

PRUDENTIAL COMMITTEE MEETING
FIRE DISTRICT NO. 1

MEETING DATE: August 6, 2009 6:00 pm
LOCATION: Fire Headquarters, 144 Newton Street, So.Hadley

ATTENDANCE:
Prudential Committee: Edward Wall, Chairman
Raymond Miner, Clerk -Absent
Raymond Hopfe

Treasurer/Clerk Meg St.Martin, Treasurer

Chief: William Judd

Ambulance Coordinator: Kurt Schenker

Others: Kevin Taugher, Jackie Wall, Reporter from Town Reminder and Fire Department Members.

WARRANTS: Payroll and Bill Warrants were signed and approved by all attending board members.

MINUTES: The minutes of July 16 were reviewed, Raymond Hopfe made a motion to approve, seconded by Ed Wall. Motion carried. Minutes for April 8, 2009 were tabled.

DISTRICT WEB SITE: Ed Wall recommended that we award the bid to the Virtual Town Hall, which was the least expensive quote. Ray Hopfe is not in favor of a web site at this time. No decision was made and is tabled until next meeting.

COMPUTER SYSTEMS: Two new computers and a server have been purchased and received by the department. One new computer is to be placed in the Alarm room, the second into Chief Judd's office. Chief Judd's computer will be reused in another area and the captain's computer will be tied into the server. Chief Judd received a quote of \$4335.00 on updating the fire software system. First look Pro, GIS mapping will also be upgrade for 2009 and will tie into the fire program.

BUILDING
MAINTENANCE: Updates from Chief Judd
Roof: Tighe and Bond has received the paper work to move forward on replacing the roof. They should be in this week to go over everything.

Garage floor: The company that put the protective coat on the garage floor came and looked at the bubbles. They will repair areas at no charge. Some previous patches may also be lifting and will be repaired.

Generator: Parts are becoming unavailable to make repairs. The generator may have to upgrade before 2013.

Heaters, A/C units: Waiting on quotes to upgrade the units in back meeting room. Home Energy Solutions was in and did some routine maintenance on roof top A/C units.

Radios: Waiting for quotes to come in on replacing the console in alarm room.

EMPLOYEE
HANDBOOK: Being reviewed by board members, treasurer and firefighters. Meg St. Martin will look into a consulting company to do final review of the handbook.

AMBULANCE
UNCOLLECTABLES: Were approved and signed by attending board members.

AMBULANCE: Kurt Schenker gave an update of ambulance service. He suggested that the department starts to look into replacing the oldest ambulance for next year. Kevin Taugher did some analysis on the ambulance budget. (see attached sheets)

GRANT: For the hiring of 4 new employees. Meg St. Martin and Brian McClafin supplied Ed Wall with projected numbers of what the FD1 budget might look like over the next five years with four additional employees. Ed used their numbers and came up with a projections and analysis report. (See attached sheet) Numbers are high. Meg St. Martin, Brian McClafin and Ed Wall are going to review the numbers. Kevin Taugher was also invited and agreed to look over the numbers. No decision was made and will be reviewed again at the next meeting.

MOTION TO
TO ADJOURN: Ray Hopfe made a motion to adjourn, motion seconded by Ed Wall
Motion carried.

ADJOURNMENT: Meeting adjourned at 7:46 p.m.

PRUDENTIAL COMMITTEE

Raymond Miner, Clerk