

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF FEBRUARY 2, 2026

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Monday, February 2, 2026. Clerk Chuck Scott called the meeting to order at 5:30 p.m.

ATTENDANCE:	Clerk	Chuck Scott
	Associate	William Schenker
	Superintendent	Jeffrey Cyr
	Office Manager	Jennifer Fernandes
	Foreman	Jeffrey Levreault
	Treasurer/Clerk	Kari Scytkowski
	Maintenance	Sam Bernash
	Resident	Mitch Malinowski

SIGNING OF WARRANTS & MONTHLY ANALYSIS: The Warrants were signed by Board members. Jennifer Fernandes presented the Board with the December and January monthly analysis showing collections and balances.

APPROVAL OF MINUTES: William Schender made a motion to approve the minutes of December 15, 2025, This motion was seconded by Chuck Scott. Motion Carried.

PUBLIC COMMENT: Resident Mitch Malinowski asked if the public could ask questions after the new business was discussed. Chuck Scott replied that yes, the public could.

NEW BUSINESS:

WATERWORTH PRESENTATION AND POSSIBLE VOTE: Jeff explained that Waterworth company does financial forecasting for utility companies. They forecast out 20 years and calculate rates and insurance, all capital and stabilization accounts. The cost is \$7000 a year. Jeff expressed to the Board that he cannot forecast the years like they can do. Chuck mentioned that he has been happy with how Jeff presents the budget yearly and would like to wait until there is a full Board to discuss further.

ALVORD ST TANK UPDATE: Jeff Cyr informed the Board that the company Aqueous came out in December to do a site examination of the structural components on the tank to be sure we are up to code prior to painting. There were a few minor things that need to be changed but for the most part we are in compliance with everything. Jeff mentioned that the mixer we have for the tank failed a few weeks ago. The life span on the mixer is about 10 years, and it has been 10 years, so while the tank is empty during painting, Jeff would like to replace it. Jeff said we need to get the bid specs together and he will get together with Kari and the MWRA about the financing of the zero percent loan. Kari asked when the tank is drained where does the water go. Jeff responded that they drain it into a field near the tank.

FY 27 PRELIMINARY
BUDGET DISCUSSION:

Jeff Cyr presented the Board with a preliminary budget (See Note 1) for FY 27 and said we have billed 87% of our \$2,222,000 budget with the 4th quarter yet to be billed in April. Jeff stated that with the new 60 units being built near Rocky's plaza on Newton Street we will receive \$122,000 in improvement fees. Jeff noted that the Hampshire County Group Ins. Trust is expecting another potentially 16% increase in health insurance for the District and employees. Jeff noted that Hampshire Trust did go out to bid for health insurance with several other companies and Blue Cross Blue Shield was still the lowest cost to the Trust. They are looking at the pharmacy aspect of health insurance to see if costs could be cut there. Water costs from the MWRA may increase 4% and the annual Audit costs will increase an additional \$1,250. Jeff stated that in a few years the utility truck would need to be replaced, so he would like to create a Truck account and fund it a little at a time annually so when a truck needs to be replaced, the budget for that year doesn't have to incur the entire cost. Kari suggested putting that Truck Account as a stabilization account so that the department can earn interest at a higher rate. Kari stated she will look into this further and inform Jeff of the results. Jeff would like to finalize the budget soon as it needs to be turned over to the Treasurer before March 4th to be put into the Annual Report.

MOTION TO ADJOURN:

William Schenker made a motion to adjourn, which was seconded by Chuck Scott
Motion carried

ADJOURNMENT:

Meeting adjourned at 6:21 p.m.