

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF APRIL 27, 2026

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at 438 Granby Road on Monday, April 27, 2026. Chair Pauline McClafin called the meeting to order at 6:00 p.m.

ATTENDANCE: Newly elected Commissioner Christopher Geraghty
Chair Pauline McClafin
Clerk Chuck Scott
Superintendent Jeffrey Cyr
Office Manager Jennifer Fernandes
Treasurer/Clerk Kari Scytkowski
Maintenance Sam Bernash
Resident Mitch Malinowski
Resident Brian McClafin

RE-ORGANIZATION OF THE BOARD: Pauline McClafin made a motion to reorganize the Board by ballot. This motion was seconded by Chuck Scott. Motion Carried
The ballot results are as follows (See Note 1):
Chairperson; 2 ballot votes for Pauline McClafin, 1 ballot vote for Chuck Scott.
Clerk; 1 ballot vote for Chuck Scott, 1 ballot vote for Pauline McClafin, 1 ballot vote for Christopher Geraghty.
Associate Member: 2 ballot votes for Christopher Geraghty, 1 ballot vote for Chuck Scott
Results: Chairperson: Pauline McClafin
Clerk: Chuck Scott
Associate Member: Christopher Geraghty

SIGNING OF WARRANTS & MONTHLY ANALYSIS: The Warrants were signed by Board members. Jennifer Fernandes presented the Board with the March and April monthly analysis.

APPROVAL OF MINUTES: Chuck Scott made a motion to approve the minutes of March 16, and March 24, 2026, This motion was seconded by Pauline McClafin Motion Carried.

NEW BUSINESS:

WELCOME TO NEW BOARD MEMBER: Pauline McClafin welcomed newly elected Commissioner Christopher Geraghty.

ALVORD ST TANK UPDATE: Jeffrey Cyr updated the Board that Tony Da Cruz of Tighe and Bond will be retiring, and Danielle Teixeira will be taking his place to finish the work with the tank painting. Jeff stated that we are waiting for the specs so we can apply for the 0% loan from the MWRA. The inspections for hazardous materials have been carried out as of April 17th. Chris Geraghty asked if it is less expensive to paint over the existing paint rather than scrap down to steel. Jeff responded yes, it is less expensive. A test was conducted to see if that was viable. Jeff said they will

pressure wash the tank and replace the mixer and fence surrounding the tank as an alternate in the Bid, Considering it is original from the 1970's. Chuck Scott asked if the painting would start before the end of this year. Jeff stated that most likely it will start next spring.

DISCUSSION REGARDING
PROVIDING BILLING
SERVICES FOR FIRE
DISTRICT 2 WATER DEPT:

Jeff Cyr informed the Board that the Treasurer, Barbara Miller and office clerk, Joanne Carbin of District 2 Water will both be retiring in 4 or so months. Jeff, Jennifer Fernandes and Leslie Baran met with District 2 Water Superintendent Tim Cauley and Joanne Carbin to discuss if we could help with some efficiencies. Both Districts have the same billing system. District 2 mails out 1,575 water bills 6 times a year vs our 4,800 bills 4 times a year. Jeff stated that the meeting went well, and they seemed open about us helping out with billing. We would act as a sub-contractor keeping the 2 systems separate and District 2 would continue working their own exceptions. Jeff noted that District 2 just launched their ACH payments so customers can have more options. Kari Scytkowski asked if ethically the District would be okay and requested it in writing. Jeff stated he would follow up and get back to her. Jeff said right now District 2 has advertised a full-time Clerk/Treasurer position and a part time Clerk/Treasurer position for hire. The Board agreed to pursue a list of efficiencies between the Water departments and holding a joint meeting between both Water Board to discuss.

CYBERSECURITY
GRANT UPDATE:

Jeff Cyr updated the Board that the application for a Grant has been completed by the Treasurer (See Note 2) through the Clean Water Trust for \$30,000 for Cybersecurity for the District was awarded to us. Our IT technician, Corey Brier of Complete IT Solutions, will work with Dan Carney of Tighe and Bond to make sure the grant monies are put toward the most effective cyber security areas. Jeff noted some of the equipment has been ordered and we will switch software for the SCADA system and create its own port it be more secure. The main server at the back of the office will need to be replaced as well.

WEST PARKVIEW DR.
WATER MAIN UPDATE:

Jeff Cyr informed the Board the maintenance crew has started replacing the existing A/C water main on W. Parkview Dr. and hit an unmarked gas line. The fire and police departments were both notified as well as Eversource. Eversource had a hard time locating the service shut off and told us there will not be any charges/fines. The next day Jeff received a call from DLS Mass OSHA as someone called them about us hitting an unmarked gas line. The gentleman from OSHA, Matt Heafey came to the office and met with all the maintenance crew and will be producing a report for us by May 20th. The water main project will resume this Wednesday as we were waiting for parts. Chris Geraghty asked who does the paving for our water main projects, Jeff responded that we do our own trench paving. Jeff also noted that we work with the DPW to coordinate our water main projects as this street is projected to be paved by the town in the next year.

REQUEST FROM RECREATION

DEPT. FOR SPRAY PARKS:

Chair, Pauline McClaflin received a letter from Andy Rogers, at the Recreation Dept. in town (See Note 3) to see if the Water Board would consider a sponsorship to support the spray parks from July 1 – Sept. 13th in the amount of \$15,000. The water to the spray parks budget was cut for the next fiscal budget. Chuck Scott suggested maybe they could have a box to pay for the water, however, because federal funds were used for the park the town cannot charge anything to residents. After the Board had a brief discussion, Chris Geraghty made a motion *not* to endorse financial sponsorship to the Town for the water parks. This motion was seconded by Chuck Scott. Motion Carried

LEAPING WELLS FOREST

MANAGEMENT DISCUSSION:

Jeff Cyr informed the Board that he received a letter from Hull Forest Management that they are interested in some of our hardwood trees. Jeff coordinated a walk through our acreage with Mark Mueller of Hull Forest, and he said we have a lot of hardwood (oak, black oak) that could be harvested at no cost to us and we would get paid for any trees taken. Jeff noted we did this back in 2014 and the department made \$11,000. Pauline asked where the monies would go, Jeff responded that they would be taken in as Miscellaneous then moved to water surplus and then back to the Leaping Wells Account to help with the dam inspection costs.

CITIZEN REQUEST FOR
VIABILITY OF MERGING
THE FIRE DISTRICTS:

Pauline McClaflin received a letter from a citizens' group asking if a member of our Board would join the Citizens to merge the Fire Districts group. (See Note 4) Chuck Scott offered to join representing the Water Board and Pauline will respond back to them that Chuck will join the group. Chris Geraghty made a motion for Chuck Scott to represent the Board on the Committee. This motion was seconded by Chuck Scott. Motion Carried

PUBLIC COMMENT:

No public comments at this time.

MOTION TO ADJOURN:

Chuck Scott made a motion to adjourn, which was seconded by Chris Geraghty. Motion carried

ADJOURNMENT:

Meeting adjourned at 6:55 p.m.