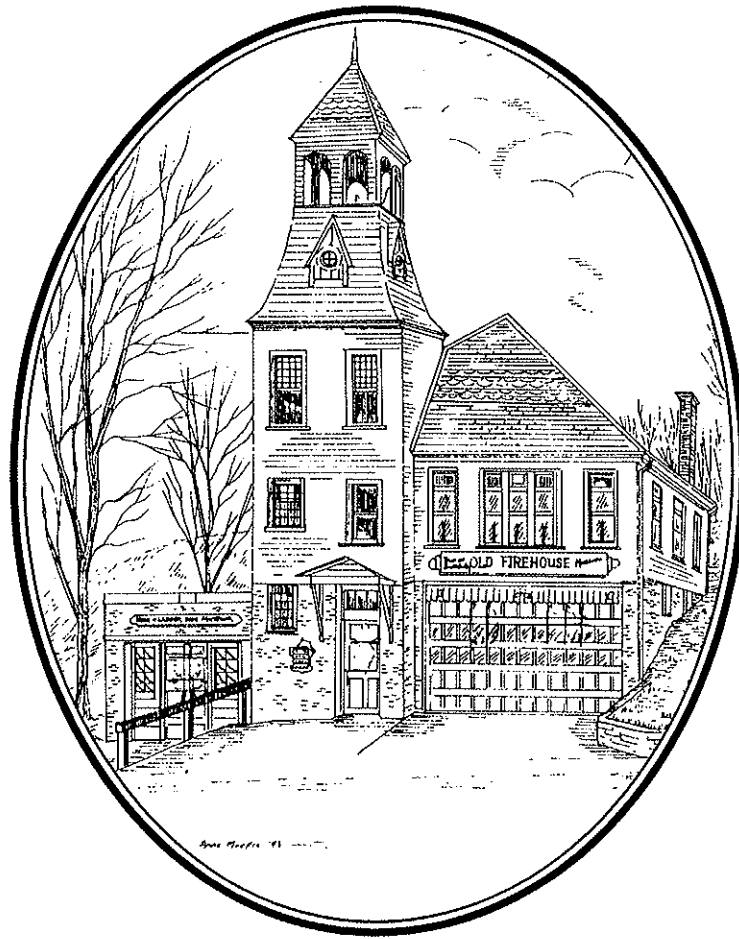


**ANNUAL REPORTS**  
OF THE OFFICERS  
**FIRE DISTRICT NO. 1**  
of the town of  
SOUTH HADLEY, MASSACHUSETTS



Est. 1872

FOR THE FISCAL YEAR ENDING  
**JUNE 30**  
**2018**

# **DISTRICT OFFICERS**

## **PRUDENTIAL COMMITTEE**

MICHAEL WOZNIAK, CHAIRMAN 2020

KEVIN TAUGHER, CLERK 2021

BRUCE PERRON, MEMBER 2019

## **MODERATOR**

MARK BEAUREGARD 2019

## **WATER COMMISSIONERS**

JOHN MIKUSZEWSKI, CHAIRMAN 2021

WILLIAM SCHENKER, CLERK 2019

DAVID DALY, MEMBER 2020

## **CLERK/TREASURER**

MONICA G. WALTON 2020

# **DISTRICT POSITIONS**

## **FIRE CHIEF**

ROBERT AUTHIER

## **WATER SUPERINTENDENT**

JEFFREY CYR

June 2018

# *Fire District No. 1*

## Fire Department

South Hadley, MA



### Prudential Committee

Mike Wozniak  
Kevin Taugher  
Bruce Perron

### Fire Chief

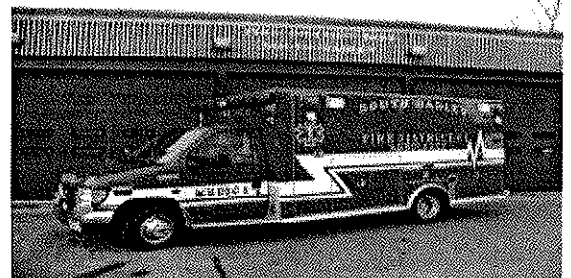
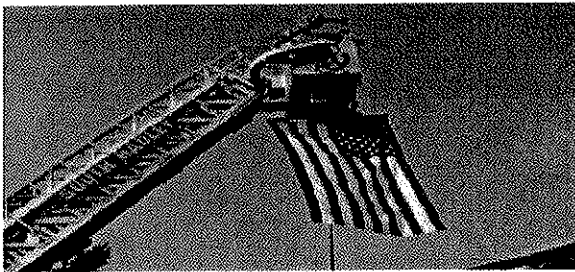
Robert Authier

### Captains

James Pula  
Kurt Schenker  
Thomas Stark

### Lieutenants

Jason Houle  
Scott Walsh



### Firefighters

Douglass Baker, Daneille Belliveau, Jess Bishop, Bob Blaney  
Evan Briant, Jon Carver, Thomas Fusari, Mike Harrowfield  
Kevin Lapierre, Mark Mercier, Mitchell Mericer,  
Riley O'Connor, Gene Os, Darren O'Reilly, Wesley Rork,  
Joe Scott, Chase St. Andre, Eric Stratton, Jose Vasquez

### Call Firefighters

Martin Biela, Bob Blasko, Josh Clegg, Ray Colon, Colleen Conlon  
Robert Davis, Tom Lukasik, Trevor Mckenna, Colin Morley,  
Justin Pouliot, Mary O'Neill, Michael O'Neill,  
Kyle Sodano, Al Torrey, Jess Washington

# **FIRE DEPARTMENT SERVICES AND PERSONNEL**

## **22 Career personnel that includes:**

- 1 Fire Chief
- 3 Captains
- 2 Lieutenants
- 22 Firefighter/Emergency Medical Technicians (EMT)  
are divided into four Groups with a minimum of  
four personnel on duty 24/7
- 8 Basic Emergency Medical Technicians
- 14 Paramedic Emergency Medical Technicians
- 20 Call personnel (paid on call) firefighters

All personnel are alerted via pagers and paid per call

## **Department Services**

Fire Suppression  
Fire Prevention and Code Enforcement  
District No. 1 Advance Life Support Ambulance  
Provides first responder emergency medical service with  
automatic external defibrillators (AED) on the ambulances and  
pumper truck  
Dive Team  
Hazardous Material Response  
Rope Rescue  
Ice Rescue  
Rescue Swimmers

*June 2018*

To the Citizens of Fire District No.1:

The Prudential Committee of Fire District No.1 is pleased to submit our report for the fiscal year ending June 30, 2018.

The Fire District purchased a 1.3 million dollar 2017 Pierce Arrow 100ft ladder truck that replaced a 1985 Ward Duplex. The new ladder truck has capabilities for fire extinguishment and aerial rescue simultaneously.

Fire Department personnel responded to 574 fire-related calls for service. The Department had 50 fires, which included, 12 building fires, 7 cooking fires, 3 chimney fires, 6 passenger vehicle fires, and approximately 12 brush fires.

We responded to requests from South Hadley Fire District No. 2 under our automatic aid agreement. We also responded to Granby, Holyoke, Amherst, Hadley, Chicopee and Easthampton for fires and other emergencies in their community under mutual aid agreements.

The Fire Inspection Unit conducted 154 business inspections and 218 smoke/carbon monoxide inspections. This unit also conducts plan reviews, permitting, school inspection and safety, oil burner inspections, tank installations and removals, tank truck inspections, gas station inspections, certificate of occupancy sign offs, bar inspections and other inspections mandated by Massachusetts General Laws and the Massachusetts Fire Code.

The ambulance services of Fire District No.1 responded to 2,272 medical calls with 1,661 patients transported to various hospitals. We conducted 172 intercepts for our neighboring Fire District and Granby. In addition, we provided mutual aid ambulance response to Amherst, Hadley, Chicopee and Granby. We currently have three ambulances with ALS capabilities.

We would like to thank representatives of the Holyoke Medical Center, Dr. Garry Bombardier, MD, who continually assists our department, Director Dr. Paul E. Russo Jr., MD and Peter Hall, RN, EMT, both of whom have assisted our ambulance service with their valuable insights and direction.

We thank the Fire Chief, Fire Officers and Firefighters of Fire District No.1, for their professionalism in serving this fine community. We would also like to thank the Commissioners of the Water Department of Fire District No. 1 for their continued support.

Respectfully submitted,

Mike Wozniak

Bruce Perron

Kevin Taugher

# PRUDENTIAL BOARD ESTIMATED BUDGET

## FISCAL YEAR 2020

		ARTICLE #
Fire Department Wages	1,277,963.00	
Ambulance Wages	709,373.00	
Administrative & Elected Official Wages	90,000.00	
Total Wages	\$ 2,077,336.00	5

Fire Department Operating Expense		
Utilities	30,000.00	
Supplies	10,500.00	
Upkeep and Repairs	12,000.00	
Office Expense	7,000.00	
Uniforms	14,000.00	
New Hire Account	5,000.00	
Gas and Oil	16,000.00	
Radio Maintenance	6,000.00	
Equipment	10,000.00	
Training	6,000.00	
Fire Prevention	3,000.00	
Chief's Account	2,400.00	
Insurance	85,000.00	
Fire Fleet Maintenance	35,000.00	
Total Fire Department	\$ 241,900.00	6

Administration Operating Expense		
Prudential Committee Expenses	500.00	
Education & Training	1,000.00	
Printing	5,000.00	
Telephone	2,000.00	
Contingencies	2,000.00	
Legal	6,000.00	
Legal Union Negotiations	15,000.00	
Travel	1,000.00	
Miscellaneous	1,000.00	
Audit Expenses	3,500.00	
Office Expense	34,000.00	
Payroll Taxes/Medicare	35,000.00	
Actuary report	1,500.00	
Reserve Acct.	20,000.00	
Election Equipment and Expense	10,000.00	
Data Re-entry Deductable	7,000.00	
Total Administration	\$ 144,500.00	7

# PRUDENTIAL BOARD ESTIMATED BUDGET

## FISCAL YEAR 2020

Ambulance Operating Expenses		ARTICLE #
Fuel	11,000.00	
Upkeep and Repair	18,000.00	
Medical Supplies	60,000.00	
Licenses and Fees	20,000.00	
Outside Services	44,000.00	
Training	25,000.00	
Office Expenses	5,000.00	
Computer Equipment	3,500.00	
Miscellaneous	500.00	
Total Ambulance Expenses	\$ 187,000.00	8
Additional Appropriations		
Air Compressor Account	3,000.00	9
Building Improvement Account	35,000.00	10
Major Equipment Repair	5,000.00	11
Fire Gear Replacement	10,000.00	12
Alarm Radio Console	5,000.00	13
Fire Truck Principle	120,000.00	14
Fire Truck Interest	40,350.00	15
New Fire Veichle	40,000.00	16
Hampshire County Retirement	452,383.00	17
District Health, Dental, Life	550,553.00	18
Fire Vehicle Stabilization	60,000.00	19
Ambulance Computer Account	3,000.00	20
Ambulance Stabilization Account	85,000.00	21
OPEB Fund	165,000.00	22
SCBA	5,000.00	23
Web Site & IT	15,000.00	24
Total Capital Expenses	\$ 1,594,286.00	
Total FY 2020 Estimated Budget	\$ 4,245,022.00	

### PROPOSED FUNDING OF ESTIMATED BUDGET

Appropriations	2,928,649.00
From Ambulance Reserve Fund	1,114,373.00
From Free Cash	202,000.00
Total Estimated Funding	\$ 4,245,022.00

## **AMBULANCE REPORT**

The Ambulance Service for South Hadley Fire District No. 1 is proud to have served the citizens of the District, the Town of South Hadley, and the surrounding communities by providing both Basic Life Support (BLS) and Advanced Life Support (ALS) services to those in need. This past fiscal year, July 1, 2017 – June 30, 2018, we responded to 2,272 calls for help; 1,661 of those patients were transported to area facilities and 1,273 of those transports were at the ALS level. We also intercepted with area BLS ambulances on 172 occasions. The services we provide include administration of certain medications, use of advanced airway equipment, cardiac monitoring, blood glucose testing, IVs, spinal immobilization, case presentation assessment (vital signs), lift assists among others. We also provide training to the public through CPR and first aid classes.

Our personnel are qualified and certified to provide emergency care by competency-based training programs required by the Commonwealth of Massachusetts, the highest of which is the EMT-Paramedic Program. We would like to thank our Medical Control which was provided by Dr. Paul Russo, Dr. Mansoor Anwar and Peter Hall, RN of the Holyoke Medical Center, along with Deborah Clapp and Lisa Herringshaw of the Western MA Office of Emergency Services. We would like to also recognize all of the staff at local hospitals that we have transported our patients to, Holyoke, Baystate, Cooley Dickinson, and Mercy Medical Centers. The EMTs at all levels provide pre-hospital emergency care to acutely ill or injured patients in the course of providing ambulance services, which are an extension of the hospitals' Emergency Rooms.

In an effort to stay abreast of the continuous advancements in emergency medical services and to provide the best pre-hospital care to the public, we must regularly update our equipment and supplies.

In recent years, our costs to maintain necessary supplies have about doubled. We do our best to maintain quality equipment and services to the taxpayers with minimal increases in our budget through efficient management. We are planning for the future by asking for some capital accounts in order to defray the costs of purchasing a new ambulance (FY 2019) and other equipment, avoiding bonding costs where possible.

We would like to express our appreciation to the taxpayers and inhabitants of Fire District One for their continued support of our service, and for the heartfelt expressions of gratitude we receive. I would like to further extend our appreciation to the staff of Fire District No. 1 for the excellent cooperation and support they provide. Finally, we would like to thank the South Hadley Police Department, Fire District 2, and the Granby Fire Department and all their respective employees for their positive attitude, support, and dedication.

RESPECTFULLY SUBMITTED,

Captain Kurt Schenker  
EMS coordinator, Fire District No. 1



**South Hadley Fire District No. 1 DISTRICT, MASSACHUSETTS**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2018**  
**(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types			Fiduciary Fund Types
	General	Special Revenue	Capital Projects	Water Enterprise	Internal Services	Trust and Agency	
<b><u>ASSETS</u></b>							
Cash and cash equivalents	1,490,783.46	1,673,549.93	8,825.00	3,105,161.98		1,923,587.38	
Investments							
Receivables:							
Personal property taxes	3,758.70						
Real estate taxes	46,339.94						
Deferred taxes	(46,827.38)						
Allowance for abatements and exemptions							
Special assessments							
Tax liens	25,764.51						
Tax foreclosures	13,783.17						
Motor vehicle excise							
Other excises							
Utility Charges							
Departmental - Ambulance/Water		898,446.15		(646.27)			
Other receivables							
Due to/from other funds							
Due from other governments							
Prepays							
Inventory							
Fixed assets, net of accumulated depreciation							
Amounts to be provided - payment of bonds				2,518,422.34			
Amounts to be provided - vacation and sick leave							
Total Assets	1,533,602.40	2,571,996.08	8,825.00	5,622,938.05	-	1,923,587.38	



South Hadley Fire District #1  
All Departments Revenue Report  
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND	Account	Description	Orig. Bud	Amended	Actual	Expected
	001-100-4110-2014	PERS PROP TAX REVENUE 2014			35.75	(\$35.75)
	001-100-4110-2015	PERS PROP TAX REVENUE 2015			26.90	(\$26.90)
	001-100-4110-2016	PERS PROP TAX REVENUE 2016			66.34	(\$66.34)
	001-100-4110-2017	PERS PROP TAX REVENUE 2017			289.71	(\$289.71)
	001-100-4110-2018	PERS PROP TAX REVENUE 2018			40,629.83	(\$40,629.83)
	001-100-4120-2015	REAL ESTATE TAX REVENUE 2015			19.71	(\$19.71)
	001-100-4120-2016	REAL ESTATE TAX REVENUE 2016			791.02	(\$791.02)
	001-100-4120-2017	REAL ESTATE TAX REVENUE 2017			17,462.57	(\$17,462.57)
	001-100-4120-2018	REAL ESTATE TAX REVENUE 2018			2,566,679.13	(\$2,566,679.13)
	001-100-4142	TAX LIENS REDEEMED			2,665.80	(\$2,665.80)
	001-100-4171	PEN & INT PROPERTY TAXES			3,981.67	(\$3,981.67)
	001-100-4173	PEN & INT TAX LIENS			579.68	(\$579.68)
	001-100-4180	PAYMENT IN LIEU OF TAXES			5,737.34	(\$5,737.34)
	001-100-4199	FIRE PERMITS			16,845.00	(\$16,845.00)
	001-100-4820	EARNINGS ON INVESTMENTS			68,870.54	(\$68,870.54)
	001-100-4840	MISC. REVENUE			5,574.81	(\$5,574.81)
	001-100-4970	TRANSFERS IN			999,160.00	(\$999,160.00)
	100 - GENERAL GOVERNMENT Total			\$ 3,729,415.80	(\$3,728,997.10)	
	001 - GENERAL FUND Total			\$ 3,729,415.80	(\$3,729,415.80)	
	150-220-4600	STATE AID FIRE SAFETY EQUIPM			5,570.00	(\$5,570.00)
	220 - FIRE Total			\$5,570.00	(\$5,570.00)	
	150 - FIRE SAFETY GRANT Total			\$ 5,570.00	(\$5,570.00)	
	252-220-4840	MISC REVENUE FIRE GIFTS			25.00	(\$25.00)
	220 - FIRE Total			\$25.00	(\$25.00)	
	252 - FIRE GIFTS Total			\$ 25.00	(\$25.00)	
	257-231-4200	CHARGES FOR SVCS AMBULANCE			906,520.23	(\$906,520.23)
	257-231-4840	MISC REV AMBULANCE RECEIPTS			43,375.00	(\$43,375.00)
	231 - AMBULANCE Total			\$949,895.23	(\$949,895.23)	
	257 - AMBULANCE RECEIPTS Total			\$ 949,895.23	(\$949,895.23)	
	258-220-4200	FIREREV-CHARGES FOR SE			1,406.00	(\$1,406.00)
	220 - FIRE Total			\$1,406.00	(\$1,406.00)	
	258 - FIRE REVOLVING Total			\$ 1,406.00	(\$1,406.00)	
	301-220-4840	FIRE TRUCK NOTE			1,200,000.00	(\$1,200,000.00)
	220 - FIRE Total			\$1,200,000.00	(\$1,200,000.00)	
	301 - MISC REV FIRE TRUCK BORROWING Total			\$ 1,200,000.00	(\$1,200,000.00)	

South Hadley Fire District #1  
All Departments Revenue Report  
From 07/01/2016 to 06/30/2017

001 - GENERAL FUND Account	Description	Orig.Bud	Amended	Actual	Expected
601-440-4200	WATER USER CHARGE REVENUE			2,073,797.01	(\$2,073,797.01)
601-440-4210	WATER MISC ACCT REC			33,693.32	(\$33,693.32)
601-440-4220	WATER CELL TOWER			214,786.52	(\$214,786.52)
601-440-4970	TRANSFER IN			75,000.00	(\$75,000.00)
440 - WATER Total				\$2,397,276.85	(\$2,397,276.85)
601 - WATER ENTERPRISE Total				\$2,397,276.85	(\$2,397,276.85)
800-440-4820	INVESTMENTS INCOME			10,791.24	(\$10,791.24)
440 - WATER Total				\$10,791.24	(\$10,791.24)
800 - WATER STABILIZATION Total		\$		10,791.24	(\$10,791.24)
801-440-4820	INVESTMENTS INCOME			5,763.55	(\$5,763.55)
801-440-4970	TRANSFER IN			100,000.00	(\$100,000.00)
440 - WATER Total				\$105,763.55	(\$105,763.55)
801 - WATER TANK STABILIZATION Total		\$		105,763.55	(\$105,763.55)
802-220-4820	INVESTMENTS INCOME			1,292.29	(\$1,292.29)
220 - FIRE Total				\$1,292.29	(\$1,292.29)
802 - FIRE STABILIZATION Total		\$		1,292.29	(\$1,292.29)
803-220-4820	INVESTMENTS INCOME			1,949.67	(\$1,949.67)
803-220-4970	TRANSFER IN			65,000.00	(\$65,000.00)
220 - FIRE Total				\$66,949.67	(\$66,949.67)
803 - VEHICLE STABILIZATION Total		\$		66,949.67	(\$66,949.67)
804-231-4820	INVESTMENTS INCOME			2,968.65	(\$2,968.65)
804-231-4970	TRANSFER IN			75,000.00	(\$75,000.00)
231 - AMBULANCE Total				\$77,968.65	(\$77,968.65)
804 - AMBULANCE STABILIZATION Total		\$		77,968.65	(\$77,968.65)
808-440-4820	INVESTMENT INCOME			1,213.48	(\$1,213.48)
808-440-4970	TRANSFER IN			40,000.00	(\$40,000.00)
440 - WATER Total				\$41,213.48	(\$41,213.48)
808 - WATER CRITICAL INFRASTRUCTURE Total		\$		41,213.48	(\$41,213.48)
809-220-4820	INVESTMENTS INCOME			4,519.90	(\$4,519.90)
809-220-4970	TRANSFER IN			50,000.00	(\$50,000.00)
220 - FIRE Total				\$54,519.90	(\$54,519.90)
809 - FIRE OPEB FUND Total		\$		54,519.90	(\$54,519.90)
810-440-4820	INVESTMENT INCOME			476.01	(\$476.01)
810-440-4970	TRANSFER IN			20,000.00	(\$20,000.00)
440 - WATER Total				\$20,476.01	(\$20,476.01)
810 - WATER OPEB FUND Total		\$		20,476.01	(\$20,476.01)
811-440-4820	INVESTMENT INCOME			18,201.21	(\$18,201.21)
811-440-4970	TRANSFER IN			2,038,000.00	(\$2,038,000.00)
440 - WATER Total				\$2,056,201.21	(\$2,056,201.21)
811 - NEWTON ST WATER MAIN REPLACEMENT Total				\$2,056,201.21	(\$2,056,201.21)
Grand Total		\$0.00	\$0.00	\$ 10,718,764.88	(\$10,718,764.88)

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND						
Account	Description	Orig Bud	Amended	Encumb	Expend	Balance
001-122-5100	ADMINISTRATIVE PAYROLL	72,286.00			61,400.26	10,885.74
001-122-5400-5402	ADMIN - EDUCATION & TRAINING	1,000.00			456.00	544.00
001-122-5400-5403	ADMIN - PRINTING	4,000.00			3,575.25	424.75
001-122-5400-5404	ADMIN - TELEPHONE EXP	2,000.00			1,710.92	289.08
001-122-5400-5405	ADMIN - CONTINGENCIES	2,000.00			-	\$2,000.00
001-122-5400-5406	ADMIN - LEGAL	6,000.00			4,367.20	\$1,632.80
001-122-5400-5407	ADMIN - TRAVEL	1,000.00			-	\$1,000.00
001-122-5400-5408	ADMIN - MISC	1,000.00			-	\$1,000.00
001-122-5400-5409	ADMIN - AUDIT	1,750.00		1,750.00	3,500.00	\$0.00
001-122-5400-5441	ADMIN - OFFICE EXP	34,000.00			24,636.15	\$9,429.81
122 - ADMINISTRATIVE Total		\$ 125,036.00	\$	\$ 1,750.00	\$ 99,645.78	\$ 27,206.18
001-129-5100	PRUDENTIAL COMMITTEE SALARY	5,410.00			5,407.79	\$2.21
001-129-5400	PRUDENTIAL COMMITTEE EXPENSES	500.00			-	\$500.00
001-129-5800	PRUDENTIAL COMM. CONSULTING	-	472.50		-	\$472.50
001-129-5800-5600	LEGAL FEES UNION NEGOTIATIONS	25,000.00	11,988.43		18,863.21	\$18,125.22
129 - PRUDENTIAL COMM Total		\$ 30,910.00	\$ 11,988.43	\$	\$ 24,271.00	\$ 18,627.43
001-141-5100	ASSESSORS SALARY	5,680.00			4,889.29	790.71
141 - ASSESSORS Total		\$ 5,680.00	\$	\$	\$ 4,889.29	\$ 790.71
001-146-5100	TAX COLLECTOR SALARY	5,135.00			1,603.79	3,531.21
146 - TAX COLLECTOR Total		\$ 5,135.00	\$	\$	\$ 1,603.79	\$ 3,531.21
001-148-5100	TOWN CLERK SALARY	215.00			209.09	5.91
148 - TOWN CLERK Total		\$ 215.00	\$	\$	\$ 209.09	\$ 5.91
001-110-5400-5434	COUNTY RETIREMENT	408,666.00			401,408.58	7,257.42
001-110-5400-5435	HEALTH AND LIFE INSURANCE	534,465.00			480,822.53	53,642.47
001-110-5400-5436	MEDICARE	35,000.00			30,498.56	4,501.44
001-110-5400-5437	GENERAL INSURANCE	100,000.00			93,471.92	6,528.08
110 - INSURANCE & EMPLOYEE BENEFITS Total		\$ 1,078,131.00	\$	\$	\$ 1,006,201.59	\$ 71,929.41
001-122-5800-5808	DISTRICT WEB SITE	-	2,641.80		1,200.00	1,441.80
001-122-5800-5809	ADMIN COMPUTER/SCAN EQUIP.	-	164.76		-	164.76
001-122-5800-5810	UNFUNDED LIABILITY	10,000.00			-	70,000.00
001-122-5800-5811	ACTUARY REPORT	1,000.00	3,000.00		-	4,000.00
122 - ADMINISTRATIVE Total		\$ 11,000.00	\$ 65,806.56	\$	\$ 1,200.00	\$ 75,606.56

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
**From 07/01/2017 to 06/30/2018**

001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Balance
Account							
001-220-5100-5101	FIRE CHIEF SALARY		102,000.00			102,934.08	(934.08)
001-220-5100-5102	FIRE DEPARTMENT SALARIES		1,116,467.00	40,000.00		974,348.83	183,098.95
001-220-5100-5103	FIRE DEPARTMENT OT	980.78	130,000.00			133,569.61	(3,569.61)
001-220-5400-5410	FIRE - UTILITIES		30,000.00			25,353.65	4,646.35
001-220-5400-5411	FIRE - SUPPLIES		13,000.00			5,241.91	7,758.09
001-220-5400-5412	FIRE - UPKEEP AND REPAIRS		15,000.00			9,560.49	5,439.51
001-220-5400-5413	FIRE - OFFICE EXP		9,000.00			5,765.91	3,234.09
001-220-5400-5414	FIRE - UNIFORMS		14,000.00			12,867.43	1,132.57
001-220-5400-5415	FIRE - PHYSICALS/NEW HIRE		5,000.00			2,400.98	2,599.02
001-220-5400-5416	FIRE - GAS & OIL		15,000.00			7,449.13	7,550.87
001-220-5400-5417	FIRE - RADIO MAINT		5,000.00			5,000.00	-
001-220-5400-5420	FIRE - EQUIPMENT		30,000.00			24,261.52	5,738.48
001-220-5400-5421	FIRE - TRAINING		10,000.00			7,000.45	2,999.55
001-220-5400-5423	FIRE - RESERVE FUND		20,000.00			-	20,000.00
001-220-5400-5424	FIRE PREVENTION	58.00	5,000.00			2,111.90	2,946.10
001-220-5400-5425	CHIEF'S ACCT		3,000.00			1,482.78	1,517.22
001-220-5400-5426	FIRE FLEET MAINTENANCE	47.50	30,000.00			21,447.93	8,599.57
001-220-5800-5801	AIR COMPRESSOR ACCT	4,130.08	3,000.00			2,368.90	4,761.18
001-220-5800-5802	BUILDING IMPROVEMENT	68,954.40	35,000.00	150,000.00		62,876.00	191,078.40
001-220-5800-5804	MAJOR EQUIPMENT REPAIR	13,771.34	12,000.00			8,098.40	17,672.94
001-220-5800-5809	FIRE GEAR REPLACEMENT	4,104.77	10,000.00			11,139.06	2,965.71
001-220-5800-5812	STATION COMPUTER	5,627.69	-		2,820.00	5,640.00	2,807.69
001-220-5800-5813	JAWS OF LIFE	2,555.19	-			596.53	1,958.66
001-220-5800-5815	ALARM RADIO CONSOLE	2,251.42	5,000.00			1,632.97	5,618.45
001-220-5800-5817	SCBA BOTTLE REPLACE	33,880.31	-			7,748.70	26,131.61
001-220-5800-5832	RADIO MAINT	140.75	-			-	140.75
001-220-5800-5841	ADA DESIGN	20,000.00	-			-	20,000.00
001-220-5800-5851	NEW FIRE TRUCK	200,000.00	-			134,431.74	65,568.26
<b>220 - FIRE Total</b>		<b>\$ 356,502.23</b>	<b>\$ 1,617,467.00</b>	<b>\$ 190,000.00</b>	<b>\$ 2,820.00</b>	<b>\$ 1,575,328.90</b>	<b>\$ 591,460.33</b>

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
**From 07/01/2017 to 06/30/2018**

001 - GENERAL FUND						
Account	Description	Orig Bud	Amended	Encumb	Expend	Balance
001-231-5100-5105	AMBULANCE - SALARY	278,680.00			280,018.40	(1,338.40)
001-231-5100-5106	AMBULANCE - OT	130,000.00			121,958.89	8,041.11
001-231-5100-5107	AMBULANCE - STIPENDS	172,980.00			119,400.00	53,580.00
001-231-5400-5424	AMBULANCE - FUEL	11,000.00			7,889.48	3,110.52
001-231-5400-5425	AMBULANCE - UPKEEP & REPAIR	18,000.00			19,404.24	(1,404.24)
001-231-5400-5426	AMBULANCE - MEDICAL SUPPLIES	54,000.00		236.86	48,164.69	6,072.17
001-231-5400-5427	AMBULANCE - LICENSES & FEES	17,000.00			16,727.00	273.00
001-231-5400-5428	AMBULANCE - OUTSIDE SERVICES	44,000.00			37,230.94	6,769.06
001-231-5400-5429	AMBULANCE - TRAINING	20,000.00			17,757.45	2,242.55
001-231-5400-5430	AMBULANCE - OFFICE	7,000.00			2,008.32	4,991.68
001-231-5400-5432	AMBULANCE - COMPUTER EQUIPMENT	3,000.00			2,740.00	260.00
001-231-5400-5433	AMBULANCE - MISC	500.00			25.00	475.00
001-231-5800-5805	AMBULANCE COMPUTER EQUIPMENT	3,000.00			1,587.00	5,725.24
001-231-5800-5808	AMBULANCE INFUSION PUMPS	4,312.24			-	15,000.00
		15,000.00				
		\$ 19,312.24	\$	\$ 236.86	\$ 674,911.41	\$ 103,797.69
<b>231 - AMBULANCE Total</b>						
001-700-5400-5438	DEBT PRINCIPAL					
		\$	-	\$	-	-
<b>700 - DEBT PRINCIPAL Total</b>						
001-710-5400-5439	DEBT INTEREST					
		\$	-	\$	-	-
<b>710 - DEBT INTEREST Total</b>						
001-900-5964	TRANSFER OUT					
		\$	-	\$	-	-
<b>900 - TRANSFERS OUT Total</b>						
		\$	453,609.46	\$	7,707.30	\$ 3,503,260.85
<b>001 - GENERAL FUND Total</b>						
		\$	3,632,734.00	\$	190,000.00	\$ 777,955.43
150-220-5100	SALARIES FIRE SAFETY EQUIPMENT				4,038.89	(4,038.89)
150-220-5400	EXPENSES FIRE SAFETY EQUIPME				6,055.88	(6,055.88)
					\$ 10,094.77	\$ (10,094.77)
<b>220 - FIRE Total</b>						
					\$ 10,094.77	\$ (10,094.77)
152-220-5100	SALARIES HAZMAT					
					\$	\$
<b>220 - FIRE Total</b>						
					\$	\$
<b>152 - STATE HAZMAT GRANT Total</b>						
					\$	\$
257-231-5964	TRANSFER OUT				874,160.00	(874,160.00)
					\$ 874,160.00	\$ (874,160.00)
<b>231 - AMBULANCE Total</b>						
					\$	\$
<b>257 - AMBULANCE RECEIPTS Total</b>						
					\$ 874,160.00	\$ (874,160.00)
258-220-5100	FIRE REV - WAGES				1,406.00	(1,406.00)
					\$ 1,406.00	\$ (1,406.00)
<b>220 - FIRE Total</b>						
					\$	\$
<b>258 - FIRE REVOLVING Total</b>						
					\$ 1,406.00	\$ (1,406.00)

# South Hadley Fire District #1 All Departments Expenditure Report From 07/01/2017 to 06/30/2018

001 - GENERAL FUND	Description	Orig Bud	Amended	Encumb	Expend	Balance
601-440-5100-5103	WATER OT	75,000.00			14,656.41	60,343.59
601-440-5100-5105	WATER SALARIES & WAGES				529,670.64	20,976.36
601-440-5100-5107	WATER TREASURER'S SALARY	10,609.00			10,609.00	-
601-440-5400-5407	WATER - TRAVEL	3,000.00			-	3,000.00
601-440-5400-5408	WATER - MISC	45,000.00			30,401.36	14,598.64
601-440-5400-5409	WATER - AUDIT	1,750.00			3,500.00	-
601-440-5400-5423	WATER - RESERVE FUND	10,000.00			-	10,000.00
601-440-5400-5434	WATER - COUNTY RETIREMENT	133,000.00			130,258.42	2,741.58
601-440-5400-5435	WATER - HEALTH DENTAL LIFE	260,000.00			221,128.12	38,871.88
601-440-5400-5444	WATER - OFFICE	42,000.00			33,643.08	8,356.92
601-440-5400-5445	WATER - COMMUNICATION	12,000.00			5,522.52	6,477.48
601-440-5400-5446	WATER - INSURANCE	40,000.00			39,074.00	926.00
601-440-5400-5447	WATER - MATERIALS	80,000.00			35,314.15	44,685.85
601-440-5400-5448	WATER - VEHICLE EXP	26,000.00			20,349.17	5,650.83
601-440-5400-5449	WATER - HEAT & LIGHT EXP	17,000.00			11,925.82	5,074.18
601-440-5400-5450	WATER - PURCHASE OF WATER	730,000.00			721,256.00	8,744.00
601-440-5400-5451	WATER - PURIFICATION EXP	62,000.00			19,256.61	42,743.39
601-440-5400-5452	WATER - CORROSION	40,000.00			20,870.10	19,129.90
601-440-5400-5453	WATER - COMPENSATION ACCT	5,000.00			-	5,000.00
601-440-5400-5454	WATER - BOND & ISSUANCE FEE	761.76			761.76	-
601-440-5800-5818	COMPUTER EQUIPMENT & SOFTWARE	16,563.72			5,201.00	11,362.72
601-440-5800-5819	GATE HOUSE ACCT	337.41			-	337.41
601-440-5800-5820	MAPS WATER SYSTEM	4,349.23			-	4,349.23
601-440-5800-5821	METER REPLACEMENT	2,249.86			12,103.98	145.88
601-440-5800-5822	REPLACEMENT & INSTALLATION OF NEW M	40,642.32	75,000.00		122,095.09	123,547.23
601-440-5800-5823	SHOP REPAIR & IMPROVEMENTS	13,372.94			729.98	12,642.96
601-440-5800-5824	COMPUTER METER READING EQUIP	12,262.51			2,145.00	10,117.51
601-440-5800-5825	WATER TANK UPKEEP & REPAIR	29,536.14			4,757.84	24,778.30
601-440-5800-5826	WATER MAIN LEAK DETECTION	3,997.00			5,160.00	1,837.00
601-440-5800-5827	SCADA SYSTEM EQUIP & MAINT	2,768.55			3,007.00	9,761.55
601-440-5800-5828	LEAPING WELL WATERSHED ACCT	4,418.23			424.05	4,994.18
601-440-5800-5830	WATER TANK PAINTING	11,794.17			3,000.00	8,794.17
601-440-5800-5831	NEW PICK UP TRUCK	1,318.02			1,318.02	-
601-440-5800-5850	NEWTON ST. WATER MAIN IMPROV	2,038,000.00			979,808.58	1,058,191.42
601-440-5964	WATER - TRANSFER OUT				160,000.00	(160,000.00)
440 - WATER Total		\$ 143,610.10	\$ 4,335,767.76	\$ 75,000.00	\$ 3,146,629.68	\$ 1,409,498.18
601-700-5400-5462	LUDLOW FACILITY PRINCIPAL	54,826.65			54,826.65	-
700 - DEBT PRINCIPAL Total		\$ 54,826.65			\$ 54,826.65	\$ -
601-710-5400-5463	LUDLOW FACILITY INTEREST	10,156.71			10,156.71	-
710 - DEBT INTEREST Total		\$ 10,156.71			\$ 10,156.71	\$ -
601 - WATER ENTERPRISE Total		\$ 143,610.10	\$ 4,400,751.12	\$ 75,000.00	\$ 3,211,613.04	\$ 1,409,498.18
803-220-5964	TRANSFER OUT					
220 - FIRE Total						
803 - VEHICLE STABILIZATION Total						
808-440-5964	TRANSFER OUT					
440 - WATER Total						
808 - WATER CRITICAL INFRASTRUCTURE Total						



# Fire District No. 1

## SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	<b>Fund Balances June 30, 2018</b>
<b>Special Revenue:</b>	
Fire Revolving	\$ 1,634
Ambulance Reserve	1,662,876
Ambulance Gift	265
Fire Grant	5,290
Fire Trailer Grant	2,018
Fire Gifts	1,467
	<u>\$ 1,673,550</u>

## TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 2018

	<b>Fund Balances June 30, 2018</b>
<b>Trust Funds:</b>	
Water Stabilization	\$ 691,004
Water Tank Stabilization	369,490
Water Critical Infrastructure Stabilization	57,264
Fire Stabilization	82,748
Fire Vehicle Stabilization	46,605
Ambulance Stabilization	190,405
Medical Fund	114,500
Insurance Fund	51,371
Fire OPEB	289,637
Water OPEB	30,567
	<u>\$ 1,923,591</u>

# Water Department

## *Fire District No.1*

### South Hadley

#### Board of Water Commissioners

John A. Mikuszewski, Chairman

William L. Schenker, Clerk

David T. Daly, Assoc. Member

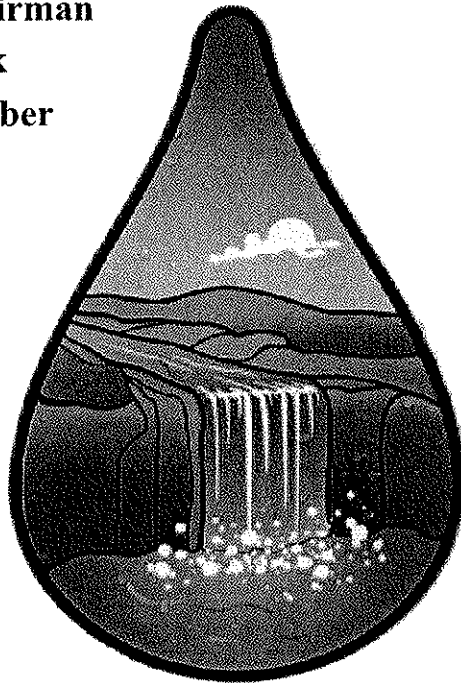
#### Superintendent

Jeffrey A. Cyr

#### Office Staff

Jennifer Fernandes

Kari Scytowski



#### Maintenance Staff

Wayne Walton

Ron Motyka

Scott Levreault

Jeff Levreault

Brad Couture

## **REPORT OF THE**

### **Board of Water Commissioners**

The Board of Water Commissioners of South Hadley Fire District No.1 respectfully submits the following annual report.

Within the past year, our crew has repaired eight water main breaks and four service leaks throughout the Distribution system. In addition to the repair work, four new services have been connected to the distribution system.

We continue to update our water mains with our replacement program. Water main replacements are prioritized by leak history, pipe type and the annual street paving list provided by the Department of Public Works. This collaboration results in reduced costs and extending pavement integrity. This program will continue as funding and time permit.

After three years of planning, we were fortunate to replace 6000 ft. of old 12" cast iron main on Newton St. All fire hydrants and water services were replaced as well. The new main will ensure reliability of supply. The Board would like to sincerely thank the efforts of our staff for performing the inspection services for this project in house resulting in considerable savings. We are thankful to be a member community of the MWRA, which granted us a 0% loan through the local water assistance program. We would also like to thank the efforts of our police dept. for keeping traffic delays to a minimum.

We feel strongly that the Water Department – Fire District No.1 has been operated very efficiently by providing the residents with what they expect from a municipal department at the lowest possible cost. We would also like to extend our thanks to the Fire Department, Police Department, Fire District No. 2 and the Town Departments for their cooperation.

Please take a moment to view our website with historical and frequently updated information about our Department at the following address [www.shdistrict1.org](http://www.shdistrict1.org).

Respectfully submitted,

John A. Mikuszewski, Chairman  
William L. Schenker, Clerk  
David T. Daly, Assoc. member

**REPORT OF THE  
BOARD OF WATER COMMISSIONERS  
ESTIMATED BUDGET - FISCAL YEAR 2019/20**

Wages	\$	625,647.00
Maintenance & Operations		
Office Expenses	\$	43,000.00
Communication Expenses	\$	12,000.00
Insurance Expenses	\$	41,000.00
Materials	\$	80,000.00
Vehicle Expenses	\$	26,000.00
Heat & Light Expenses	\$	17,000.00
Water Purchase	\$	730,000.00
Water Purification Expenses	\$	62,000.00
Miscellaneous Expenses	\$	45,000.00
Corrosion Control	\$	40,000.00
Total Maintenance Expenses	\$	1,096,000.00
Other Expenses		
Retirement	\$	151,600.00
Health & Life Insurance	\$	260,000.00
Treasurer's Salary	\$	16,271.00
Reserve Fund	\$	10,000.00
Travel	\$	3,000.00
Amortization of Debt - Ludlow Facility	\$	57,064.00
Interest on Debt - Ludlow Facility	\$	7,920.00
Amortization of Debt - Newton St.	\$	203,800.00
Compensation Account	\$	5,000.00
Audit Expense	\$	3,500.00
Bond Fee and Issuance Fee	\$	594.00
Total Other Expenses	\$	718,749.00
Capital Projects		
Water Tank Stabilization	\$	65,000.00
New Backhoe Account	\$	110,000.00
Meter Replacement Account	\$	10,000.00
Water Main Leak Detection Account	\$	5,000.00
Leaping Wells Watershed Acct.	\$	3,000.00
OPEB Trust Acct.	\$	30,000.00
Critical Infrastructure Stabilization	\$	10,000.00
Total Capital Projects	\$	233,000.00
<b>TOTAL ESTIMATED BUDGET</b>	<b>\$</b>	<b>2,673,396.00</b>
Proposed Funding of Estimated Budget to be raised from		
Water Receipts	\$	1,854,996.00
Available Surplus		818,400.00
<b>TOTAL</b>	<b>\$</b>	<b>2,673,396.00</b>

## **REPORT OF THE BOARD OF WATER COMMISSIONERS**

### **REPORT OF THE WATER TANK CELL ACCOUNT**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER TANK CELL ACCOUNT**

Starting balance 7/1/17	0.00
Collected F/Y 17/18	<u>214,786.52</u>
TOTAL	\$214,786.52

### **REPORT OF THE WATER TANK STABILIZATION FUND**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER TANK STABILIZATION**

Starting balance 7/1/17	363,726.38
Interest Earned F/Y 17/18	<u>5,763.55</u>
TOTAL	\$369,489.93

### **REPORT OF THE WATER STABILIZATION FUND**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER STABILIZATION FUND**

Starting balance 7/1/17	680,212.30
Interest Earned F/Y 17/18	<u>10,791.24</u>
TOTAL	\$691,003.54

### **REPORT OF THE WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND**

Starting balance 7/1/17	131,050.55	
Interest Earned F/Y 17/18	<u>1,213.48</u>	
TOTAL	\$132,264.03	132,264.03
Transferred to Replacement and Installation of New Mains Acct		<u>(75,000.00)</u>
TOTAL		57,264.03

### **REPORT OF THE OPEB FUND (OTHER POST-EMPLOYMENT BENEFITS)**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER OPEB FUND**

Starting Balance 7/1/17	30,091.18
Interest Earned F/Y 17/18	<u>476.01</u>
TOTAL	30,567.19

### **REPORT OF THE NEWTON STREET WATER MAIN REPLACEMENT FUND**

Fiscal Year July 1, 2017 thru June 30, 2018

#### **WATER NEWTON ST. WATER REPLACEMENT FUND**

Starting Balance 12/14/17	2,038,000.00
Interest Earned F/Y 17/18	<u>18,201.21</u>
TOTAL	2,056,201.21

**REPORT OF THE BOARD OF WATER COMMISSIONERS**  
**SUMMARY OF EXPENSES**

Fiscal Year July 1, 2017 thru June 30, 2018

<b>Appropriations F/Y 17/18</b>		
Salary Account.....	625,647.00	
Maintenance & Operations .....	1,094,000.00	
Other Expenses .....	489,104.12	
Stabilization Fund .....	0.00	
Capital Expenses (New Appropriation)* .....	314,000.00	
<b>TOTAL FISCAL YEAR APPROPRIATION .....</b>	<b>\$ 2,522,751.12</b>	
<b>OTHER AVAILABLE FUNDS</b>		
Capital Account Balances prior yr. (FY 17).....	142,292.08	
Stabilization Fund .....	680,212.30	
Interest Earned Stabilization Fund .....	10,791.60	
Water Tank Stabilization Fund.....	363,726.38	
Interest Earned Water Tank Stabilization Fund.....	5,763.55	
Critical Infrastructure Stabilization.....	131,050.55	
Interest Earned Infrastructure Stabilization.....	1,213.48	
<b>TOTAL AMOUNT OF AVAILABLE FUNDS.....</b>	<b>\$ 1,335,049.94</b>	

	TOTAL BUDGET 7/1/17 thru 6/30/18	INTEREST EARNED 7/1/17 thru 6/30/18	TRANSFERRED 7/1/17 thru 6/30/18	EXPENDED 7/1/17 thru 6/30/18	UNEXPENDED 7/1/17 thru 6/30/18
<b>SALARY ACCOUNT</b>	<b>625,647.00</b>	<b>0.00</b>	<b>0.00</b>	<b>544,327.05</b>	<b>81,319.95</b>
	625,647.00	0.00	0.00	544,327.05	81,319.95
<b>MAINTENANCE &amp; OPERATIONS</b>					
Office Expenses	42,000.00	0.00	0.00	33,643.08	8,356.92
Communication Expense	12,000.00	0.00	0.00	5,522.52	6,477.48
Insurance Expense	40,000.00	0.00	0.00	39,074.00	926.00
Material Expense	80,000.00	0.00	0.00	35,314.15	44,685.85
Vehicle Expense	26,000.00	0.00	0.00	20,349.17	5,650.83
Heat & Light Expense	17,000.00	0.00	0.00	11,925.82	5,074.18
Water Purchase	730,000.00	0.00	0.00	721,256.00	8,744.00
Water Purification & Pumping	62,000.00	0.00	0.00	19,256.61	42,743.39
Miscellaneous Expense	45,000.00	0.00	0.00	30,401.36	14,598.64
Corrosion Control	40,000.00	0.00	0.00	20,870.10	19,129.90
<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>1,094,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>937,612.81</b>	<b>156,387.19</b>
<b>OTHER EXPENSES</b>					
Retirement	133,000.00	0.00	0.00	130,258.42	2,741.58
Health, Dental & Life Insurance	260,000.00	0.00	0.00	223,180.61	36,819.39
Treasurer's Salary	10,609.00	0.00	0.00	10,609.00	0.00
Reserve Fund	10,000.00	0.00	0.00	0.00	10,000.00
Travel	3,000.00	0.00	0.00	0.00	3,000.00
Amortization of Debt - Ludlow Facility	54,826.65	0.00	0.00	54,826.65	0.00
Interest on Debt - Ludlow Facility	10,156.71	0.00	0.00	10,156.71	0.00
Audit Expenses	5,250.00	0.00	0.00	3,500.00	1,750.00
Compensation Account	5,000.00	0.00	0.00	0.00	5,000.00
Bond Fee & Issuance Fee	761.76	0.00	0.00	761.76	0.00
<b>TOTAL OTHER EXPENSES</b>	<b>492,604.12</b>	<b>0.00</b>	<b>0.00</b>	<b>433,293.15</b>	<b>59,310.97</b>
<b>CASH ACCOUNTS</b>					
Stabilization Fund	680,212.30	10,791.60	0.00	0.00	691,003.90
Water Tank Stabilization Fund	363,726.38	5,763.55	0.00	0.00	369,489.93
Critical Infrastructure Stabilization	131,050.55	1,213.48	-75,000.00	0.00	57,264.03
OPEB Fund (Other post-employment benefits)	30,091.18	476.01	0.00	0.00	30,567.19
Newton Street Water Main Interest (12/2017)	0.00	18,201.21	0.00	0.00	18,201.21
<b>TOTAL CASH ACCOUNTS</b>	<b>1,205,080.41</b>	<b>36,445.85</b>	<b>-75,000.00</b>	<b>0.00</b>	<b>1,166,526.26</b>
<b>CAPITAL EXPENSES (with new appropriation)</b>					
Computer Equip. & Software	16,563.72	0.00	0.00	5,201.00	11,362.72
Gate House Account	337.41	0.00	0.00	0.00	337.41
Maps Water System	4,349.23	0.00	0.00	0.00	4,349.23
Meter Replacement Account	12,249.86	0.00	0.00	12,103.98	145.88
Replacement & Installation of New Mains	170,642.32	0.00	75,000.00	122,095.09	123,547.23
Shop Repair & Improvements Account	13,372.94	0.00	0.00	729.98	12,642.96
Computer Meter Reading Equipment Acct.	12,262.51	0.00	0.00	2,145.00	10,117.51
Water Tank Upkeep and Repair Account	29,536.14	0.00	0.00	4,757.84	24,778.30
Water Main Leak Detection	6,997.00	0.00	0.00	5,160.00	1,837.00
SCADA System Equip. & Maintenance Acct.	12,768.55	0.00	0.00	3,007.00	9,761.55
Leaping Well Watershed Account	5,418.23	0.00	0.00	424.05	4,994.18
Water Tank Painting Account	11,794.17	0.00	0.00	3,000.00	8,794.17
Newton St. Water Main Improvement Acct.	2,038,000.00	0.00	0.00	979,808.58	1,058,191.42
<b>TOTAL CAPITAL EXPENSES</b>	<b>2,334,292.08</b>	<b>0.00</b>	<b>75,000.00</b>	<b>1,138,432.52</b>	<b>1,270,859.56</b>
<b>GRAND TOTALS</b>	<b>4,404,251.12</b>	<b>36,445.85</b>	<b>0.00</b>	<b>3,053,665.53</b>	<b>1,567,877.67</b>

## TABLE OF WATER CONSUMPTION

For information on consumption for years prior to what is listed, please refer to previous annual reports

<b>Year</b>	<b>Yearly Consumption (Gallons)</b>	<b>Average Daily Consumption (Gallons)</b>		<b>Largest Day Consumption (Gallons)</b>
1980	819,232,000	2,244,471	6/24/1980	3,860,000
1981	761,526,000	2,086,372	5/26/1981	3,410,000
1982	815,469,000	2,234,161	5/17/1982	4,360,000
1983	859,875,000	2,355,000	6/23/1983	4,090,000
1984	839,128,000	2,298,000	6/21/1984	3,890,000
1985	797,165,000	2,184,000	5/7/1985	4,310,000
1986	841,036,000	2,304,000	7/23/1986	3,960,000
1987	839,382,000	2,299,000	7/23/1987	4,190,000
1988	839,675,000	2,304,000	7/13/1988	3,960,000
1989 (Restrictions)	756,648,000	2,073,000	7/25/1989	3,403,000
1990	748,026,000	2,049,000	6/19/1990	4,043,000
1991	735,913,000	2,016,000	7/22/1991	4,368,000
1992 (Wet Summer)	645,372,000	1,768,000	6/11/1992	3,789,000
1993	553,075,000	1,515,000	7/18/1993	3,371,000
1994	596,323,000	1,633,000	6/15/1994	2,913,000
1995	570,306,000	1,562,000	6/20/1995	2,602,000
1996	548,800,000	1,500,000	8/20/1996	2,178,000
1997	557,171,000	1,526,000	7/11/1997	3,078,000
1998	559,538,000	1,533,000	9/15/1998	2,647,000
1999	550,808,000	1,509,000	6/25/1999	2,841,650
2000 (Wet Summer)	481,153,000	1,318,000	7/3/2000	2,217,000
2001	517,782,000	1,418,000	8/3/2001	2,561,000
2002	499,116,000	1,300,000	7/15/2002	2,462,000
2003	472,432,000	1,290,000	7/6/2003	2,459,000
2004	501,717,000	1,370,000	10/21/2004	2,337,000
2005	497,855,000	1,360,000	7/15/2005	2,684,000
2006	476,768,000	1,306,000	8/14/2006	2,908,000
2007	490,019,000	1,343,000	6/27/2007	2,305,000
2008	444,705,000	1,208,000	6/9/2008	1,915,000
2009	433,600,000	1,188,000	7/20/2009	1,862,000
2010	452,000,000	1,238,000	7/7/2010	2,929,000
2011	411,913,000	1,130,000	7/25/2011	2,546,000
2012	425,274,000	1,170,000	7/12/2012	2,630,000
2013	399,193,000	1,094,000	7/21/2013	2,390,000
2014	382,592,000	1,048,000	6/28/2014	2,001,000
2015	400,041,000	1,096,000	8/9/2015	1,984,000
2016	411,553,000	1,128,000	6/25/2016	2,235,000
2017	370,727,000	1,002,000	9/28/2017	2,132,000
2018	366,128,000	1,003,000	7/8/2018	2,163,000

**WATER DEPARTMENT – FIRE DISTRICT NO. 1  
RULES AND REGULATIONS**

The Water Department defines a "family unit" as being a separate and independent living quarter provided with a kitchen and toilet facility. The Water Department charges a minimum quarterly charge for each "family unit". The Water Department defines a "commercial unit" as any non "family unit". The minimum charges are set by the Board of Water Commissioners.

In addition, a water system improvement fee in the amount of \$2000.00 is assessed for each new "family unit" and each new "commercial unit". It is the responsibility of the property owner to notify the Water Department when a "family unit" or "commercial unit" has been added to the owner's property. Failure to comply with this regulation will result in the assessment of the water system improvement fee and minimum charges in arrears.

Water bills are rendered quarterly on the first of the month succeeding quarterly periods charged for, and bills are due when rendered. A late payment notice will be sent to the delinquent account 30 days after the billing date of the initial bill, notifying that water service may be terminated if payment is not made within 45 days from the billing date of the initial bill. A service charge of \$50.00 will be made before water will be turned on.

Failure of owner or consumer to receive a bill does not relieve them from obligation of payment, nor from consequences of its non-payment.

The owner of property supplied will be charged for all water furnished on the premises during his ownership. When ownership changes, the name and address of the new owner should be given to the water office, at once, so that bills may be properly rendered.

When a meter fails to register the consumption, the quantity shall be estimated and the charge based on its registration for a corresponding prior quarter or period. All water passing through a meter will be charged for whether used or wasted.

Your receipted bill will be mailed to you if requested. Water bills may also be paid at the Peoples Savings Bank located on Newton Street and at Berkshire Bank on Lamb Street. When a check received as payment is denied or returned by any Bank an additional fee will be charged to the customer.

House Service connections from the street line to the meter are the property of the owner, and must be maintained by the owner. New Water services from the main to the property line will be installed from April 1<sup>st</sup> through December 1<sup>st</sup> of each year.

No actual or potential cross-connection shall be maintained between the public water system of the Water Department, Fire District No. 1, South Hadley, MA (the "Department"), the water of which is used for internal domestic purposes, and a private water distribution system of any other source, well or otherwise, also used for internal domestic purposes, if said private water source is not approved by the Massachusetts Department of Environmental Protection (DEP) as being of safe and sanitary quality. The use of a private water source not approved by the DEP within an internal domestic plumbing system when that internal domestic plumbing system is also served by the public water source of the Department constitutes a potential cross-connection. If an actual or potential cross-connection exists, the Department requires that one of the sources, either the Department's public supply or the private source, be severed and capped from the common plumbing system.

The water meter is the property of the Water Department. The property owner must keep meter on his premises easily accessible for reading and servicing at all times. The Water Department reserves the right to read, inspect or service the meter at any time.

Anyone falsifying a meter reading or tampering with meter will be prosecuted. Permission must be obtained for any enclosure of meters and must be to our specifications.

All persons having boilers on their premises not fitted with check valves or other safety devices or not supplied through tanks are notified that neither the District, nor the Water Commissioners of the Fire District, nor their agents or servants will be responsible for damages resulting from shutting off the water.

The Board of Water Commissioners, their Agents, or the Fire District reserves the right at all times to shut off water temporarily, without notice, for repairs, extensions, alterations, or other necessary work connected with the system; and for non-payment of bills, or for neglect or refusal to comply with the rules and regulations of the Board.

Water is our most precious resource. Therefore, in the interest of conserving water, any and all new home, commercial and industrial construction and the addition of or alteration of any existing plumbing and/or sanitary fixtures to any existing structure must utilize water conserving fixtures, devices, facilities and outlets approved by this Department.

The Board of Water Commissioners may, when it deems appropriate, and must, when directed by its supplier of water or a governmental agency having authority over water usage, restrict water use by all customers or by class or type of user.

**BOARD OF WATER COMMISSIONERS  
WATER DEPARTMENT–FIRE DISTRICT NO. 1**



**SOUTH HADLEY LIONS CLUB'S  
TWENTEETH ANNUAL**

**MYRON W. RYDER  
MEMORIAL FISHING DERBY**

**MAY, 2018**

**LEAPING WELLS RESERVIOR**



**Fiscal Year 2018 Wages  
July 1, 2017-June 30, 2018**

Department Moderator	Position	Regular Wages	Overtime	Retro Regular	Retro Overtime	Bonus	Longevity	Stipends	Holiday	Total Gross
Mark Beauregard	Moderator	271.99	-	-	-	-	-	-	-	271.99
<b>Prudential Committee</b>										
Kevin Taugher	Chairman	1,690.44	-	-	-	-	-	-	-	1,690.44
Bruce Perron	Clerk	1,625.96	-	-	-	-	-	-	-	1,625.96
Michael Wozniak	Clerk	1,819.40	-	-	-	-	-	-	-	1,819.40
<b>District Treasurer/Clerk</b>										
Monica Walton	Treasurer/Clerk	62,899.70	-	-	-	-	-	1,200.00	-	64,099.70
Kari Scykowski	Assitant Treasurer	6,179.85	1,928.75	-	-	-	-	-	-	8,108.60
<b>Fire Department</b>										
Robert Authier *	Fire Chief	103,868.08	-	-	-	-	-	500.00	2,802.00	107,170.08
James Pula *	Captain/EMT-P	71,308.48	41,874.00	684.48	414.72	750.00	1,000.00	7,700.00	3,561.80	127,293.48
Kurt Schenker	Captain/EMT-I/Amb. Dir.	74,532.56	4,814.58	665.28	33.84	750.00	600.00	5,300.00	3,561.80	90,258.06
Thomas Stark	Captain/EMT-P	70,032.48	14,059.65	665.28	171.36	750.00	400.00	7,700.00	3,561.80	97,340.57
Jason Houle	Lieutenant/EMT-P	65,088.24	16,657.90	609.84	177.54	750.00	200.00	7,700.00	3,309.90	94,493.42
Douglass Baker	Firefighter/EMT-P	56,022.96	7,405.29	526.68	64.41	750.00	-	7,700.00	2,849.00	75,318.34
Danielle Belliveau	Firefighter/EMT-P	49,692.72	17,082.91	465.78	181.31	750.00	-	7,700.00	2,565.20	78,437.92
Jessica Bishop	Firefighter/EMT-P	15,729.42	1,547.07	-	-	-	-	-	440.60	17,717.09
Robert Blaney	Firefighter/EMT-B	56,022.96	8,115.33	526.68	50.73	750.00	200.00	2,900.00	2,590.00	71,155.70
Evan Briant *	Firefighter/EMT-B	36,176.76	13,556.00	485.10	193.20	750.00	-	4,500.00	1,897.60	57,558.66
Jonathan Carver	Firefighter/EMT-P	48,129.90	7,430.65	457.38	76.23	750.00	-	5,900.00	2,500.70	65,244.86
Thomas Fusari	Firefighter/EMT-P	56,022.96	7,058.37	526.68	76.38	750.00	200.00	7,700.00	2,590.00	74,924.39
Michael Harrowfield	Firefighter/EMT-P	14,804.16	991.39	-	-	-	-	-	440.60	16,236.15
Kevin Lapiere	Firefighter/EMT-B	39,643.88	10,938.31	364.82	108.50	750.00	-	375.00	1,983.00	54,163.51
Mark Mercier	Firefighter/EMT-B	51,304.68	10,033.74	485.10	95.55	750.00	-	2,900.00	2,609.20	68,178.27
Mitchell Mercier	Firefighter/EMT-B	51,304.68	7,539.17	485.10	73.50	750.00	-	2,900.00	2,609.20	65,661.65
Riley O'Connor	Firefighter/EMT-B	42,696.30	9,437.12	401.94	80.91	750.00	-	700.00	2,181.30	56,247.57
Darren O'Reilly	Firefighter/EMT-B	6,182.02	1,250.07	-	-	-	-	-	198.30	7,630.39
Gene Os	Firefighter/EMT-P	56,022.96	6,590.97	526.68	64.41	750.00	200.00	7,700.00	2,849.00	74,704.02
Wesley Rork *	Firefighter/EMT-P	32,206.24	12,895.17	463.60	101.46	750.00	-	8,300.00	1,813.00	42,782.84
Joseph Scott	Firefighter/EMT-P	56,022.96	146.55	526.68	2.18	-	200.00	7,700.00	2,849.00	81,045.27
Kyle Sodano	Firefighter/EMT-B	2,579.28	38.28	-	-	-	-	1,800.00	-	4,566.29
Chase St. Andre	Firefighter/EMT-P	56,052.96	11,937.35	526.68	116.28	750.00	-	7,700.00	2,849.00	79,932.27
Eric Stratton	Firefighter/EMT-P	56,022.96	8,343.62	526.68	78.66	750.00	-	7,700.00	2,849.00	76,270.92
Jose Vazquez *	Firefighter/EMT-P	39,136.16	3,808.59	526.68	44.46	750.00	-	9,500.00	2,072.00	55,837.89
Scott Walsh	Firefighter/EMT-P	57,828.96	23,421.83	526.68	222.30	750.00	600.00	7,700.00	2,983.90	94,033.67

\*Vacation buy back included in regular wages

**Fiscal Year 2018 Wages  
July 1, 2017-June 30, 2018**

Department	Position	Regular Wages	Overtime	Retro Regular	Retro Overtime	Bonus	Longevity	Stipends	Holiday	Total Gross
<b>Fire Department</b>										
Martin Biela	Call FF/EMT-B	772.00	-	-	-	-	-	-	-	\$ 772.00
Robert Blasko	Call FF/EMT-B	3,680.00	-	-	-	-	-	125.00	-	\$ 3,805.00
Joshua Clegg	Call FF/EMT-B	462.00	-	-	-	-	-	-	-	\$ 462.00
Raymond Omar Colon	Call FF/EMT-B	8,092.00	-	-	-	-	-	125.00	-	\$ 8,217.00
Colleen Conlon	Call FF/EMT-B	2,366.00	-	-	-	-	-	125.00	-	\$ 2,491.00
Robert Davis	Call FF/EMT-B	17,724.00	-	-	-	-	-	125.00	-	\$ 17,849.00
Michael Harrowfield	Call FF/EMT-P	400.00	-	-	-	-	-	-	-	\$ 400.00
Kevin Lapierre	Call FF/EMT-B	80.00	76.00	-	-	-	-	125.00	-	\$ 281.00
Thomas Lukasik	Call FF/EMT-B	1,488.00	-	-	-	-	-	-	-	\$ 1,488.00
Trevor McKenna	Call FF/EMT-B	1,486.00	-	-	-	-	-	125.00	-	\$ 1,611.00
Collin Morley	Call FF/EMT-B	5,760.00	-	-	-	-	-	125.00	-	\$ 5,885.00
Mary O'Neill	Call FF/EMT-B	6,520.00	-	-	-	-	-	125.00	-	\$ 6,645.00
Michael O'Neill	Call FF/EMT-B	768.00	-	-	-	-	-	125.00	-	\$ 893.00
Darren O'Reilly	Call FF/EMT-B	3,782.00	-	-	-	-	-	125.00	-	\$ 3,907.00
Justin Pouliot	Call FF/EMT-B	294.00	-	-	-	-	-	-	-	\$ 294.00
Kyle Sodano	Call FF/EMT-B	2,032.00	-	-	-	-	-	125.00	-	\$ 2,157.00
Alan Torrey	Call FF/EMT-B	1,946.00	-	-	-	-	-	-	-	\$ 1,946.00
Jessica Washington	Call FF/EMT-B	5,404.00	-	-	-	-	-	125.00	-	\$ 5,529.00
<b>Water Commissioners</b>										
John Mikuszewski	Chairman	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
William Schenker	Clerk	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
David Daly	Member	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
<b>Water Department</b>										
Jeffrey Cyr	Superintendent	90,421.76	-	-	-	-	600.00	500.00	-	\$ 91,521.76
Wayne Walton	Foreman	79,572.00	1,334.93	-	-	-	1,150.00	200.00	-	\$ 82,256.93
Brad Couture	Operator	60,905.60	3,077.58	-	-	-	-	200.00	-	\$ 64,183.18
Jeffrey Levreault	Backflow/Operator	60,964.80	3,429.28	-	-	-	200.00	200.00	-	\$ 64,794.08
Scott Levreault	Operator	60,964.80	5,012.04	-	-	-	400.00	200.00	-	\$ 66,576.84
Ronald Molyka	Backflow Coord	60,964.80	1,802.58	-	-	-	600.00	200.00	-	\$ 63,567.38
Jennifer Fernandes	Office Manager	61,070.88	-	-	-	-	400.00	250.00	-	\$ 61,720.88
Kari Scytowski	Office Clerk	46,956.00	-	-	-	-	-	250.00	-	\$ 47,206.00
<b>Elections</b>										
Christine Curtis	Warden, Check in	280.00	-	-	-	-	-	-	-	\$ 280.00
Monica Lindberg	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Manuel Mendes	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Linda Sigda	Check in	230.00	-	-	-	-	-	-	-	\$ 230.00
Joan Tomaszewski	Check in	160.00	-	-	-	-	-	-	-	\$ 160.00
Christine Walton	Check in	80.00	-	-	-	-	-	-	-	\$ 80.00

**Fiscal Year 2018 Wages  
July 1, 2017-June 30, 2018**

<b>Department</b>	<b>Position</b>	<b>Regular Wages</b>	<b>Overtime</b>	<b>Retro Regular</b>	<b>Retro Overtime</b>	<b>Bonus</b>	<b>Longevity</b>	<b>Stipends</b>	<b>Holiday</b>	<b>Total Gross</b>
<b>Town Officials</b>										
Deborah Baldini	Collector/Treasurer	320.76	-	-	-	-	-	-	-	\$ 320.76
Donna Whiteley	Collector/Treasurer	1,283.03	-	-	-	-	-	-	-	\$ 1,283.03
Melissa Couture	Associate Assessor	4,501.52	-	-	-	-	-	-	-	\$ 4,501.52
Francis Conti	Board of Assessors	100.82	-	-	-	-	-	-	-	\$ 100.82
Hazel Snopek	Board of Assessors	286.95	-	-	-	-	-	-	-	\$ 286.95
Carlene Hamlin	Clerk	209.09	-	-	-	-	-	-	-	\$ 209.09

THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR FIRE DISTRICT NO. 1 OF SOUTH HADLEY

Commonwealth of Massachusetts Hampshire, ss

To either constables of the Town of South Hadley:

Greetings:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of Fire District No. 1, in the Town of South Hadley, qualified to vote in the Annual Meeting to meet at

**Town Hall Auditorium, 116 Main Street, South Hadley, MA  
on Wednesday, April 24<sup>th</sup> at 6:30 pm**

To vote on the following articles:

ARTICLE 1. To hear and act on the report of the Prudential Committee.

ARTICLE 2. To hear and act on the report of the Water Commissioners.

ARTICLE 3. To hear and act on the report of the District Treasurer.

ARTICLE 4. To see if the District will vote to fix the salary and compensation of the following elective officers of the Fire District No. 1 for the Fiscal Year Beginning July 1, 2019 as provided by Massachusetts General Laws, Chapter 41, Section 108: Moderator, Prudential Committee Members, Clerk/Treasurer, Water Commissioners.

ARTICLE 5. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Wages Account as found in the Prudential Committee's budget.

ARTICLE 6. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Fire Operating Expense as found in the Prudential Committee's budget.

ARTICLE 7. To see if the District will vote to raise and appropriate or transfer from available surplus or transfer from available funds, a sum of money for the Administration Operating Account as found in the Prudential Committee's budget.

ARTICLE 8. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds, a sum of money for the Ambulance Operating Expense as found in the Prudential Committee's budget.

ARTICLE 9. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Air Compressor Account.

ARTICLE 10. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for Building Improvements and Preventative Maintenance to the Fire Station Building at 144 Newton Street.

ARTICLE 11. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Department Major Equipment Repair Account.

ARTICLE 12. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Gear Replacement Account.

ARTICLE 13. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Alarm Room Console Account.

ARTICLE 14. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Truck Principal Account.

ARTICLE 15. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Truck Interest Account.

ARTICLE 16. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the New Fire Vehicle Account.

ARTICLE 17. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System

ARTICLE 18. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for Medical, Dental and Life Insurance benefits for certain persons in the service of the District.

ARTICLE 19. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Vehicle Stabilization account.

ARTICLE 20. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Ambulance Computer System Account.

ARTICLE 21. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Ambulance Stabilization Fund Account.

ARTICLE 22. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Department Other Post-Employee Benefits (OPEB) fund.

ARTICLE 23. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the SCBA Account.

ARTICLE 24. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the District Web Site and Internet Technology Account.

ARTICLE 25. To see if the District will vote to authorize the Clerk/Treasurer, with the approval of the majority of the Prudential Committee, to make legal and prudent investments of the District's funds all pursuant of the terms, conditions and restrictions of all relevant sections of Massachusetts General Laws Chapter 167.

ARTICLE 26. To see if the District will vote to authorize the District Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of revenue for the financial years beginning July 1, 2019 and July 1, 2020, in accordance with the provisions of General Laws, Chapter 44, Section 4 and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

ARTICLE 27. To see if the District will vote to allow the Prudential Committee to sell surplus equipment or material.

ARTICLE 28. To see if the District will vote to authorize the Prudential Committee to apply for, accept and expend any State or Federal Grants.

ARTICLE 29. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money to defray the operating costs of the Water Department.

ARTICLE 30. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Health, Dental & Life Insurance Account.

ARTICLE 31. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System.

ARTICLE 32. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Water Tank Stabilization Account.

ARTICLE 33. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Meter Replacement Account.

ARTICLE 34. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the New Backhoe Account.

ARTICLE 35. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Main Leak Detection Account.

ARTICLE 36. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water OPEB fund.

ARTICLE 37. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Leaping Wells Watershed Account.

ARTICLE 38. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the MWRA Newton Street Principal Account.

ARTICLE 39. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Critical Infrastructure Stabilization Fund.

ARTICLE 40. To see if the District will vote to amend Section 7 of its By-Laws, by deleting any reference of "Clerk/Treasurer" as an elected official and changing the heading prior to Section 8 to "duties of elected and appointed officers" and by deleting the language in Section 10, in its entirety and inserting new language in Section 10 as follows:



“The Clerk/Treasurer of the District shall be an appointed position and said position or any vacancy therein shall be filled by a majority vote of the Prudential Committee. The method of public advertising for said position and the compensation, benefits and term of hire for said “Clerk/Treasurer shall be determined and set by a majority vote of the Prudential Committee.”

This By-Law shall become effective upon the termination of the term of the current Clerk/ Treasurer or if the position of the current Clerk/Treasurer is vacated before said term expires.

HEREOF FAIL NOT and make due return of the warrant with your doings thereon to the District on or before the time of holding said meeting.

Given under our hands this eighth day of April in the year of Our Lord, Two Thousand Nineteen.

\_\_\_\_\_  
MICHAEL WOZNIAK

\_\_\_\_\_  
KEVIN E. TAUGHER

\_\_\_\_\_  
BRUCE PERRON

PRUDENTIAL COMMITTEE

A true copy. Attest:

Monica G. Walton, District Clerk

Posting: Fire District No 1. Fire Dept., Fire District No. 1 Water Dept., Town Hall, Main Library and Council on Aging

Warrant must be posted by April 10, 2019, at least fourteen days prior to the April 24, 2019 District Meeting.

# **BY-LAWS**

# **FIRE DISTRICT NO. 1**

**OF THE TOWN OF  
SOUTH HADLEY, MASSACHUSETTS**

## **HISTORY OF CHANGES TO BY-LAWS**

Revised vote April 25, 2005  
Revised vote April 24, 2006  
Revised vote April 28, 2008  
Revised vote April 25, 2011  
Revised vote May 4, 2015  
Revised vote April 24, 2017  
Revised vote April 30, 2018

Printed Annual Report dated June 30, 1989

Printed Annual Report dated June 30, 2006  
Printed Annual Report dated June 30, 2009  
Printed Annual Report dated June 30, 2010  
Printed Annual Report dated June 30, 2015  
Printed Annual Report dated June 30, 2017  
Printed Annual Report dated June 30, 2018

## **FIRE DISTRICT NO. 1**

### **BY-LAWS**

### **ELECTIONS**

SECTION 1. The annual district election shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the annual district election shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters.

SECTION 2. The Prudential Committee shall appoint at least four (4) election officers (who should, as nearly as possible, equally represent the leading political parties) consisting of a Warden, Clerk and two or more ballot clerks and they shall be compensated for their duties.

SECTION 3. The Clerk of the District shall prepare the ballot, also specimen ballots, and post the letter in at least five conspicuous places within the limits of the District, before noon of the Monday preceding the annual election.

SECTION 4. Names of candidates for any office shall be placed on the ballot by petition of the Clerk of the District, accompanied by an acceptance by the candidate, and shall be signed by not less than ten registered voters of the District and filed with the Clerk of the District before five o'clock in the afternoon of the seventh Monday preceding the annual election.

SECTION 5. All articles to be inserted in the warrant for the annual district meeting shall be placed in the hands of the Clerk of the District thirty-five days before the annual district meeting.

SECTION 6. The provisions of the general election laws, relative to Fire District elections, shall apply to the annual and special elections of the District.

## **ELECTED OFFICERS**

SECTION 7. The elected officers of the District shall consist of a Clerk/ Treasurer, Moderator, a Prudential Committee of three members and a Board of Water Commissioners of three members. The Moderator is to be elected annually by ballot, and after being duly sworn in, shall hold office for one year. The Clerk/ Treasurer shall be elected for a term of three years. The Prudential Committee members and the Board of Water Commission members shall be elected, one each year to serve for a term of three years on their respective Boards.

## **DUTIES OF ELECTED DISTRICT OFFICERS**

SECTION 8. Clerk/Treasurer. The Clerk shall keep a correct record of all meetings of the District; shall furnish blanks for the nomination of District officers; shall prepare the official ballots; shall issue the warrant for the annual meeting, and shall call all meetings (after notice) as provided for in the General Laws of the Commonwealth. The Clerk shall be the custodian of all records pertaining to the office.

SECTION 9. Clerk/Treasurer. The Treasurer shall receive all monies accruing to the District and deposit same promptly in a Bank or Trust Company; disburse all money required to pay bills contracted by the District after such bills have been approved and a warrant issued by the Prudential Committee or by the Board of Water Commissioners as the case may be; pay without a warrant, interest or principal due on notes or bonds issued by the District; keep a correct record of all receipts and disbursements in a cashbook and make a report showing all the receipts and disbursements for the year and the financial condition of the District

SECTION 10. In case of a vacancy occurring in the office of the Clerk/Treasurer, the Prudential Committee and Board of Water Commissioners shall elect by Ballot a suitable person to fill such vacancy and the person so appointed shall serve until the next annual or special district meeting.

SECTION 11. Moderator. The Moderator shall preside at all annual and special District meetings and shall have the powers of the Moderator of the Town Meeting. In case of a vacancy occurring in the office of the Moderator, the clerk/Treasurer shall serve as Moderator until the next election.

SECTION 12. The Prudential Committee shall consist of three members elected in the manner herein before described. The Prudential Committee shall:

- a. meet for organization not later than the fourth week after the annual meeting, and shall then elect by ballot from their number, a Chairman and Clerk, each of whom shall serve one year or until their successors are chosen.
- b. meet at least once a month, and two members shall constitute a quorum for the transaction of business.
- c. have the custody of the property of the District and keep the same in good condition at all times.
- d. approve and have the custody of the bonds of the Treasurer of the District and the collector of the Water Department.
- e. issue warrants to the District Clerk/Treasurer signed by a majority of them for the payment

of bills when due and which are contracted by the District, at which time the Clerk/Treasurer shall draw from the amounts deposited in it's depository Bank or Trust Company, an amount equal to discharge the bills as set out in the warrant.

- f. employ an expert auditor to examine the account of the officers of the District and such examination shall be made a least every other year or earlier at the discretion of the Prudential Board.
- g. cause to be printed for distribution to the inhabitants of the District their annual report, such report shall be ready for distribution at least one week before the annual meeting of the District, and deposited in locations near where warrants are posted and notice of this fact be published in a newspaper of local circulation.
- h. Chairman. The Chairman shall preside at all meetings and shall have general over sight of the District. In the event of the Chairman's absence the Clerk shall preside.
- i. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the District at the expiration of his/her term.

SECTION 13. If a vacancy of one or more members shall occur on the Prudential Committee, the remaining members of the Board shall meet jointly with the Board of Water Commissioners and elect by ballot a person or persons to such office who shall hold such office until the next annual election.

SECTION 14. The Board of Water Commissioners shall consist of three members who shall be elected in the manner herein before described. The Board of Water Commissioners shall:

- a. As soon as possible after the annual District meeting the Board of Water Commissioners shall meet for organization and elect by ballot from their members a Chairman an Associate Member and a Clerk.
- b. All bills are to be approved by the Board or a majority of them and warrants are to be issued to the Treasurer of the District for payment of same.
- c. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the entire water system. In the event of the Chairman's absence the Clerk shall preside.
- d. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the Department at the expiration of his/her term of office.
- e. If a vacancy of one or more members shall occur on the Board of Water Commissioner, the remaining Board Members shall meet jointly with the Prudential Board and elect by BALLOT a person or persons to such office who shall hold said office until the next annual election.

SECTION 15. Superintendent. The Superintendent shall serve at the pleasure of the Commissioners unless they vote to provide the Superintendent with other than at-will status by approving a written employment contract.

SECTION 16. Assistant Superintendent. The Assistant Superintendent shall perform such work as the commissioners and Superintendent designate.

## **FIRE DEPARTMENT**

SECTION 17. The Fire Department shall consist of a Fire Chief and Officers (Collectively referred to as the "Command Staff") and a sufficient number of firefighting privates and call firefighters to adequately protect the District.

## **FIRE CHIEF**

SECTION 18. The Fire Chief shall have sole and entire command over the fire department and over all members of the department, and have charge of all apparatus belonging to the same, and direct all measures the Chief may deem proper for the extinguishing of fires and operation of the ambulance service. The Fire Chief shall have all authority and responsibility pursuant to the provisions of MGL Chapter 48 Section 42A.

SECTION 19. Appointment of the Fire Chief shall be subject to the following conditions:  
The Prudential Committee shall appoint the Fire Chief. The Fire Chief shall serve at the pleasure of the Prudential Committee unless they vote to provide the Fire Chief with other than at-will status by approving a written employment contract. All such appointments shall be based upon a test that will be given by an independent testing service selected by the Prudential Committee.

Minimum requirements for current department members taking any examination for appointment are as follows:

Officer- 5 years permanent firefighter service with Fire District Number 1

Chief – 5 years permanent firefighter service with Fire District Number 1 and currently serving as a fire department officer. Notwithstanding the foregoing, if no more than one of the above officers applies for the position of Fire Chief, then, and in that event, any permanent firefighting private with a least ten years' experience with the department may sit for the Fire Chief's examination.

- a. Notwithstanding the above, any firefighter may sit for any examination to gain experience.

- b. The results of the written and oral examinations shall be the sole basis upon which the Fire Chief's appointment shall be made. The Prudential Committee shall appoint the testing service's highest passing grade and most qualified applicant for Chief.
- c. The Prudential Committee, only by UNANIMOUS vote, may reject the testing service's recommended appointee and select another candidate; provided, however, that the Prudential Committee shall specify in writing the reasons for rejection of the testing service's recommended appointee and such written document shall be retained by the Treasurer as a permanent record of the District.
- d. The initial and all future promotion lists will be valid for three years from the date of the examination.
- e. At the time of the first vacancy after the expiration of the most recent promotion list, a new test will be given. The results will be used to fill the vacancy and create a new promotion list.
- f. Notwithstanding anything in the foregoing, the Prudential Committee may appoint a duly qualified Fire Chief who is not a current member of the Department, provided said non-member applicant is duly qualified by said testing service.

## **COMMAND STAFF**

SECTION 20. The Command staff shall perform such duties as the Chief may direct and in the absence of the Chief, unless otherwise designated by Chief, the most senior command staff Officer next in rank shall act as chief. In the case of the absence of all Officers, the first senior firefighter shall act as Chief.

## **PERMANENT FIREFIGHTERS**

SECTION 21. Permanent firefighters shall perform such duties as the Fire Chief shall direct.

## **ON CALL FIREFIGHTERS**

SECTION 22. To be eligible to be an on call firefighter, applicants must be not less than eighteen (18) years of age, a citizen of the United States and of good moral character and properly qualified and shall perform such duties as the Fire Chief and Officers shall direct and be subject to the rules and regulations prescribed by the Command Staff.

## **LONGEVITY**

SECTION 23. Longevity compensation will be paid to each employee of the District working at least twenty-five hours per week during the full calendar year including the District Clerk /Treasurer, but not including other elected District Officials or the Tax Collector and the Assessors. The sum of two hundred dollars (\$200.00) shall be paid annually upon completion of ten years of continuous full time employment; plus an additional two hundred dollars (\$200.00) annually for each additional five (5) years of continuous full time employment to the maximum of one thousand dollars (\$1000.00).

## **CHANGES, ALTERATIONS OR AMENDMENTS**

These By Laws will take effect when approved by the Attorney General, may be changed, altered or Amended only at a regular annual meeting of the District.

End

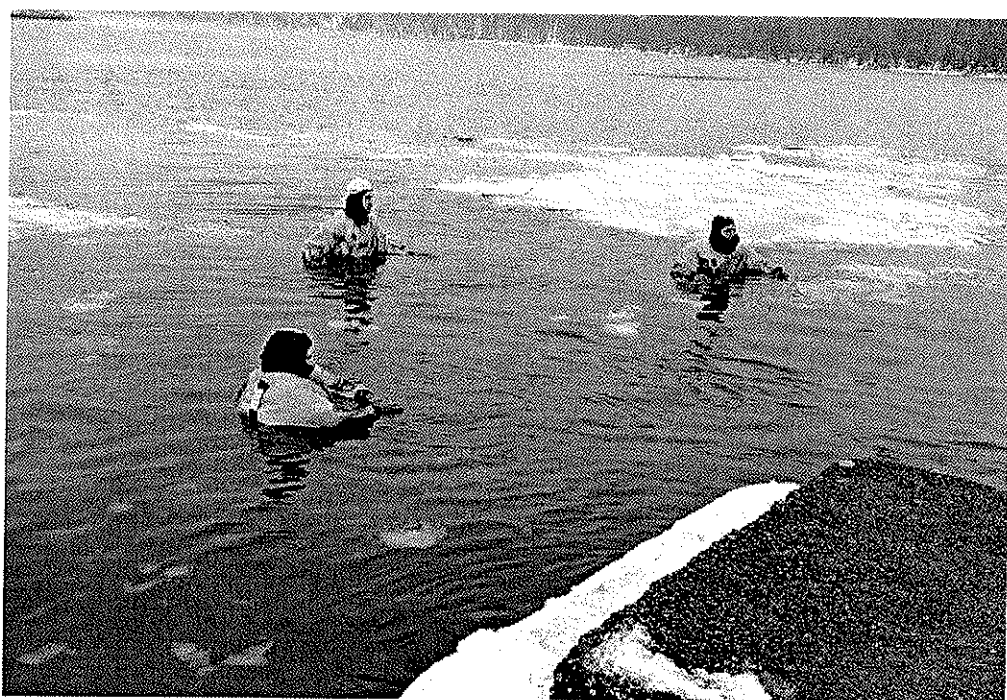
CHANGE: SECTION 12:f    MAY 4, 2015  
CHANGE: SECTION 18    APRIL 24, 2017



## New Fire Truck purchased in April 2018.



**Firefighters volunteering at the  
Leprechaun Plunge Charity event  
at Brunelle's Marina.**



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## NOTES

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