

Fire District #1 Prudential Committee

Open Session June 20, 2013

Call to order @6pm

Members present- Kevin Taugher, Ray Miner & Greg Sheehan

Signing of the Warrants

Approval of the 5/16/2013 minutes

- Motion- Ray Miner
- 2nd- Greg Sheehan
- Unanimous Affirmative

Review, approve 32b reporting requirement regarding group health insurance to comply with state regulation

- RM- Motion to sign regulations
- GS- 2nd
- Unanimous Affirmative

Chief's Monthly Report

Pete Wozniak from Tighe & Bond originally presented Chief with extremely high quote on generator project, has since reworked them and they are back down to expectation

Chief recently attended a meeting where ADA compliance in fire stations was discussed. Particularly for parking, voting, and any open meetings. Chief said we should not be surprised if something came down from the state in the future about making the building ADA compliant. Chief was just making us aware of some of the talk going on amongst Chief's.

KT- asked that the Chief talk with the building inspector and put together a report to give us an idea of what we would need to do to be compliant.

Fire Prevention Inspections

- PC is looking for more detail then how many were done. We were issued regulations and frequency but none of the information lined up with district needs. This is a report the PC has been requesting for months.

Library project- Chief says they have no plans with engineer's stamps and notified the building inspector

McCray's- said there were some issues around the plans but was confident they could be rectified

KT- asked about an update on the town permit software. Chief said a final cost of use has not been determined

Chief presented a command structure for the future

- Chief
- 2 Captains- 1 Inspection Captain, 1 Shift Captain
- 3 Lieutenants

Captain Stark has been put on as a shift Captain and a FF has stepped up to inspections for 3 months and then Captain Stark would go back to inspections. Presumably after the Lieutenants tests were complete.

KT- looking for structure around Lieutenants, salary and testing for Aug or Sept meeting

Chief said that salary and overtime budget seem to be tracking below budget

Chief's performance evaluation

KT- took PC members performance evaluations and composed a summary performance evaluation reflective of all three members. That evaluation was reviewed with the Chief section by section.

The PC then reviewed the results of the fulltime firefighter's 360 peer reviews.

KT- explained that it is the summary performance review that was being voted into acceptance and not the individual member's reviews. However, if the Chief wanted copies of each PC members reviews he could request so after the meeting.

- GS- Motion to accept the summary job review summary performance evaluation for Chief Authier
- RM-2nd
- Unanimous Affirmative

Ambulance Director's Report

Forecasting update- Kurt Schenker said he was looking to visit our billing company on 6/27 to work on getting the reports that the PC has been requesting for months

- GS- Motion to adjust ambulance receipts by \$55,737.48
- RM- 2nd
- Unanimous Affirmative

District objectives for FY 14

Chief was asked to put together a top list based on priority and when he thought they could be accomplished

Next meeting set for August 29 @ 6pm

- GS- Motion to adjourn
- RM – 2nd
- Unanimous Affirmative

Meeting adjourned 7:29pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg R Sheehan". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Gregory R. Sheehan

Prudential Committee Clerk