

**PRUDENTIAL COMMITTEE FIRE DISTRICT #1**  
**144 Newton Street**  
**South Hadley, MA 01075**

Prudential Committee Meeting Minutes

Date: 8/14/17

Location: Fire District Headquarters, 144 Newton Street

Call to Order: 6:30

Meeting is being recorded

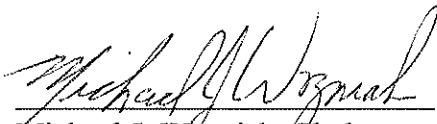
Members Present:     Kevin Taugher, Chairman  
                             Bruce Perron, Member  
                             Michael Wozniak, Clerk

- Sign warrants authorizing payroll and expenses
- A discussion took place regarding the changes that are being made to the Hampshire County Insurance Trust regarding copays. These changes will affect any employees or retirees enrolled in the HMO or PPO. The Clerk/Treasurer will send out a letter to the union, active employees and retirees informing them of the changes.
- Michael Wozniak made a motion, seconded by Bruce Perron, to accept 5/8/17 meeting notes. Unanimous affirmative vote.
- Michael Wozniak made motion, seconded by Bruce Perron to approve 7/11/17 revised meeting notes that reflect changes required for the open meeting law. Unanimous affirmative vote
- There was a general discussion of the attestation clause. Kevin Taugher received a letter Fred Sullivan outlining his thoughts on the matter. Michael Wozniak made a motion, seconded by Kevin Taugher to accept attestation clause as recommended by Fred Sullivan. Motion approved, Bruce Perron opposed. The final version of the attestation clause as outlined in the 7/10/17 letter by Fred Sullivan is to read as follows: "I hereby certify under penalty of perjury that the disbursements identified in this warrant are true and correct, that the outlays were incurred in the service of the Fire District, and conform fully to the Fire District's bylaws, rules and regulations."
- Monica reported that the SAM's (System for Award Management) number has been applied for and should be available in the next 2-3 weeks. The District already has a DUN's (Dun & Bradstreet) that is on file under the Town of South Hadley, with the 144 Newton Street address. The District's number is separate from the Town. These numbers are required in order to apply for government grants.

- A general discussion took place regarding ambulance receipts. Bruce Perron made a motion, seconded by Michael Wozniak to approve ambulance receipts adjustment of \$208,598.68 for June 2017. Unanimous affirmative vote.
- Bruce Perron made a motion to approve, seconded by Michael Wozniak, Constar contractual allowances adjustment of 102,153.01. Unanimous affirmative vote.
- There was a general discussion on financial advisory services and financing options for a new fire truck. Monica provided a list of services and fees offered by Eastern Bank. Monica has not contacted Unibank at this time but stated that Eastern and Unibank are the biggest in the industry. The District will need to have a Dun & Bradstreet rating in order to move forward on financing. The District needs to have a detailed narrative that outlines the need for a new fire truck. Monica will contact Eastern and Unibank and ask them for a proposal to finance \$1.4 million for the purchase of a new fire truck. The Chief is to check with other fire departments in Massachusetts that received vehicle acquisition grants to see what they submitted and how and when the grant money was received from FEMA. The board recommended that the District use the price of a new truck when applying for any grants. There will be an internal meeting to be held on August 29th for an update on the new fire truck. A special District meeting to vote on a new fire truck would have to be held in the mid-October time frame as opposed to September which might be premature.
- The chief has reached out to Firegrantshelp and will be submitting a quote to them from Pierce on a new fire truck.
- The chief presented an update on Tighe & Bond. The center bay is not strong enough to hold a new truck. The probable construction costs, including engineering fees, is approximately \$200,000 for a replacement floor.
- The Chief's report is as follows: The number of calls for July were Fire: 43, EMS: 182. The old Rescue truck and Chevy Tahoe were advertised "for sale" in the Town Reminder. 4 bids were submitted. Monica, Kurt and the Chief attended a meeting with Comstar at the Chicopee Fire Dept. The topics discussed were issues involving Medicare and Medicare payments. Trainings were conducted by the Dept. of Homeland Security regarding Active Shooter. The District provided a SAFE table for the FallsFest event.
- Kurt to follow up with the bulk purchase program for both Epipen and Narcan to see if program would be beneficial for the District.
- The discussion of the bylaw change voted at the 4/24/17 meeting is tabled.
- Bruce Perron had personal meeting with Mark Beauregard. Bruce Perron will report his findings at the next meeting.
- Letters to Representative Scibak and Senator Rosenberg have not been written by Kevin Taugher.
- Michael Wozniak gave an update on his discussions with Congressman Neal's office. William Tranghese is our contact at his office. Chief Authier is to start the FEMA grant

application process and the target date is to complete the application by the end of September for submittal in October.

- Motion made by Kevin Taugher, "I move that the Prudential Committee retire to meet in executive session pursuant to Chapter 30A, Section 21(a), subparagraph 3, of the Massachusetts General Laws, for the purpose discussing strategy with respect to collective bargaining with the South Hadley District 1 Professional Fire Fighters Association following which the Committee shall reconvene in open session. An open meeting on this subject may have a detrimental effect on the bargaining position of the South Hadley Fire District No. 1." Seconded by Bruce Perron. Roll call vote: Kevin Taugher: aye, Bruce Perron: aye, Michael Wozniak: aye
- Entered Executive Session at 8:06 p.m.
- Returned to open session at 8:27 p.m.
- The bylaw change was tabled.
- There was a general discussion regarding the alignment of district elections with the Town election. Monica and Barbara from District 2 are to get back to the board to see what complications are involved. Additionally, Monica is to contact Mark Beauregard to look at any legal ramifications there might be for changing the voting date.
- Under new business, Kevin Taugher provided clarification regarding the open meeting law.
- There was a general discussion regarding the merger of Fire District's 1 & 2. Michael Wozniak proposed that we have an open meeting with all four boards regarding this subject. This will be added as an agenda item for the September meeting.
- The next meeting to discuss the fire truck purchase will be August 29th.
- The September meeting will be held on September 12th at 6:30 p.m. at the fire station.
- Motion to adjourn by Bruce Perron, seconded by Kevin Taugher. Unanimous affirmative vote. Meeting adjourned at 8:50 p.m.

  
Michael J. Wozniak, Clerk