

Fire District #1 Prudential Committee

Open Session December 20, 2012

Call to order at 6:02pm

Approval of the November 20, 2012 minutes

- RM- motion
- GS – 2nd
- UA- motion passes

Treasurer's Report

MW- said that the Water Commissioners were looking to meet with the board on January 17 in regards to budget preparation for FY 14. This is our scheduled meeting date. KT suggested that we move our meeting to Tuesday January 15 and leave the 17th strictly for budget discussions.

MW- presented a rough budget for her office. She offered some background on her numbers and answered questions. Discussion continued about the FY 14 budget preparation schedule and her goal was to have it complete for the boards February 21 meeting.

Ambulance Director's Report

KT asked about the progress of working with our billing vendor on producing a more detailed aging report. All indications were that things were on track for January.

KS- did say that he had to spend some extra time to get the District re-licensed with Medicare. The application was submitted and everything seemed on track at that time

- GS- motion to adjust Ambulance receipts by \$52,378.81
- RM- 2nd
- UA- motion passes

Fire Chief's Reports

RFP- first draft for the generator project presented to the board for review.

- GS- motion to accept the RFP as written
- RM- 2nd
- UA- motion passes

Engineering services from Tighe & Bond for the project were discussed briefly

- GS- motion to accept the contract as presented
- RM- 2nd
- UA- motion passes

Chief briefed the board on the structural deficiencies at the COA. He expressed frustration with the town for not informing the FD of these issues. Chief has launched an investigation into how long these deficiencies were in place and when the town was aware of them. Chief expressed concerns over the well being and safety of the people in the building on a regular basis.

The board reviewed the expenses YTD
Salary & OT tracking on or below target
Operating expense is on track

Chief presented his portion of the budget for review
In preparation for the budget process the board requested numbers for the call man's current rates, how long they've been at that rate

There were numerous questions on the initial review of the budget from a potential request from Capt. Pula for the dive team to how 3% was determined as the wage increase. This was an initial draft, however many questions do remain at this point.

Fire inspection and permits process

- Chief told us that 12 commercial inspections and 11 residential inspections were done.
- KT- asked for a report to be given to the board on a monthly basis detailing inspection status, pre-planning appointments set, kept. What is the FD responsibility in regards to inspections that the town requires.
- KT- is requesting a list of possible violations or lack of inspections before issuing a CO on new construction or additions, etc in the town.

New Business

- Signing of the Conflict of interest law for state employees
- Capt McClafin- inquiring about the possibility of pursuing a traffic light out in front of the station because of a recent accident and a few close calls in the past.

KT- suggested contacting the DOT for a traffic study to see if perhaps a traffic light makes sense.

Contract termination with Sprint / Nextel

- GS- made a motion to sign lease termination agreement with Sprint/ Nextel
- RM- 2nd
- UA- motion passes

GS- made motion to adjourn

RM- 2nd

UA- motion passes

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.