

## **Fire District #1 Prudential Committee**

### ***Open Session April 22, 2015***

Call to order @ 6:30 pm

Members present- Kevin Taugher, Ray Miner & Greg Sheehan

- Signing of the Warrants

### **Approval of previous meeting minutes**

Monica asked for the minutes of the 2/19/2015 Joint meeting with the Water Department

- GS- Motion to approve the 4/15/2015 meeting minutes
- RM-2<sup>ND</sup>
- UA

KT suggested that we delay the approval of the meeting minutes for 3/15/2015 that included the Chief's performance evaluation so that the Chief could review and comment since the minutes were 14 pages long.

### **District Treasurer's Quarterly Financial Report**

Committee reviewed the report, no major discrepancies. Monica said that revenues and expenses were tracking well and there were no issues with the reconciliations.

### **Ambulance Director's Report**

- GS- motion to adjust the ambulance receipts ending March 31, 2015 in the amount of \$80,558.52
- RM- 2<sup>nd</sup>
- UA

### **Update and vote if necessary on altering ambulance billing contract**

Capt. Schenker wanted to reconfirm with Comstar that they can produce the reports the Board was looking for.

Monica and Capt. Schenker are going to be meeting with Comstar to make sure of the functionality in regards to billings, receipts and collection

## **Correspondence**

Received a request for use of the Leaping Wells Reservoir for the annual Lion's Club Fishing Derby

- GS- motion to approve the Lion's Club use of the Leaping Wells Reservoir for their annual fishing derby to be held on 5/16/2015.
- RM- 2<sup>nd</sup>
- UA

## **Review of Articles for Annual District Meeting**

KT- noticed in article 5 that Monica's salary included her \$1200.00 a year car stipend and suggested that it be broken out separately

Everything else was routine with the exception of article 1 to change the bylaw to change the annual district audit to every two years instead of every year unless deemed necessary by the Prudential Committee. This change was based on the recommendation of the auditor.

There were a couple of other minor typos in the document but everything else was in good order

## **Completion of the Fire Chief Performance review by the Prudential Committee**

KT asked Chief to go through those minutes and coordinate with KT when he was ready to review and schedule it as an agenda item at a future meeting. Chief was in agreement with the process.

## **Chief's monthly report on events, spending vs. plan, administrative, interactions with the town departments and inspections**

See attachments with stats

Chief updated us on a purchasing program for new Fire trucks offered through FCAM- see attached

Roof project- waiting on the contractor, bonding and insurance info needed from the contractor. They expect to be started in the next week.

Spending is on track any discrepancies are due to timing; there are no concerns from the Chief and Board

## **New Business**

- No new business

**Confirmation of agenda items for future meetings and next meeting date**

Next meeting is scheduled for 5/4/2015 at 6:30 to go over the minutes of existing meetings. Then the special meeting at 6:45pm and then the annual district meeting at 7pm.

**Motion to Adjourn**

- GS- motion to adjourn
- RM-2<sup>ND</sup>
- UA

Meeting adjourned at 7:12pm

Respectfully submitted

A handwritten signature in black ink, appearing to be 'Greg Sheehan', with a long horizontal line extending to the right.

Greg Sheehan

Prudential Committee, Clerk