

Fire District #1 Prudential Committee

Open Session October 29, 2014

Call to order @ 6:30pm

Members present- Kevin Taugher, Ray Miner & Greg Sheehan

- Signing of the Warrants

Approval of the minutes

- GS- Motion to approve the minutes of the 9/18/2014 regular meeting as presented
- RM- 2ND
- UA

Chief's Report

Inspection reports for September and October. September there was 21 business inspections and 16 smoke/Co inspections. October there were 15 business inspections and 31 Smoke/Co inspections

Fire/EMS calls- in September there were 31 fire calls and 155 EMS calls. Thru October 27 there were 20 fire calls and 124 EMS calls

Extraordinary events- fire on Grandview Street where 13 dogs were rescued but only 2 survived

Town Interactions- They have been working with the schools, Criterion and Loomis Village with fire awareness. D1, D2, BOH and Mt Holyoke had a meeting about Ebola awareness. Everyone seems to be on the same page.

Tyvek suites are on order for the Medics in case a patient shows signs of Ebola

They are participating in a breakfast at Plains School talking with parents, teachers etc.

Budget, manpower expense is right on track

District Clerk agenda item

District Clerk agenda items

FY 2015 First quarter financial report per Auditor's recommendation

Certified free cash report

Trial Balance and the last 3 month or reconciliation of cash is on track including the initial variance. Things are balancing out ok as long as the variance stays the same.

Free cash was certified at \$853,996 as of July 1st 2014

Now we are waiting for a certified valuation of the town so we can set the tax rate.

Monica has talked to the assessor on the overlay accounts, they are working on it. There are some variances that need to be worked out.

Ambulance Director Report

- GS- Motion to adjust the ambulance receipts ending September 30, 2014 in the amount of \$54,935.02
- RM-2nd
- UA

It appears that we are collecting more as a percentage of adjustments in the first 3 month of FY15 vs. FY14. But we are also up on runs through the same time periods.

Capt. Schenker handed out guideline specs for the ambulance bids. He asked for a date that works for the board for the bid opening. Capt. Said that he thought he was going to be able to look at a few demos but upon further review there was only one demo not the three he was lead to believe was available.

No new developments on what we could do with Medic 3 after the purchase of a new ambulance. It may end up going into back up.

The Prudential Committee agreed on the day after Thanksgiving, 11/28/2014 at 1pm as the bid opening date.

- GS- Motion to have the ambulance spec bids advertised by Capt. Schenker
- RM- 2ND
- UA

New Business- unforeseen

Confirmation of agenda items for future meetings and next meeting date

Ray Miner suggested that a future agenda item should be the Chief's contract. Kevin Taugher suggested that the Chief's contract be an item but suggested that we should probably have a performance review before talking about contracts. The rest of the board agreed. It was also suggested that a review of the proposed changes to the policy handbook be an agenda item. Understanding that these items require significant time we should tackle one at a time, the first being a discussion at our next meeting about the Chief's performance evaluation and what format we will use. Schedule the review for the December or January meeting and then begin discussion about contracts after the evaluation process is complete.

Next meeting scheduled for November 20, at 6:30pm. Discussion around the December meeting, scheduled for December 18.

Motion to Adjourn

- GS- Motion to adjourn
- RM- 2ND
- UA

Meeting adjourned at 7:16pm

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Greg Sheehan', with a stylized, flowing script.

Greg Sheehan

Prudential Committee, Clerk