

PRUDENTIAL COMMITTEE MEETING  
FIRE DISTRICT NO. 1

MEETING DATE: June 17, 2010 6:00 pm

LOCATION: Fire Headquarters, 144 Newton Street, So.Hadley

ATTENDANCE:  
Prudential Committee: Edward Wall, Chairman  
Raymond Hopfe, Clerk  
Raymond Miner

Treasurer/Clerk: Meg St. Martin

Fire Chief: Bill Judd

MINUTES: The minutes of May 20, 2010 were reviewed and approved by all attending board members.

WARRANTS: Payroll and Bill Warrants were signed and approved by all attending board members.

UNCOLLECTABLES: Ambulance uncollectable was signed and approved by all attending board members. Signed Dubois abatement and reviewed letter that was approved at the last meeting.

INSURANCE: It is recommended by Bresnahan Ins. Co to increase the umbrella policy and auto policy. It is recommended that the umbrella be done immediately and the auto in the near future. These increases were not projected into the FY 11 budget. Ed Wall recommends going ahead with increasing both policies right away. Ray Hopfe made motion to increase the umbrella and auto policy based on the recommendation from Bresnahan's INS Co, seconded by Raymond Miner. All approved.

TOWN LETTER: The board received a letter requesting a joint meeting with the Town and the District. See Letter. Ed will draft up a letter to send to the town. The board will let the town arrange a meeting time and place.

NEW EMPLOYEE: Jose Vazquez will be starting July 5, 2010. Tim Loftus will be retiring at the same time. The department will continue with 21 employees.

HANDBOOK: Attorney Beauregard sent a copy of the newest updated handbook to Ed Wall and Bill Judd. Raymond Hopfe requested a copy. See letter and handbook. Policies discussed: Smoking policy reviewed and will remain in place it is a Massachusetts general law. Disciplinary Policy: verbal, verbal/written, written, termination. Chief must enforce policy in order for policy to work. Sick time policy some employees will be grandfathered in. Grandfather date recommended by Ed would be 1996. Sick time policy will continue to be discussed.

LIFE INS/DISABILITY: Meg will check on Life Insurance policy to see if it can be increased. Currently it is a \$5000.00 policy. Ed would like to know if any employees would be interested

in buy into a disability policy. If employees are interested we can move forward in getting pricing.

- OTHER: The Districts and town are holding a “Walk across America”. Sign up is June 23, 2010 from 2:00 pm to 3:30 pm at the Fire Department. Along with the walk the town is holding a “biggest Looser” contest.
- WEB-SITE/E-MAIL: Ed Wall received a disturbing e-mail from the Water Superintendent. See E-mail. The e-mail was in response to an e-mail that Ed Wall sent out. Ed Wall says there seems to be a conflict of when Monica or what Monica is going to do with the web-site. Ed is changing his recommendation from having Monica do it. It was table. Ed then adds to putting it in the Chiefs hands until it can be discussed further. It was tabled.
- GORDON MCCLAFLIN: The issue surrounding Gordon can only be discussed in executive session. Ed would like to ask Gordon to executive session at the next meeting.
- MOTION TO ADJOURN: Raymond Hopfe made a motion to adjourn, motion seconded by Raymond Miner. Motion carried.
- ADJOURNMENT: Meeting adjourned at 7:45 p.m.

#### PRUDENTIAL COMMITTEE

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Raymond Hopfe, Clerk