure Stabilization	68,944
Fire Stabilization	84,816
Fire Vehicle Stabilization	109,265
Ambulance Stabilization	3,286
Medical Fund	114,500
Insurance Fund	51,370
Fire OPEB	348,121
Water OPEB	51,829
	<u>\$ 1,965,946</u>

South Hadley Fire District #1

Prudential Committee FY2020 Approved Budget

<u>Wages</u>		<u>Ambulance Operating Expenses</u>	
Fire Department Wages	1,277,963	Fuel	11,000
Ambulance Wages	709,373	Upkeep and Repair	18,000
Administrative & Elected Official Wages	90,000	Medical Supplies	60,000
Total Wages	\$ 2,077,336	Licenses and Fees	20,000
<u>Fire Department Operating Expense</u>		Outside Services	44,000
Utilities	30,000	Training	25,000
Supplies	10,500	Office Expenses	5,000
Upkeep and Repairs	12,000	Computer Equipment	3,500
Office Expense	7,000	Miscellaneous	500
Uniforms	14,000	Total Ambulance Expenses	\$ 187,000
New Hire Account	5,000	<u>Additional Appropriations</u>	
Gas and Oil	16,000	Air Compressor Account	3,000
Radio Maintenance	6,000	Building Improvement Account	35,000
Equipment	10,000	Major Equipment Repair	5,000
Training	6,000	Fire Gear Replacement	10,000
Fire Prevention	3,000	Alarm Radio Console	5,000
Chief's Account	2,400	Fire Truck Principle	120,000
Insurance	85,000	Fire Truck Interest	40,350
Fire Fleet Maintenance	35,000	New Fire Vehicle	40,000
Total Fire Department	\$ 241,900	Hampshire County Retirement	452,383
<u>Administration Operating Expense</u>		District Health, Dental, Life	550,553
Prudential Committee Expenses	500	Fire Vehicle Stabilization	60,000
Education & Training	1,000	Ambulance Computer Account	3,000
Printing	5,000	Ambulance Stabilization Account	85,000
Telephone	2,000	OPEB Fund	125,000
Contingencies	2,000	SCBA	5,000
Legal	6,000	Web Site & IT	15,000
Legal Union Negotiations	15,000	Total Capital Expenses	\$ 1,554,286
Travel	1,000	Total FY2020 Budget	
Miscellaneous	1,000	\$ 4,205,022	
Audit Expenses	3,500	<u>Source of Funds</u>	
Office Expense	34,000	Appropriations	2,888,649
Payroll Taxes/Medicare	35,000	Transfer from Ambulance Reserve Fund	1,114,373
Actuary report	1,500	Transfer from Free Cash	202,000
Reserve Acct.	20,000	Total Funding	\$ 4,205,022
Election Equipment and Expense	10,000		
Data Re-entry Deductable	7,000		
Total Administration	\$ 144,500		

Board of Water Commissioners FY2020 Approved Budget

<u>Wages</u>		<u>Capital Projects</u>	
	\$625,647	Water Tank Stabilization	65,000
<u>Maintenance & Operations</u>		New Backhoe Account	110,000
Office Expenses	43,000	Meter Replacement Account	10,000
Communication Expenses	12,000	Water Main Leak Detection Account	5,000
Insurance Expenses	41,000	Leaping Wells Watershed Acct.	3,000
Materials	80,000	OPEB Trust Acct.	30,000
Vehicle Expenses	26,000	Critical Infrastructure Stabilization	10,000
Heat & Light Expenses	17,000	Total Capital Projects	\$233,000
Water Purchase	730,000	Total FY2020 Budget	
Water Purification Expenses	62,000	\$2,673,396	
Miscellaneous Expenses	45,000	<u>Source of Funds</u>	
Corrosion Control	40,000	Water Receipts	1,854,996
Total Maintenance Expenses	\$1,096,000	Available Surplus	818,400
<u>Other Expenses</u>		Total Funding	\$2,673,396
Retirement	151,600		
Health & Life Insurance	260,000		
Treasurer's Salary	16,271		
Reserve Fund	10,000		
Travel	3,000		
Amortization of Debt - Ludlow Facility	57,064		
Interest on Debt - Ludlow Facility	7,920		
Amortization of Debt - Newton St.	203,800		
Compensation Account	5,000		
Audit Expense	3,500		
Bond Fee and Issuance Fee	594		
Total Other Expenses	\$718,749		

Fire District No.1 Water Department

South Hadley, MA

July 1, 2018 – June 30, 2019

Board of Water Commissioners

William L. Schenker
Chair

David T. Daly
Clerk
(deceased December 30, 2018)

John A Mikuszewski
Assoc. Member
(deceased November 26, 2018)

Evelyn Mikuszewski
Assoc. Member
(appointed 12/6/18-4/24/20)

Stephanie Wall
Assoc. Member
(elected April 24, 2019)

R. Scott William
Clerk
(elected April 24, 2019)

Superintendent

Jeffrey A. Cyr

Maintenance Staff

Ron Motyka
Scott Levreault
Jeff Levreault
Brad Couture
Sam Bernash

Office Staff

Jennifer Fernandes
Kari Scytkowski



REPORT OF THE **Board of Water Commissioners**

The Board of Water Commissioners of South Hadley Fire District No.1 respectfully submits the following annual report.

Within the past year, our crew has repaired ten water main breaks and eleven service leaks throughout the Distribution system. Our annual leak detection survey performed by Prowler Water revealed the majority of the service leaks. In addition to the repair work, seven new services have been connected to the distribution system.

We continue to update our water mains with our replacement program. Water main replacements are prioritized by leak history, pipe type and the annual street paving list provided by the Department of Public Works. This collaboration results in reduced costs and extending pavement integrity. This program will continue as funding and time permit.

Within our water main replacement program, a 900 ft. section of 10" cast iron pipe was replaced with 10" PVC on Gaylord St. The funding for this project was included in a Mass Works grant the town of South Hadley received. We also replaced 1600 ft. of 6" main with 8" PVC on Susan Ave. and Cote Blvd. All service connections and hydrants on both streets were replaced as well. The new mains will provide reliability and improved fire protection.

We would like recognize and thank Ronald Motyka for his twenty-two years of dedicated service to the District. Ron retired on May 17, 2019 and we wish him well during his retirement years.

We feel strongly that the Water Department – Fire District No.1 operates very efficiently by providing the ratepayers with what they expect from a municipal department at the lowest possible cost. We would also like to extend our thanks to the Fire Department, Police Department, Fire District No. 2 and the Town Departments' for their cooperation.

Please take a moment to view our website with historical and frequently updated information about our Department at the following address www.shdistrict1.org.

Respectfully submitted,

William L. Schenker, Chairman
Scott Williams, Clerk
Stephanie Wall, Assoc. member

**South Hadley Fire District #1
REPORT OF THE BOARD OF WATER COMMISSIONERS**

**REPORT OF THE WATER TANK CELL ACCOUNT
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER TANK CELL ACCOUNT

Starting balance 7/1/18	0.00
Collected F/Y 18/19	<u>223,317.78</u>
TOTAL	\$223,317.78

**REPORT OF THE WATER TANK STABILIZATION FUND
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER TANK STABILIZATION

Starting balance 7/1/18	444,489.93
Interest Earned F/Y 18/19	<u>11,103.40</u>
TOTAL	\$455,593.33

**REPORT OF THE WATER STABILIZATION FUND
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER STABILIZATION FUND

Starting balance 7/1/18	661,003.54
Interest Earned F/Y 18/19	<u>17,216.13</u>
TOTAL	\$678,219.67

**REPORT OF THE WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND

Starting balance 7/1/18	67,264.03
Interest Earned F/Y 18/19	<u>1,680.37</u>
TOTAL	\$68,944.40

**REPORT OF THE OPEB FUND (OTHER POST-EMPLOYMENT BENEFITS)
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER OPEB FUND

Starting Balance 7/1/18	50,567.19
Interest Earned F/Y 18/19	<u>1,262.27</u>
TOTAL	51,829.46

**REPORT OF THE NEWTON STREET WATER MAIN REPLACEMENT FUND
Fiscal Year July 1, 2018 thru June 30, 2019**

WATER NEWTON ST. WATER REPLACEMENT FUND

Starting Balance (including interest) 7/1/18	1,076,392.63
Interest Earned F/Y 18/19	<u>19,745.78</u>
TOTAL	1,096,138.41

REPORT OF THE BOARD OF WATER COMMISSIONERS
SUMMARY OF EXPENSES
 Fiscal Year July 1, 2018 thru June 30, 2019

Appropriations F/Y 18/19	
Salary Account.....	625,647.00
Maintenance & Operations	1,094,000.00
Other Expenses	707,308.00
Stabilization Fund	0.00
Capital Expenses (New Appropriation)*	231,000.00
TOTAL FISCAL YEAR APPROPRIATION	\$ 2,657,955.00

OTHER AVAILABLE FUNDS	
Capital Account Balances prior yr. (FY 18).....	1,270,859.56
Stabilization Fund	691,003.54
Interest Earned Stabilization Fund	17,216.13
Water Tank Stabilization Fund.....	369,489.93
Interest Earned Water Tank Stabilization Fund.....	11,103.40
Critical Infrastructure Stabilization.....	57,264.03
Interest Earned Infrastructure Stabilization.....	1,680.37
TOTAL AMOUNT OF AVAILABLE FUNDS.....	\$ 2,418,616.96

	INTEREST				
	TOTAL BUDGET	EARNED	TRANSFERRED	EXPENDED	UNEXPENDED
	7/1/18 thru 6/30/19	7/1/18 thru 6/30/19	7/1/18 thru 6/30/19	7/1/18 thru 6/30/19	7/1/18 thru 6/30/19
SALARY ACCOUNT	625,647.00	0.00	0.00	537,824.59	87,822.41
	<u>625,647.00</u>	<u>0.00</u>	<u>0.00</u>	<u>537,824.59</u>	<u>87,822.41</u>
MAINTENANCE & OPERATIONS					
Office Expenses	42,000.00	0.00	572.47	31,820.03	10,752.44
Communication Expense	12,000.00	0.00	0.00	5,024.99	6,975.01
Insurance Expense	40,000.00	0.00	0.00	39,884.00	116.00
Material Expense	80,000.00	0.00	0.00	52,091.49	27,908.51
Vehicle Expense	26,000.00	0.00	0.00	21,380.43	4,619.57
Heat & Light Expense	17,000.00	0.00	0.00	11,555.96	5,444.04
Water Purchase	730,000.00	0.00	0.00	710,359.00	19,641.00
Water Purification & Pumping	62,000.00	0.00	0.00	32,555.86	29,444.14
Miscellaneous Expense	45,000.00	0.00	0.00	38,707.13	6,292.87
Corrosion Control	40,000.00	0.00	0.00	19,666.00	20,334.00
TOTAL MAINTENANCE & OPERATIONS	<u>1,094,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>963,044.89</u>	<u>131,527.58</u>
OTHER EXPENSES					
Retirement	141,823.00	0.00	0.00	138,819.75	3,003.25
Health, Dental & Life Insurance	260,000.00	0.00	0.00	201,878.66	58,121.34
Treasurer's Salary	16,271.00	0.00	0.00	16,912.44	-641.44
Reserve Fund	10,000.00	0.00	0.00	0.00	10,000.00
Travel	3,000.00	0.00	0.00	0.00	3,000.00
Amortization of Debt - Ludlow Facility	55,935.00	0.00	0.00	55,934.17	0.83
Interest on Debt - Ludlow Facility	9,050.00	0.00	0.00	9,049.10	0.90
Amortization of Debt - Newton Street	203,800.00	0.00	0.00	203,800.00	0.00
Audit Expenses	1,750.00	0.00	1,750.00	0.00	3,500.00
Compensation Account	5,000.00	0.00	0.00	0.00	5,000.00
Bond Fee & Issuance Fee	679.00	0.00	0.00	678.69	0.31
TOTAL OTHER EXPENSES	<u>707,308.00</u>	<u>0.00</u>	<u>1,750.00</u>	<u>627,072.81</u>	<u>81,985.19</u>
CASH ACCOUNTS					
Stabilization Fund	691,003.54	17,216.13	-30,000.00	0.00	678,219.67
Water Tank Stabilization Fund	369,489.93	11,103.40	75,000.00	0.00	455,593.33
Critical Infrastructure Stabilization	57,264.03	1,680.37	10,000.00	0.00	68,944.40
OPEB Fund (Other post-employment benefits)	30,567.19	1,262.27	20,000.00	0.00	51,829.46
Newton Street Water Main	1,076,392.63	19,745.78	0.00	0.00	1,096,138.41
TOTAL CASH ACCOUNTS	<u>2,224,717.32</u>	<u>51,007.95</u>	<u>75,000.00</u>	<u>0.00</u>	<u>2,350,725.27</u>
CAPITAL EXPENSES (with new appropriation)					
Computer Equip. & Software	11,362.72	0.00	0.00	750.00	10,612.72
Gate House Account	337.41	0.00	0.00	0.00	337.41
Maps Water System	4,349.23	0.00	0.00	0.00	4,349.23
Meter Replacement Account	20,145.88	0.00	0.00	11,327.09	8,818.79
Replacement & Installation of New Mains	193,547.23	0.00	0.00	45,880.92	147,666.31
Shop Repair & Improvements Account	12,642.96	0.00	0.00	9,550.00	3,092.96
Computer Meter Reading Equipment Acct.	40,117.51	0.00	0.00	33,600.00	6,517.51
Water Tank Upkeep and Repair Account	24,778.30	0.00	0.00	4,882.41	19,895.89
Water Main Leak Detection	5,837.00	0.00	0.00	4,847.00	990.00
SCADA System Equip. & Maintenance Acct.	9,761.55	0.00	0.00	2,139.83	7,621.72
Leaping Well Watershed Account	6,994.18	0.00	0.00	6,100.00	894.18
Water Tank Painting Account	8,794.17	0.00	0.00	0.00	8,794.17
Newton St. Water Main Improvement Acct.	1,058,191.42	0.00	0.00	369,520.91	688,670.51
TOTAL CAPITAL EXPENSES	<u>1,396,859.56</u>	<u>0.00</u>	<u>0.00</u>	<u>488,598.16</u>	<u>908,261.40</u>
GRAND TOTALS	<u>2,552,955.00</u>	<u>51,007.95</u>	<u>76,750.00</u>	<u>2,616,540.45</u>	<u>1,209,596.58</u>

South Hadley Fire District #1
TABLE OF WATER CONSUMPTION

For information on consumption for years prior to what is listed, please refer to previous annual reports

Year	Yearly Consumption (Gallons)	Average Daily Consumption (Gallons)	Largest Day Consumption (Gallons)
1980	819,232,000	2,244,471	6/24/1980 3,860,000
1981	761,526,000	2,086,372	5/26/1981 3,410,000
1982	815,469,000	2,234,161	5/17/1982 4,360,000
1983	859,875,000	2,355,000	6/23/1983 4,090,000
1984	839,128,000	2,298,000	6/21/1984 3,890,000
1985	797,165,000	2,184,000	5/7/1985 4,310,000
1986	841,036,000	2,304,000	7/23/1986 3,960,000
1987	839,382,000	2,299,000	7/23/1987 4,190,000
1988	839,675,000	2,304,000	7/13/1988 3,960,000
1989 (Restrictions)	756,648,000	2,073,000	7/25/1989 3,403,000
1990	748,026,000	2,049,000	6/19/1990 4,043,000
1991	735,913,000	2,016,000	7/22/1991 4,368,000
1992 (Wet Summer)	645,372,000	1,768,000	6/11/1992 3,789,000
1993	553,075,000	1,515,000	7/18/1993 3,371,000
1994	596,323,000	1,633,000	6/15/1994 2,913,000
1995	570,306,000	1,562,000	6/20/1995 2,602,000
1996	548,800,000	1,500,000	8/20/1996 2,178,000
1997	557,171,000	1,526,000	7/11/1997 3,078,000
1998	559,538,000	1,533,000	9/15/1998 2,647,000
1999	550,808,000	1,509,000	6/25/1999 2,841,650
2000 (Wet Summer)	481,153,000	1,318,000	7/3/2000 2,217,000
2001	517,782,000	1,418,000	8/3/2001 2,561,000
2002	499,116,000	1,300,000	7/15/2002 2,462,000
2003	472,432,000	1,290,000	7/6/2003 2,459,000
2004	501,717,000	1,370,000	10/21/2004 2,337,000
2005	497,855,000	1,360,000	7/15/2005 2,684,000
2006	476,768,000	1,306,000	8/14/2006 2,908,000
2007	490,019,000	1,343,000	6/27/2007 2,305,000
2008	444,705,000	1,208,000	6/9/2008 1,915,000
2009	433,600,000	1,188,000	7/20/2009 1,862,000
2010	452,000,000	1,238,000	7/7/2010 2,929,000
2011	411,913,000	1,130,000	7/25/2011 2,546,000
2012	425,274,000	1,170,000	7/12/2012 2,630,000
2013	399,193,000	1,094,000	7/21/2013 2,390,000
2014	382,592,000	1,048,000	6/28/2014 2,001,000
2015	400,041,000	1,096,000	8/9/2015 1,984,000
2016	411,553,000	1,128,000	6/25/2016 2,235,000
2017	370,727,000	1,002,000	9/28/2017 2,132,000
2018	366,128,000	1,003,000	7/8/2018 2,163,000
2019	380,235,000	1,042,000	8/14/2019 2,172,000

**WATER DEPARTMENT – FIRE DISTRICT NO. 1
RULES AND REGULATIONS**

The Water Department defines a “family unit” as being a separate and independent living quarter provided with a kitchen and toilet facility. The Water Department charges a minimum quarterly charge for each “family unit”. The Water Department defines a “commercial unit” as any non “family unit”. The minimum charges are set by the Board of Water Commissioners.

In addition, a water system improvement fee in the amount of \$2000.00 is assessed for each new “family unit” and each new “commercial unit”. It is the responsibility of the property owner to notify the Water Department when a “family unit” or “commercial unit” has been added to the owner’s property. Failure to comply with this regulation will result in the assessment of the water system improvement fee and minimum charges in arrears.

Water bills are rendered quarterly on the first of the month succeeding quarterly periods charged for, and bills are due when rendered. A late payment notice will be sent to the delinquent account 30 days after the billing date of the initial bill, notifying that water service may be terminated if payment is not made within 45 days from the billing date of the initial bill. A service charge of \$50.00 will be made before water will be turned on.

Failure of owner or consumer to receive a bill does not relieve them from obligation of payment, nor from consequences of its non-payment.

The owner of property supplied will be charged for all water furnished on the premises during his ownership. When ownership changes, the name and address of the new owner should be given to the water office, at once, so that bills may be properly rendered.

When a meter fails to register the consumption, the quantity shall be estimated and the charge based on its registration for a corresponding prior quarter or period. All water passing through a meter will be charged for whether used or wasted.

Your receipted bill will be mailed to you if requested. Water bills may also be paid at the Peoples Savings Bank located on Newton Street and at Berkshire Bank on Lamb Street. When a check received as payment is denied or returned by any Bank an additional fee will be charged to the customer.

House Service connections from the street line to the meter are the property of the owner, and must be maintained by the owner. New Water services from the main to the property line will be installed from April 1st through December 1st of each year.

No actual or potential cross-connection shall be maintained between the public water system of the Water Department, Fire District No. 1, South Hadley, MA (the “Department”), the water of which is used for internal domestic purposes, and a private water distribution system of any other source, well or otherwise, also used for internal domestic purposes, if said private water source is not approved by the Massachusetts Department of Environmental Protection (DEP) as being of safe and sanitary quality. The use of a private water source not approved by the DEP within an internal domestic plumbing system when that internal domestic plumbing system is also served by the public water source of the Department constitutes a potential cross-connection. If an actual or potential cross-connection exists, the Department requires that one of the sources, either the Department’s public supply or the private source, be severed and capped from the common plumbing system.

The water meter is the property of the Water Department. The property owner must keep meter on his premises easily accessible for reading and servicing at all times. The Water Department reserves the right to read, inspect or service the meter at any time.

Anyone falsifying a meter reading or tampering with meter will be prosecuted. Permission must be obtained for any enclosure of meters and must be to our specifications.

All persons having boilers on their premises not fitted with check valves or other safety devices or not supplied through tanks are notified that neither the District, nor the Water Commissioners of the Fire District, nor their agents or servants will be responsible for damages resulting from shutting off the water.

The Board of Water Commissioners, their Agents, or the Fire District reserves the right at all times to shut off water temporarily, without notice, for repairs, extensions, alterations, or other necessary work connected with the system; and for non-payment of bills, or for neglect or refusal to comply with the rules and regulations of the Board.

Water is our most precious resource. Therefore, in the interest of conserving water, any and all new home, commercial and industrial construction and the addition of or alteration of any existing plumbing and/or sanitary fixtures to any existing structure must utilize water conserving fixtures, devices, facilities and outlets approved by this Department.

The Board of Water Commissioners may, when it deems appropriate, and must, when directed by its supplier of water or a governmental agency having authority over water usage, restrict water use by all customers or by class or type of user.

BOARD OF WATER COMMISSIONERS
WATER DEPARTMENT–FIRE DISTRICT NO. 1

**SOUTH HADLEY LIONS CLUB'S
TWENTY FIRST ANNUAL**

**MYRON W. RYDER
MEMORIAL FISHING DERBY**

MAY, 2019

LEAPING WELLS RESERVIOR



South Hadley Fire District #1
Fiscal Year 2019 Wages & Stipends
From 07/01/2018 to 06/30/2019

Fire Department	Position	Regular Wages	OT/Monthly Callback	Detail	Longevity	Stipends	Holiday	Total
Robert Authier *	Fire Chief	103,401.08	-	-	-	500.00	467.00	\$ 104,368.08
James Pula *	Captain/EMT-P	71,788.08	33,971.34	493.05	1,000.00	7,700.00	3,615.70	\$ 118,568.17
Kurt Schenker	Captain/EMT-I/Amb. D	77,274.26	6,212.53	-	800.00	5,300.00	3,615.70	\$ 93,202.49
Thomas Stark	Captain/EMT-P	71,788.08	9,901.82	-	400.00	7,700.00	3,615.70	\$ 93,405.60
Jason Houle	Lieutenant/EMT-P	66,699.36	14,024.62	-	200.00	7,700.00	3,359.40	\$ 91,983.38
Scott Walsh	Lieutenant/EMT-P	61,635.84	20,821.68	798.00	600.00	7,700.00	3,156.80	\$ 94,712.32
Douglass Baker	Firefighter/EMT-P	57,417.36	6,040.84	-	-	7,700.00	2,891.90	\$ 74,050.10
Danielle Belliveau	Firefighter/EMT-P	53,896.08	11,854.51	1,520.00	-	7,700.00	2,747.80	\$ 77,718.39
Jessica Bishop	Firefighter/EMT-P	49,769.58	8,173.11	798.00	-	6,500.00	2,538.20	\$ 67,778.89
Robert Blaney	Firefighter/EMT-B	57,417.36	8,015.09	760.00	200.00	2,900.00	2,629.00	\$ 71,921.45
Jonathan Carver	Firefighter/EMT-P	52,190.46	3,785.24	-	-	7,700.00	2,682.30	\$ 66,358.00
Thomas Fusari	Firefighter/EMT-P	57,154.46	6,584.98	-	200.00	7,700.00	2,366.10	\$ 74,005.54
Michael Harrowfield	Firefighter/EMT-P	49,659.54	9,655.65	-	-	6,500.00	2,538.20	\$ 68,353.39
Kevin Lapierre	Firefighter/EMT-B	46,569.60	4,794.55	342.00	-	2,900.00	2,359.50	\$ 56,965.65
Mark Mercier	Firefighter/EMT-B	52,590.72	12,038.28	-	-	2,900.00	2,648.80	\$ 70,177.80
Mitchell Mercier	Firefighter/EMT-B	52,590.72	7,803.44	-	-	2,900.00	2,648.80	\$ 65,942.96
Morley, Collin	Firefighter/EMT-B	28,803.92	3,103.31	380.00	-	-	1,610.40	\$ 33,897.63
Riley O'Connor *	Firefighter/EMT-B	49,389.66	9,400.72	190.00	-	9,560.00	2,603.70	\$ 71,144.08
Darren O'Reilly	Firefighter/EMT-B	44,352.00	7,501.16	684.00	-	900.00	2,079.00	\$ 55,516.16
Gene Os *	Firefighter/EMT-P	20,874.26	1,903.17	-	100.00	6,500.00	788.70	\$ 30,166.13
Joseph Scott	Firefighter/EMT-P	57,417.36	15,142.82	-	200.00	7,700.00	2,891.90	\$ 83,352.08
Chase St. Andre	Firefighter/EMT-P	57,417.36	5,117.97	190.00	-	7,700.00	1,314.50	\$ 71,739.83
Eric Stratton	Firefighter/EMT-P	57,417.36	9,685.75	190.00	-	7,700.00	2,891.90	\$ 77,885.01
Jessica Washington	Firefighter/EMT-B	2,888.38	273.56	-	-	-	-	\$ 3,161.94

* Vacation buyback included in regular wages

Total Fulltime Firefighter/EMT Wages \$ 1,716,375.07

Martin Biela	Call FF/EMT-B	1,918.00	240.00	152.00	-	125.00	-	\$ 2,435.00
Robert Blasko	Call FF/EMT-B	3,440.00	-	-	-	125.00	-	\$ 3,565.00
Joshua Clegg	Call FF/EMT-B	1,248.00	-	-	-	125.00	-	\$ 1,373.00
Raymond Omar Colon	Call FF/EMT-B	1,424.00	-	190.00	-	125.00	-	\$ 1,739.00
Colleen Conlon	Call FF/EMT-B	2,304.00	-	-	-	125.00	-	\$ 2,429.00
Robert Davis	Call FF/EMT-B	6,592.00	9,230.00	-	-	125.00	-	\$ 15,947.00
Thomas Lukasik	Call FF/EMT-B	96.00	-	-	-	125.00	-	\$ 221.00
Sammy Matos-Medina	Call FF/EMT-B	574.00	60.00	-	-	-	-	\$ 634.00
Chad McKenna	Call FF/EMT-B	504.00	-	-	-	-	-	\$ 504.00
Trevor McKenna	Call FF/EMT-B	1,488.00	-	-	-	125.00	-	\$ 1,613.00
Collin Morley	Call FF/EMT-B	464.00	-	-	-	125.00	-	\$ 589.00
Mary O'Neill	Call FF/EMT-B	4,416.00	3,012.00	152.00	-	125.00	-	\$ 7,705.00
Michael O'Neill	Call FF/EMT-B	-	-	-	-	125.00	-	\$ 125.00
Justin Pouliot	Call FF/EMT-B	1,456.00	30.00	-	-	125.00	-	\$ 1,611.00
Julio Ruiz	Call FF/EMT-B	1,064.00	30.00	-	-	-	-	\$ 1,094.00
Kyle Sodano	Call FF/EMT-B	1,920.00	-	-	-	125.00	-	\$ 2,045.00
Alan Torrey	Call FF/EMT-B	1,000.00	465.00	-	-	125.00	-	\$ 1,590.00
Jessica Washington	Call FF/EMT-B	1,940.00	-	-	-	125.00	-	\$ 2,065.00

Total Call Firefighter/EMT Wages \$ 47,284.00

Total Fire Department Wages \$ 1,763,659.07

South Hadley Fire District #1
Fiscal Year 2019 Wages & Stipends
 From 07/01/2018 to 06/30/2019

Water Department	Position	Regular Wages	Overtime	Longevity	Stipends	Total
Jeffrey Cyr	Superintendent	92,230.32	-	600.00	500.00	\$ 93,330.32
Samuel Bernash	Operator	42,081.36	1,847.06	-	200.00	\$ 44,128.42
Brad Couture	Operator	62,171.20	5,245.71	-	200.00	\$ 67,616.91
Jeffrey Levreault	Foreman	71,371.60	6,808.68	200.00	200.00	\$ 78,580.28
Scott Levreault	Operator	62,171.20	6,276.94	400.00	200.00	\$ 69,048.14
Ronald Motyka **	Backflow Coordinat	66,953.60	3,766.16	600.00	200.00	\$ 71,519.76
Jennifer Fernandes	Office Manager	62,292.36	-	400.00	250.00	\$ 62,942.36
Kari Scytowski	Office Clerk	47,902.40	-	-	250.00	\$ 48,152.40

** Vacation/sicktime buy back included in regular wages

Total Water Department Wages \$ 535,318.59

District Treasurer/Clerk

Monica Walton	Clerk/Treasurer	63,831.09	-	333.33	1,200.00	\$ 65,364.42
Ira Brezinsky	Interim Clerk/Treas	3,817.77				\$ 3,817.77
Kari Scytowski	Assisant Treasurer	6,843.20	6,237.84	-	-	\$ 13,081.04

Total Clerk/Treasurer Wages \$ 82,263.23

Town Officials

Deborah Baldini	Collector/Treasurer	320.76	-	-	-	\$ 320.76
Donna Whiteley	Collector/Treasurer	5,132.12				\$ 5,132.12
Melissa Couture	Associate Assessor	4,501.52	-	-	-	\$ 4,501.52
Evelyn Masson	Board of Assessors	403.28	-	-	-	\$ 403.28
Carlene Hamlin	Town Clerk	209.09	-	-	-	\$ 209.09

Total Town Admin Wages \$ 10,566.77

Elections

Shirley Burdzy	Election Worker	97.50	-	-	-	\$ 97.50
Christine Curtis	Warden	568.00	-	-	-	\$ 568.00
Shirley Danasko	Election Worker	210.00	-	-	-	\$ 210.00
Rose Marie Hamel	Election Worker	210.00	-	-	-	\$ 210.00
Lois L'Esperance	Election Worker	210.00	-	-	-	\$ 210.00
Monica Lindberg	Election Worker	210.00	-	-	-	\$ 210.00
Manuel Mendes	Election Worker	210.00	-	-	-	\$ 210.00
Adette Scytowski	Election Worker	97.50	-	-	-	\$ 97.50
Linda Sigda	Election Worker	127.50	-	-	-	\$ 127.50
Susan Stratton	Election Clerk	352.50	-	-	-	\$ 352.50
Joan Tomaszewski	Election Worker	127.50	-	-	-	\$ 127.50
Christine Walton	Election Worker	112.50	-	-	-	\$ 112.50

Total Election Staff Wages \$ 2,533.00

Moderator

Mark Beauregard	Moderator	271.99	-	-	-	\$ 271.99
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Prudential Committee

Kevin Taugher	Chairman	1,819.40	-	-	-	\$ 1,819.40
Bruce Perron	Clerk	1,690.44	-	-	-	\$ 1,690.44
Michael Wozniak	Clerk	1,490.46	-	-	-	\$ 1,490.46

Water Commissioners

David Daly	Member	750.00	-	-	-	\$ 750.00
John Mikuszewski	Member	625.00	-	-	-	\$ 625.00
Evelyn Mikuszewski	Member	150.00	-	-	-	\$ 150.00
William Schenker	Chair	1,500.00	-	-	-	\$ 1,500.00
Stephanie Wall	Member	375.00	-	-	-	\$ 375.00
R. Scott Williams	Clerk	375.00	-	-	-	\$ 375.00

Total Elected Officials Stipends \$ 9,047.29

TOTAL FY19 DISTRICT WAGES \$ 2,403,387.95

FIRE DISTRICT NO. 1
144 NEWTON STREET
SOUTH HADLEY, MASSACHUSETTS 01075

DOING OF SPECIAL MEETING
February 13, 2019

FIRE DISTRICT NO. 1

Pursuant to the foregoing Warrant, the inhabitants of Fire District No. 1, South Hadley, Massachusetts, met at the hour and place designated.

Meeting was digitally voice recorded.

It took 12 district voters 4 minutes to discuss and vote on the following articles during the Special meeting held at the Fire Department Headquarters, 144 Newton St., South Hadley, MA on Wednesday, February 13, 2019 at 6:15pm.

ARTICLE 1.-Transfer from Ambulance Stabilization for New Ambulance

Motion was made by Bruce Perron, amended by Kevin Taugher and seconded by Michael Wozniak.

VOTED: Yes- 12, No-0, Motion passes AS AMENDED

The District voted to appropriate the sum of \$265,000.00 for the New Ambulance Account and to meet said appropriation, transfer the sum of \$265,000.00 from the Ambulance Stabilization Account or to take any other action relative thereto.

Kevin Taugher made a motion to AMEND ARTICLE 1 and appropriate an additional amount of \$1,285.00 for a total of \$266,285.00 for the New Ambulance Account and to meet said appropriations, transfer the sum of \$266,285.00 from the Ambulance Stabilization Account or to take any other action relative thereto.

Questions and comments:

Jeff Cyr asked if this would empty the Ambulance Stabilization account.

Kevin Taugher told Jeff it would not and there would be a remaining \$1,560.30 in the account

ARTICLE 2.-Transfer from Free Cash for Elections Equipment and Expenses


Motion was made by Bruce Perron and seconded by Kevin Taugher.

VOTED: Yes- 12, No-0, Motion passes

The District voted to appropriate the sum of \$25,000.00 for the Elections Equipment and Expense Account, and to meet said appropriation, transfer the sum of \$25,000.00 from Free Cash or to take any other action relative thereto.

Adjournment: a motion was made by Mark Beauregard and seconded by Kevin Taugher. Motion to adjourn passed unanimously. Meeting adjourned at 6:19 pm.

A TRUE COPY ATTEST:


Monica G. Walton, District Clerk

**FIRE DISTRICT NO.1
144 NEWTON STREET
SOUTH HADLEY, MASS 01075**

DOING OF ANNUAL MEETING
APRIL 24, 2019

MINUTES OF THE FIRE DISTRICT NO. 1 ANNUAL MEETING

Pursuant to the foregoing Warrant the inhabitants of Fire District No. 1, South Hadley, Massachusetts, met at the hour and place designated.

It took 20 voters 33 minutes to discuss and vote on the 40 articles on the warrant during the Annual Meeting on Wednesday, April 24, 2019 at the Town Hall Auditorium, 116 Main Street.

The following is the action taken on the articles:

Article 1. Voted unanimously to accept the Prudential Committee Report found on Pages 3 thru 9 in the annual report dated for Fiscal Year ending June 30, 2018.

Article 2. Voted unanimously to accept the Water Commissioner's Report as found on pages 19 thru 26 of the Annual District Report for the fiscal year ending June 30, 2018.

Article 3. Voted unanimously to accept the Treasurer's Report as found on Pages 10 thru 17 in the annual report dated June 30, 2018.

Article 4. Voted unanimously to fix the salary and compensation of the following elected officers of the Fire District No. 1 for the Fiscal Year beginning July 1, 2018 as provided by Massachusetts General Laws, Chapter 41, Section 108, as amended: Moderator, Prudential Committee Members, Clerk/Treasurer, Water Commissioners as follows:

Moderator \$271.99 per year

Prudential Committee:

Chair \$1,625.96 per year

Clerk \$1,883.88 per year

Member \$1,625.96 per year

Clerk/Treasurer \$66,283.11 per year, \$1,200.00 a year for car allowance and \$200.00 Longevity

Water Commissioners:

Chair \$1,500.00 per year

Clerk \$1,500.00 per year

Member \$1,500.00 per year

Article 5. Voted unanimously to raise and appropriate the sum of \$2,077,336.00 for the Salary Accounts as outlined in the Prudential Committee's budget and to meet said appropriation, raise \$1,367,993.00 and transfer from Ambulance Reserve Fund \$709,373.00

Article 6. Voted unanimously to raise and appropriate the sum of \$241,900.00 for the Fire Operating Expense Account as outlined in the Prudential Committee's budget.

Article 7. Voted unanimously to raise and appropriate the sum of \$144,500.00 for the Administration Operating Expense Account as outlined in the Prudential Committee Budget.

Article 8. Voted unanimously to appropriate the sum of \$187,000.00 for the Ambulance Operating Expense Account as outlined in the Prudential Committee Budget and to meet said appropriation, transfer the sum of \$187,000.00 from the Ambulance Reserve Fund.

Article 9. Voted unanimously to raise and appropriate the sum of \$3,000.00 for the Air Compressor Account.

Article 10. Voted unanimously to raise and appropriate the sum of \$ 35,000.00 for the Building Improvements and Preventative Maintenance Account to the Fire Station Building at 144 Newton Street.

Article 11. Voted unanimously to raise and appropriate the sum of \$ 5,000.00 for the Fire Department Major Equipment Repair Account.

Article 12. Voted unanimously to raise and appropriate the sum of \$10,000.00 for the Fire Gear Replacement Account.

Article 13. Voted unanimously to raise and appropriate the sum of \$5,000.00 for the Alarm Radio Console Account.

Article 14. Voted unanimously to raise and appropriate the sum of \$120,000.00 for the New Fire Truck Principle Account.

Article 15. Voted unanimously to raise and appropriate the sum of \$40,350.00 for the New Fire Truck Interest Account.

Article 16. Voted unanimously to raise and appropriate the sum of \$40,000.00 for the new Fire Vehicle Account.

Article 17. Voted unanimously to raise and appropriate the sum of \$452,383.00 for the Fire Retirement Account to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System.

Article 18. Voted unanimously to raise and appropriate the sum of \$550,553.00 (75%) for the Fire Department Health, Dental and Life Insurance Account and to meet said appropriations: Raise \$348,553.00 and transfer from free cash \$202,000.00

QUESTION: Ed Wall-Does this include money for the 2 new elected Water Commissioner

ANSWER: Monica Walton-This is for fire only

QUESTION: Ed Wall-will there be another article for water

Answer: Monica Walton-yes

Article 19. Voted unanimously to raise and appropriate the sum of \$60,000.00 for the Fire Vehicle Stabilization Account.

Article 20. Voted unanimously to appropriate the sum of \$3,000.00 for the Ambulance Computer and to meet said appropriation, transfer the sum of \$3,000.00 from the Ambulance Reserve Fund.

Article 21. Voted unanimously to appropriate the sum of \$85,000.00 for the Ambulance Stabilization Account and to meet said appropriation, transfer the sum of \$85,000.00 from the Ambulance Reserve Fund.

Article 22. Voted unanimously to raise and appropriate the sum of \$125,000.00 for the Fire Department OPEB fund and to meet said appropriation, raise \$35,000.00 and transfer the sum of \$90,000.00 from the Ambulance Reserve Fund.

Article 23. Voted unanimously to raise and appropriate the sum of \$5,000.00 for the Fire Department SCBA Account.

Article 24. Voted unanimously to raise and appropriate the sum of \$15,000.00 for the Web site and IT development Account.

Article 25. Voted unanimously to authorize the District Clerk/Treasurer, with the approval of the majority of the Prudential Committee, to make legal and prudent investments of the District's funds all pursuant of the terms, conditions and restrictions of Massachusetts General Laws Chapter 167.

Article 26. Voted unanimously to authorize the District Treasurer with the approval of the Prudential Committee, to borrow money from time to time in anticipation of revenue for the financial year beginning July 1, 2019 and July 1, 2020. In accordance with the provisions of General Laws, Chapter 44, section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws Chapter 44, Section 17.

Article 27. Voted unanimously to allow the Prudential Committee to sell surplus equipment or material.

Article 28. Voted unanimously to authorize the Prudential Committee to apply for, accept and expend any state or federal grants.

Article 29. Voted unanimously to appropriate the sum of \$ 1,824,996.00 to defray the operating cost of the Water Department and to meet said appropriation and to meet said appropriation raise from its Water Receipts,

- \$ 625,647.00 for Wages & Salaries, with a \$.25 raise
- 1,094,000.00 for the Maintenance & Operations
- 16,271.00 for the Treasurer Salary, 25% share
- 10,000.00 for the Reserve Fund
- 57,064.00 for the Amortization of Debt
- 3,000.00 for the Travel Expense
- 3,500.00 for the Audit Expense
- 7,920.00 for the Interest on Debt

5,000.00 for the Compensation Account
594.00 for the Loan Fees
\$1,824,996.00 Total from Water Receipts

Article 30. Voted unanimously to appropriate the sum of \$ 260,000.00 (75%) for the District Health, Dental & Life Insurance Account and to meet said appropriation transfer the sum of \$260,000.00 from the Water Available Surplus

QUESTION: Ed Wall-does this include money for the 2 newly elected officials

ANSWER: Jeff Cyr- rates are given by Monica every year. Answer to the question is yes.

QUESTION: Ed Wall-the money for this is coming from water receipts

ANSWER: Jeff-the money for this article is coming from water available surplus

QUESTION: Ed Wall-are the water commissioner in control of this budget

ANSWER: Jeff Cyr-yes

QUESTION: Ed Wall-were the water commissioners consulted on the new Health, Dental, life ins policy that Prudential Committee passed? Were they allowed to vote on it?

ANSWER: Bill Schenker-They were aware of it but they were not consulted or able to vote on it.

Article 31. Voted unanimously to appropriate the sum of \$151,600.00 for the Retirement Account and to meet said appropriation, transfer the sum of \$151,600.00 from the Water Available Surplus.

Article 32. Voted unanimously to appropriate the sum of \$65,000.00 for the Water Tank Stabilization Fund and to meet said appropriation, transfer the sum of \$65,000.00 from the Water Available Surplus.

Article 33. Voted unanimously to appropriate the sum of \$10,000.00 for the Meter Replacement Account and to meet said appropriation, transfer the sum of \$10,000.00 from the Water Available Surplus.

Article 34. Voted unanimously to appropriate the sum of \$110,000.00 for the New Backhoe Account and to meet said appropriation, transfer the sum of \$110,000.00 from the Water Available Surplus.

Article 35. Voted unanimously to appropriate the sum of \$5,000.00 for the Water Main Leak Detection Account and meet said appropriation transfer the sum of \$5,000.00 from the Water Available Surplus.

Article 36. Voted unanimously to appropriate the sum of \$30,000.00 for the Water OPEB Account and to meet said appropriation, transfer the sum of \$30,000.00 from the Water receipts.

Article 37. Voted unanimously to appropriate the sum of \$3,000.00 for the Leaping Wells Watershed Account said appropriation, transfer the sum of \$3,000.00 from the Water Available Surplus.

Article 38. Voted unanimously to appropriate the sum of \$203,800.00 for the Newton St Amortization and to meet said appropriation, transfer the sum of \$203,800.00 from the Water available surplus.

Article 39. Voted unanimously to appropriate the sum of \$10,000.00 for the Critical Infrastructure Stabilization fund and to meet said appropriation, transfer the sum of \$10,000.00 from the Water available surplus.

Article 40. Voted against. A hand vote was taken by the moderator.

Yes 8, No 10 Moderator and Clerk/Treasurer abstained.

To see if the District will vote to amend Section 7 of its By-Laws, by deleting any reference of "Clerk/Treasurer" as an elected official and changing the heading prior to Section 8 to "duties of elected and appointed officers" and by deleting the language in Section 10, in its entirety and inserting new language in Section 10 as follows:

"The Clerk/Treasurer of the District shall be an appointed position and said position or any vacancy therein shall be filled by a majority vote of the Prudential Committee. The method of public advertising for said position and the compensation, benefits and term of hire for said "Clerk/Treasurer shall be determined and set by a majority vote of the Prudential Committee."

This By-Law shall become effective upon the termination of the term of the current Clerk/Treasurer or if the position of the current Clerk/Treasurer is vacated before term expires.

QUESTIONS: Bruce Perron-Shouldn't the Water Commissioners have a part in deciding who will be appointed.

Water Commissioner's agreed with Bruce

Moderator made the decision to vote on the article as written and suggested to make changes at the next annual meeting

A motion was made by Kevin Taugher and seconded by Bruce Perron that the meeting be adjourned at 7:03 pm.

I certify that the foregoing is a true copy of the Annual Meeting and a true record of the doings at said meeting.

Monica G. Walton, District Clerk

BY-LAWS

FIRE DISTRICT NO. 1

OF THE TOWN OF
SOUTH HADLEY, MASSACHUSETTS

HISTORY OF CHANGES TO BY-LAWS

Revised vote April 25, 2005	Printed Annual Report dated June 30, 1989
Revised vote April 24, 2006	Printed Annual Report dated June 30, 2006
Revised vote April 28, 2008	Printed Annual Report dated June 30, 2009
Revised vote April 25, 2011	Printed Annual Report dated June 30, 2010
Revised vote May 4, 2015	Printed Annual Report dated June 30, 2015
Revised vote April 24, 2017	Printed Annual Report dated June 30, 2017
Revised vote April 30, 2018	Printed Annual Report dated June 30, 2018

FIRE DISTRICT NO. 1

BY-LAWS

ELECTIONS

SECTION 1. The annual district election shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the annual district election shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters.

SECTION 2. The Prudential Committee shall appoint at least four (4) election officers (who should, as nearly as possible, equally represent the leading political parties) consisting of a Warden, Clerk and two or more ballot clerks and they shall be compensated for their duties.

SECTION 3. The Clerk of the District shall prepare the ballot, also specimen ballots, and post the letter in at least five conspicuous places within the limits of the District, before noon of the Monday preceding the annual election.

SECTION 4. Names of candidates for any office shall be placed on the ballot by petition of the Clerk of the District, accompanied by an acceptance by the candidate, and shall be signed by not less than ten registered voters of the District and filed with the Clerk of the District before five o'clock in the afternoon of the seventh Monday preceding the annual election.

SECTION 5. All articles to be inserted in the warrant for the annual district meeting shall be placed in the hands of the Clerk of the District thirty-five days before the annual district meeting.

SECTION 6. The provisions of the general election laws, relative to Fire District elections, shall apply to the annual and special elections of the District.

ELECTED OFFICERS

SECTION 7. The elected officers of the District shall consist of a Clerk/ Treasurer, Moderator, a Prudential Committee of three members and a Board of Water Commissioners of three members. The Moderator is to be elected annually by ballot, and after being duly sworn in, shall hold office for one year. The Clerk/ Treasurer shall be elected for a term of three years. The Prudential Committee members and the Board of Water Commission members shall be elected, one each year to serve for a term of three years on their respective Boards.

DUTIES OF ELECTED DISTRICT OFFICERS

SECTION 8. Clerk/Treasurer. The Clerk shall keep a correct record of all meetings of the District; shall furnish blanks for the nomination of District officers; shall prepare the official ballots; shall issue the warrant for the annual meeting, and shall call all meetings (after notice) as provided for in the General Laws of the Commonwealth. The Clerk shall be the custodian of all records pertaining to the office.

SECTION 9. Clerk/Treasurer. The Treasurer shall receive all monies accruing to the District and deposit same promptly in a Bank or Trust Company; disburse all money required to pay bills contracted by the District after such bills have been approved and a warrant issued by the Prudential Committee or by the Board of Water Commissioners as the case may be; pay without a warrant, interest or principal due on notes or bonds issued by the District; keep a correct record of all receipts and disbursements in a cashbook and make a report showing all the receipts and disbursements for the year and the financial condition of the District

SECTION 10. In case of a vacancy occurring in the office of the Clerk/Treasurer, the Prudential Committee and Board of Water Commissioners shall elect by Ballot a suitable person to fill such vacancy and the person so appointed shall serve until the next annual or special district meeting.

SECTION 11. Moderator. The Moderator shall preside at all annual and special District meetings and shall have the powers of the Moderator of the Town Meeting. In case of a vacancy occurring in the office of the Moderator, the clerk/Treasurer shall serve as Moderator until the next election.

SECTION 12. The Prudential Committee shall consist of three members elected in the manner herein before described. The Prudential Committee shall:

- a. meet for organization not later than the fourth week after the annual meeting, and shall then elect by ballot from their number, a Chairman and Clerk, each of whom shall serve one year or until their successors are chosen.
- b. meet at least once a month, and two members shall constitute a quorum for the transaction of business.
- c. have the custody of the property of the District and keep the same in good condition at all times.
- d. approve and have the custody of the bonds of the Treasurer of the District and the collector of the Water Department.
- e. issue warrants to the District Clerk/Treasurer signed by a majority of them for the payment

of bills when due and which are contracted by the District, at which time the Clerk/Treasurer shall draw from the amounts deposited in its depository Bank or Trust Company, an amount equal to discharge the bills as set out in the warrant.

- f. employ an expert auditor to examine the account of the officers of the District and such examination shall be made at least every other year or earlier at the discretion of the Prudential Board.
- g. cause to be printed for distribution to the inhabitants of the District their annual report, such report shall be ready for distribution at least one week before the annual meeting of the District, and deposited in locations near where warrants are posted and notice of this fact be published in a newspaper of local circulation.
- h. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the District. In the event of the Chairman's absence the Clerk shall preside.
- i. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the District at the expiration of his/her term.

SECTION 13. If a vacancy of one or more members shall occur on the Prudential Committee, the remaining members of the Board shall meet jointly with the Board of Water Commissioners and elect by ballot a person or persons to such office who shall hold such office until the next annual election.

SECTION 14. The Board of Water Commissioners shall consist of three members who shall be elected in the manner herein before described. The Board of Water Commissioners shall:

- a. As soon as possible after the annual District meeting the Board of Water Commissioners shall meet for organization and elect by ballot from their members a Chairman an Associate Member and a Clerk.
- b. All bills are to be approved by the Board or a majority of them and warrants are to be issued to the Treasurer of the District for payment of same.
- c. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the entire water system. In the event of the Chairman's absence the Clerk shall preside.
- d. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the Department at the expiration of his/her term of office.
- e. If a vacancy of one or more members shall occur on the Board of Water Commissioner, the remaining Board Members shall meet jointly with the Prudential Board and elect by BALLOT a person or persons to such office who shall hold said office until the next annual election.

SECTION 15. Superintendent. The Superintendent shall serve at the pleasure of the Commissioners unless they vote to provide the Superintendent with other than at-will status by approving a written employment contract.

SECTION 16. Assistant Superintendent. The Assistant Superintendent shall perform such work as the commissioners and Superintendent designate.

FIRE DEPARTMENT

SECTION 17. The Fire Department shall consist of a Fire Chief and Officers (Collectively referred to as the "Command Staff") and a sufficient number of firefighting privates and call firefighters to adequately protect the District.

FIRE CHIEF

SECTION 18. The Fire Chief shall have sole and entire command over the fire department and over all members of the department, and have charge of all apparatus belonging to the same, and direct all measures the Chief may deem proper for the extinguishing of fires and operation of the ambulance service. The Fire Chief shall have all authority and responsibility pursuant to the provisions of MGL Chapter 48 Section 42A.

SECTION 19. Appointment of the Fire Chief shall be subject to the following conditions: The Prudential Committee shall appoint the Fire Chief. The Fire Chief shall serve at the pleasure of the Prudential Committee unless they vote to provide the Fire Chief with other than at-will status by approving a written employment contract. All such appointments shall be based upon a test that will be given by an independent testing service selected by the Prudential Committee.

Minimum requirements for current department members taking any examination for appointment are as follows:

Officer- 5 years permanent firefighter service with Fire District Number 1

Chief – 5 years permanent firefighter service with Fire District Number 1 and currently serving as a fire department officer. Notwithstanding the foregoing, if no more than one of the above officers applies for the position of Fire Chief, then, and in that event, any permanent firefighting private with a least ten years' experience with the department may sit for the Fire Chief's examination.

- a. Notwithstanding the above, any firefighter may sit for any examination to gain experience.

- b. The results of the written and oral examinations shall be the sole basis upon which the Fire Chief's appointment shall be made. The Prudential Committee shall appoint the testing service's highest passing grade and most qualified applicant for Chief.
- c. The Prudential Committee, only by UNANIMOUS vote, may reject the testing service's recommended appointee and select another candidate; provided, however, that the Prudential Committee shall specify in writing the reasons for rejection of the testing service's recommended appointee and such written document shall be retained by the Treasurer as a permanent record of the District.
- d. The initial and all future promotion lists will be valid for three years from the date of the examination.
- e. At the time of the first vacancy after the expiration of the most recent promotion list, a new test will be given. The results will be used to fill the vacancy and create a new promotion list.
- f. Notwithstanding anything in the foregoing, the Prudential Committee may appoint a duly qualified Fire Chief who is not a current member of the Department, provided said non-member applicant is duly qualified by said testing service.

COMMAND STAFF

SECTION 20. The Command staff shall perform such duties as the Chief may direct and in the absence of the Chief, unless otherwise designated by Chief, the most senior command staff Officer next in rank shall act as chief. In the case of the absence of all Officers, the first senior firefighter shall act as Chief.

PERMANENT FIREFIGHTERS

SECTION 21. Permanent firefighters shall perform such duties as the Fire Chief shall direct.

ON CALL FIREFIGHTERS

SECTION 22. To be eligible to be an on call firefighter, applicants must be not less than eighteen (18) years of age, a citizen of the United States and of good moral character and properly qualified and shall perform such duties as the Fire Chief and Officers shall direct and be subject to the rules and regulations prescribed by the Command Staff.

LONGEVITY

SECTION 23. Longevity compensation will be paid to each employee of the District working at least twenty-five hours per week during the full calendar year including the District Clerk /Treasurer, but not including other elected District Officials or the Tax Collector and the Assessors. The sum of two hundred dollars (\$200.00) shall be paid annually upon completion of ten years of continuous full time employment; plus an additional two hundred dollars (\$200.00) annually for each additional five (5) years of continuous full time employment to the maximum of one thousand dollars (\$1000.00).

CHANGES, ALTERATIONS OR AMENDMENTS

These By Laws will take effect when approved by the Attorney General, may be changed, altered or Amended only at a regular annual meeting of the District.

End

CHANGE: SECTION 12:f MAY 4, 2015
CHANGE: SECTION 18 APRIL 24, 2017