

## Fire District #1 Prudential Committee

***Open Session January 22, 2015***

Call to order @ 6:30pm

Members present- Kevin Taugher, Ray Miner & Greg Sheehan

- Signing of the Warrants

### Update on the roof project

Bids were opened on 1/21. Lowest bid was \$46,300. Tighe & Bond is going to take the spec's and verify that the bids are all within the bid specifications and then they will come back with a recommendation to the committee. It is over the projected budget amount of 40k. We would be looking at a March/April start but it is weather driven

### Chief's report

Fire / EMS calls- See hand out

Inspections, Commercials/residential- See hand out

The FY15 budget YTD expenditures are on track

KT- asked if we were using the towns tracking software for all of our permits or just the ones tied to the town. KT asked if it would make sense to have all of our info on that system with viewing privileges so people could look and see the most up to date info.

KT asked about burning permits and the changes made by the DEP. Chief commented that they use to issue a burn permit for the entire season. The changes are that the permit is only good for 3 days and you can't burn 2 days in a row. KT asked if there was a way that people could go online through the towns permitting system to obtain a burn permit. Chief said he would look into it.

### Update on the budget process

KT sent a spreadsheet to Monica of turn backs and free cash trends over the past few years. He also included a spreadsheet for Capt. Schemer for ambulance receipt trends over the last few years.

KT- was looking for a breakout of calls vs. transports. The question is if there are trends of people that call the ambulance and then decide to drive themselves to the Dr's. Services were performed but there wasn't a transport so do we have a billable or not.

### **Ambulance director's report**

- GS- motion to adjust ambulance receipts for the month ending December 31, 2014 in the amount of \$59,202.22
- RM- 2<sup>nd</sup>
- UA

### **Review of the fire Chief's performance evaluation**

Discussion about how we can get the evaluation to Chief before our meeting so that he can better respond to potential concerns in the evaluation. KT- said he found a court decision that basically says that we could have a preliminary performance review in a public meeting and then a final review in an executive session. KT wanted to make sure that we are abiding by the open meeting law. Chief agreed that no one wants to be in violation of open meeting law. KT has a call into the TA about how he gets reviewed.

The 360 review is complete and each committee member is working on their individual review of the Chief and KT will report back to the committee on how to proceed.

### **Old Business**

Next meeting is February 5 at 6:30 at the Water Department and then 7pm at the fire station

Monica thought if the Chief and Chair had their annual letters ready for the annual report for the February 5 then we would need to have the meeting on the 17<sup>th</sup> at a different location. It was suggested that we look into the new library.

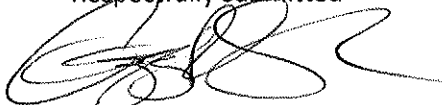
The final conclusion was to get all the budget work done on the 5<sup>th</sup> then we wouldn't need a meeting in February and could have our regular meeting on March 5 at 7pm.

### **No new business**

- GS- Motion to adjourn
- RM-2<sup>nd</sup>
- UA

Meeting adjourned at 7:12pm

Respectfully submitted



Greg Sheehan  
Prudential Committee, Clerk