

Fire District #1 Prudential Committee

Open Session October 17, 2013

Call to order @6pm

Members present- Kevin Taugher, Ray Miner & Greg Sheehan

1. Signing of the warrants

2. Approval of the meeting minutes

- GS- motion to approve the open meeting minutes for the 9/26/2013 meeting as presented
RM- 2nd
Unanimous Affirmative
- GS- motion to approve the open meeting minutes for the 10/3/2013 meeting as presented
RM- 2nd
Unanimous Affirmative
- GS- motion to approve the executive session minutes from 09/26/2013 as presented
RM-2nd
Unanimous Affirmative
- GS- motion to approve the executive session minutes from 10/3/2013 as presented
RM- 2nd
Unanimous Affirmative

3. District Clerk Update

- KT – had requested an agenda for Prudential Board discussion in regards to a special act for district elections.
- Monica Walton had stated that there had been no discussions between her and the Town Clerk as to the duties of the Town Clerk to the districts. Carlene Hamlin, the South Hadley Town Clerk explained that she was requesting payment for services provided are paid directly to her because they were done after hours outside the scope of normal business hours. Carlene went on to say that going forward she will have dialogue with the district clerk about the anticipated expense for her services so that they can budget a number.
- KT- asked that we have an idea of what exactly the town clerk was going to do and for what compensation.

- GS- motion to issue a check for \$250 to Carlene Hamlin referencing the last election but not meant to set precedence going forward.

RM- 2nd

Unanimous Affirmative

4. Chief's Report

- Chief Authier provided us with an opinion from Attorney Beauregard concerning the appeals process for FD1
- KT- said that this was not listed under correspondence and asked the Chief to table the item.
- Chief's monthly update on P/S, everything was on track
- Chief provided a call FF estimate for budgeted hours. Chief said that the district also pays for the ongoing certifications for the call FF's.
- Inspection Report 10-1-1017
KT- asked about a resolution on the tank storage permitting process with the Town Clerk from the last meeting.
KT- asked Chief if he thought that the Town Clerk now understands the process- Chief said he felt the situation was handled
- No extraordinary events to report
- Chief presented a draft of some updated areas of the District Handbook, It was a lengthy handout and the PC said that it would take it home for review
- Schedule of presentations on District Goals:
Handbook
Ambulance Finance
Finance
Was decided that the November meeting would be on Ambulance Finance and December would be on the District Handbook
- Generator bids came in, the low bid was Sumner Electric at \$63,800
Chief said that we were also set to receive 10k for in-kind services from SHELDT towards the project
- GS- motion to award the generator contract to Sumner Electric based on T&B recommendation
RM-2nd
Unanimous Affirmative

5. Ambulance Director's Report

- Captain Schenker handed out some sample reports available from Comstar as a potential collection provider for ambulance receipts. Capt. Said there were still many questions surrounding a possible change of vendor but it would be worth having them in.

- GS- motion to adjust ambulance receipts in the amount of \$45,187.36 ENDING September 30, 2013
RM-2nd
Unanimous Affirmative

6. New Business

None

7. Next meeting 11/18/2013 at 6:30pm

8. Motion to adjourn

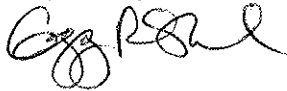
GS motion to adjourn

RM- 2nd

Unanimous Affirmative

9. Meeting adjourned at 7:17pm

Respectfully submitted,



Gregory R. Sheehan

Prudential Committee, Clerk