

PRUDENTIAL COMMITTEE FIRE DISTRICT #1
144 Newton Street
South Hadley, MA 01075

Prudential Committee Meeting Notes

Date: 3/1/18

Location: Fire District Headquarters, 144 Newton Street

This session is being recorded

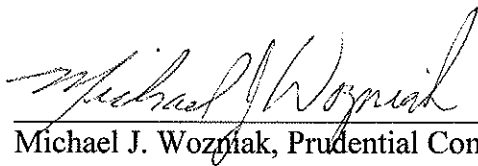
Call to Order: 6:30:p.m.

Prudential Committee Members Present: Kevin Taugher, Chairman
Michael Wozniak, Clerk
Bruce Perron, Member

Guest: David Eisenthal - Unibank

- Call to order
- Signing of warrants authorizing payroll and expense payments.
- Motion made by Michael Wozniak, seconded by Bruce Perron, to approve the 2/22/18 regular meeting notes as amended. Unanimous Affirmative Vote.
- David Eisenthal from Unibank provided the Prudential Board with a hybrid option for financing the new fire truck. The general consensus from the Board was the concern about short-term interest rates. The general feeling was that it was less risky to lock into a rate of 3.65% for a general obligation bond which would include annual financial disclosure costs. Dave is to work with Monica to develop a schedule for the issuance of the bond. Dave is to have updated cost projections ready for the regular PC meeting to be held on March 21st.
- There was a general discussion regarding the Tighe & Bond floor project. Chief Authier provided a "Request for Quotation" document and a copy of Addendum No. 1 to the bidding documents. There will be a mandatory pre-bid meeting held at the fire station on March 2nd at 10:00 a.m. Bid proposals are due by 3/9/18 at 3:00 p.m. The Chief is to provide an updated project schedule for the March 21st PC meeting.
- Kevin provided copies of the draft MOU from Mt. Holyoke College. Highlights of the MOU include the statement that the college will make an annual payment of \$20,000 to FD1 in the spring of each year, for a period of 10 years toward the purchase of the new fire truck. Additionally, it states that the college has the right to terminate the MOU if any property tax law, or other municipal, state or federal tax law is enacted or changed that would adversely affect the tax obligation of the college. The District will also collaborate with the college to develop a joint announcement and celebration of this agreement. Kevin is to follow up with Shannon Gurek from the college regarding the timing of the formal MOU agreement.

- Kevin provided the Board with an article relating to the opioid epidemic. The Chief is to provide a report that outlines the District's cost related to dealing with this epidemic. The Massachusetts Opioid Litigation Attorneys want to have all cities, towns and districts join in a Massachusetts Tort litigation with the goal of recovering costs from drug manufacturers and distributors associated with this crisis.
- Monica provided the Board with an update on aligning the District election with the Town election. We are not able to use the Town's tabulating machines because Carlene stated that these machines are very sophisticated and would require the knowledge of the Town Clerk to operate these machines. Monica stated that we will use our current ballot box for the April 30th election and have District 2's ballot box as a back-up. It was agreed that the District election will be held at the high school the same time and date as the Town election starting in 2019 if approved by District voters. Both Districts will set up their voting operations in the cafeteria. Once the bylaw changes are approved by both Districts, Monica and Barbara will develop a letter that will be submitted to Mike Sullivan and Carlene Hamlin outlining the procedures for the election. Once the bylaw changes are approved by both Districts, Monica will work with Barbara to investigate purchasing one or two tabulating machines that would be used for both District elections. Monica would like to have a brief meeting on April 5th to sign the warrants for the annual election and District meeting on April 30th.
- There was a general discussion about how much people leaving the department should be paid. Monica is to work with the Chief to determine where the firefighter leaving is in the duty cycle in order to determine how much he should be paid based on hours earned.
- Motion made by Bruce Perron, seconded by Mike Wozniak to adjourn. Unanimous Affirmative Vote.
- Meeting adjourned at 7:21 p.m.



Michael J. Wozniak, Prudential Committee Clerk, FD1