

**PRUDENTIAL COMMITTEE FIRE DISTRICT #1**  
**144 Newton Street**  
**South Hadley, MA 01075**

Prudential Committee Regular Meeting Notes

Date: 9/12/17

Location: Fire District Headquarters, 144 Newton Street, South Hadley, MA

Call to Order: 6:31

This meeting is being recorded.

Prudential Committee Members Present: Kevin Taugher, Chairman  
Bruce Perron, Member  
Michael Wozniak, Clerk

- Sign warrants authorizing payroll and expenses
- There was a general discussion on the attestation clause. This attestation clause will cover IRS publications 15, 15A and 15B, the Fair Labor Standards Act of 1938, the Family and Medical Leave Act, Title VII of the Civil Rights Act of 1964, Massachusetts DOR regulations, and certain Massachusetts General Laws such as Chapters 30A, 30B, 41, 44, 48 and 66. The Fire Chief and the Clerk/Treasurer shall attest to compliance with this policy by signing and dating each warrant with the following Attestation Clause: I hereby certify under penalty of perjury that the disbursements identified in this warrant are true and correct, that the outlays were incurred in the service of the Fire District, and conform fully to the Fire District's bylaws, Prudential Committee policies and regulations.

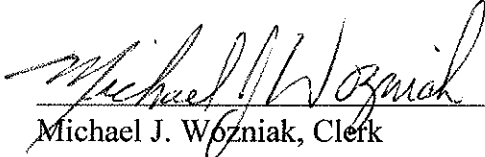
Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This is the first reading regarding the adoption of the attestation clause policy. This policy document will be voted on at the next meeting.

- Kevin Taugher moved, seconded by Bruce Perron to approve the regular meeting minutes dated 8/14/17 as amended. Unanimous affirmative vote.
- Kevin Taugher reminded all parties that there will be a Special District Meeting on September 21, 2017 at 7:00 p.m. at the fire station.
- There was a discussion regarding DUNS and SAM numbers. Monica spoke to a representative of Dun & Bradstreet and that there were corrections to be made which should take place in a 3-5 day time period.
- There was a general discussion regarding borrowing for the new fire truck. Free cash needs to be certified. Monica provided 2 scenarios for bonding using state bonds versus municipal bonds. Kevin is to get with Monica and ask her to pursue the Municipal Bond route. Bruce Perron is to pursue with Monica the possibility of financing through a local bank.

- There was a general discussion regarding changing District elections. Monica has spoken to Barbara Miller (treasure/clerk FD2) and Mark Beauregard. At this point, it looks like District Bylaws need to be changed. This would have to be voted on at the next annual district meeting in April of 2018.
- Chief Authier is to follow up with Firegrants help to see what other information is needed. Regarding the FEMA grant, the Chief found out that if the District buys the truck first, then we lose the grant money. The question is, if the District commits to buying a truck, does that cancel the grant? Michael Wozniak is to contact Bill Tranghese of Congressman Neal's office to verify how the timing works between committing to buying a truck and how the grant is applied.
- There was a general discussion regarding the structural capacity of the existing floor to handle a new truck. Kevin stated the whether the truck gets approved or not, the floor has to be done.
- There was a discussion about merging the two fire districts. Kevin Taugher has contacted Ken McKenna and District 2 is in favor of investigating the possibility of merging. Each fire district needs to define what the expectations and objectives are both financially and operationally. We need to look at saving money, providing better service and cutting costs. Kevin is to contact the chairman of the water commissioners from District 1 to see if they are in favor of merging the 2 water districts and what are the conditions they want to see happen. We need to get a consensus from all four boards in order to move forward.
- In regards to the bylaw change, Kevin Taugher is to meet with Fred Sullivan to discuss how this can be implemented.
- The Chief gave a brief update as it relates to fire calls, inspections, school safety, and Town interactions.
- The Lions club would like to use the Leaping Wells Reservoir for a Veterans Day ceremony. They plan to place flags on the site. The Lion's Club is insured and the District will be the co-insured. Motion made by Bruce Perron, seconded by Michael Wozniak to let the Lions Club to use the Leaping Wells reservoir. Unanimous affirmative vote.
- Motion made by KEVIN TAUGHER, "I move that the Prudential Committee retire to meet in executive session pursuant to Chapter 30A, Section 21(a), subparagraph 3, of the Massachusetts General Laws, for the purpose of discussing strategy with respect to collective bargaining with the South Hadley District 1 Professional Fire Fighters Association following which the Committee shall reconvene in open session. An open meeting on this subject would have a detrimental effect on the bargaining position of the South Hadley Fire District No. 1. Roll call vote: Mike Wozniak: Aye, Bruce Perron: Aye, Kevin Taugher: Aye.
- Entered into Executive Session at 7:49 p.m.
- Returned to open session at 8:10 p.m.

- Agenda items for the next meeting are as follows: Discussion on expectations for the combined districts, discuss with Monica regarding the second reading for a policy of signing warrants and of the attestation clause, discuss bonding and financing options for the new truck, Bruce Perron is to check with local banks on financing for the new truck, discuss the free cash situation, discuss actual versus budget for FY17, and discussion on where we stand on the reserve accounts.
- The next meeting is to be held on October 5, 2017 at 6:30 at the fire headquarters.
- Motion to adjourn made by Mike Wozniak, seconded by Bruce Perron. Unanimous affirmative vote.
- Meeting adjourned at 8:18 p.m.

  
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Michael J. Wozniak, Clerk