

**ANNUAL REPORTS**  
OF THE OFFICERS  
**FIRE DISTRICT NO. 1**  
of the town of  
SOUTH HADLEY, MASSACHUSETTS



Est. 1872

FOR THE FISCAL YEAR ENDING  
**JUNE 30**  
**2017**



# **DISTRICT OFFICERS**

## **PRUDENTIAL COMMITTEE**

KEVIN TAUGHER, CHAIRMAN 2018

BRUCE PERRON, MEMBER 2019

MICHAEL WOZNIAK, MEMBER 2020

## **MODERATOR**

MARK BEAUREGARD 2018

## **WATER COMMISSIONERS**

JOHN MIKUSZEWSKI, CHAIRMAN 2018

WILLIAM SCHENKER, CLERK 2019

DAVID DALY, MEMBER 2020

## **CLERK/TREASURER**

MONICA G. WALTON 2020

# **DISTRICT POSITIONS**

## **FIRE CHIEF**

ROBERT AUTHIER

## **WATER SUPERINTENDENT**

JEFFREY CYR

June 2017

# *Fire District No. 1*

## Fire Department

South Hadley, MA



### Prudential Committee

Kevin Taugher  
Raymond Miner  
Bruce Perron  
Mike Wozniak

### Fire Chief

Robert Authier

### Captains

Brian McClaflin  
James Pula  
Kurt Schenker  
Thomas Stark

### Lieutenant

Jason Houle  
Scott Walsh



### Firefighters

Douglass Baker, Daneille Belliveau, Robert Blaney, Evan Briant,  
Jon Carver, Thomas Fusari, Brian Morris, Mark Mercier, Mitchell Mercier,  
Riley O'Connor, Gene Os, Wesley Rork, Joe Scott, Kyle Sadano  
Chase St. Andre, Eric Stratton, Jose Vasquez

### Call Firefighters

Bob Blasko, Ray Colon, Colleen Conlon, Robert Davis, Trevor McKenna, Jeff Meon,  
Colin Morley, Tom Lukasik, Kevin Laperre, Erika O'Neill, Mary O'Neill, Michael O'Neill,  
Darren O'Reilly, Eric Rogers, Alan Torry, Isaac Santana, Val Stein, Jessica Washington

June 2017

# **FIRE DEPARTMENT SERVICES AND PERSONNEL**

## **22 Career personnel that includes:**

- 1 Fire Chief
- 3 Captains
- 2 Lieutenant
- 22 Firefighter/Emergency Medical Technicians (EMT)  
are divided into four Groups with a minimum of  
four personnel on duty 24/7
- 7 Basic Emergency Medical Technicians
- 1 Intermediate Emergency Medical Technicians
- 14 Paramedic Emergency Medical Technicians
- 20 Call personnel (paid on call) firefighters

All personnel are alerted via pagers and paid per call

## **Department Services**

Fire Suppression  
Fire Prevention and Code Enforcement  
District No. 1 Advance Life Support Ambulance  
Provides first responder emergency medical service with  
automatic external defibrillators (AED) on the ambulances and  
pumper truck  
Hazardous Material Response  
Special Rescue  
Rope Rescue  
Ice Rescue  
Rescue Swimmers  
Divers

*June 2017*

To the Citizens of Fire District No.1:

The Prudential Committee of Fire District No.1 is pleased to submit our report for the fiscal year ending June 30, 2017.

Fire Department personnel responded to 478 fire-related calls for service, including house fires on North Street, Canal Street, Hadley Village, and Alvord Street.

We responded to several water emergencies in the Connecticut River. We responded to requests from South Hadley Fire District No. 2 under our automatic aid agreement. We also responded to Granby, Holyoke, Hadley and Easthampton for fires in their community under mutual aid agreements.

The Fire Inspection Unit conducted 174 business inspections and 192 smoke/carbon monoxide inspections. This unit also conducts plan reviews, permitting, school inspection and safety, oil burner inspections, tank installations and removals, tank truck inspections, gas station inspections, certificate of occupancy sign offs, bar inspections and other inspections mandated by Massachusetts General Laws and the Massachusetts Fire Code.

The ambulance services of Fire District No.1 responded to 2,080 medical calls with 1,500 transported to various hospitals. We conducted intercepts for our neighboring Fire District and provided mutual aid ambulance response to Amherst, Chicopee and Granby. We currently have three ambulances with ALS capabilities.

Mr. Michael Wozniak was elected to the Prudential Committee in April, succeeding Raymond Miner. We would like to thank Ray for his years of dedicated service to the District.

We would like to thank representatives of the Holyoke Medical Center, Dr. Garry Bombardier, MD, who recently stepped down as our medical control director, and our new director Dr. Paul E. Russo Jr., MD and Peter Hall, RN, EMT, both of whom have assisted our ambulance service with their valuable insights and direction.

We thank the Fire Chief, Fire Officers and Firefighters of Fire District No.1, for their professionalism in serving this fine community. We would also like to thank the Commissioners of the Water Department of Fire District No. 1 for their continued support.

Respectfully submitted,

Kevin Taugher

Bruce Perron

Mike Wozniak

# PRUDENTIAL BOARD ESTIMATED BUDGET

## FISCAL YEAR 2019

		ARTICLE #
Fire Department Wages	1,299,912.00	
Ambulance Wages	669,256.00	
Administrative & Elected Official Wages	88,726.00	
Total Wages	\$ 2,057,894.00	5

Fire Department Operating Expense		
Utilities	30,000.00	
Supplies	10,000.00	
Upkeep and Repairs	12,000.00	
Office Expense	7,000.00	
Uniforms	14,000.00	
New Hire Account	5,000.00	
Gas and Oil	16,000.00	
Radio Maintenance	5,000.00	
Equipment	10,000.00	
Training	6,000.00	
Fire Prevention	3,000.00	
Chief's Account	2,400.00	
Insurance	100,000.00	
Fire Fleet Maintenance	30,000.00	
Total Fire Department	\$ 250,400.00	6

Administration Operating Expense		
Prudential Committee Expenses	500.00	
Education & Training	1,000.00	
Printing	5,000.00	
Telephone	2,000.00	
Contingencies	2,000.00	
Legal	6,000.00	
Legal Union Negotiations	15,000.00	
Travel	1,000.00	
Miscellaneous	1,000.00	
Audit Expenses	1,750.00	
Office Expense	34,000.00	
Payroll Taxes/Medicare	35,000.00	
Actuary report	1,000.00	
Reserve Acct.	20,000.00	
Total Administration	\$ 125,250.00	7

# PRUDENTIAL BOARD ESTIMATED BUDGET

## FISCAL YEAR 2019

Ambulance Operating Expenses		ARTICLE #
Fuel	11,000.00	
Upkeep and Repair	16,000.00	
Medical Supplies	55,000.00	
Licenses and Fees	18,000.00	
Outside Services	44,000.00	
Training	20,000.00	
Office Expenses	7,000.00	
Computer Equipment	3,500.00	
Miscellaneous	500.00	
Total Ambulance Expenses	\$ 175,000.00	8

Additional Appropriations		
Air Compressor Account	3,000.00	9
Building Improvement Account	35,000.00	10
Major Equipment Repair	10,000.00	11
Fire Gear Replacement	10,000.00	12
Alarm Radio Console	5,000.00	13
Fire Vehicle Stabilization	60,000.00	14
Unfunded Liability	2,500.00	15
OPEB Fund	50,000.00	16
SCBA	10,000.00	17
Web Site & IT	10,000.00	18
2018 Fire Truck Principle	120,000.00	19
2018 Fire Truck Interest	42,000.00	20
Borrowing Issue Fee	15,000.00	21
Hampshire County Retirement	423,208.00	22
District Health, Dental, Life	550,553.00	23
Ambulance Computer Account	3,000.00	24
Ambulance Stabilization Account	75,000.00	25
Total Capital Expenses	\$ 1,424,261.00	
Total FY 2018 Estimated Budget	\$ 4,032,805.00	

### PROPOSED FUNDING OF ESTIMATED BUDGET

Appropriations	2,910,549.00
From Ambulance Reserve Fund	922,256.00
From Free Cash	200,000.00
Total Estimated Funding	\$ 4,032,805.00



## **AMBULANCE REPORT**

The Ambulance Service for South Hadley Fire District No. 1 is proud to have served the citizens of the District, the Town of South Hadley, and the surrounding communities by providing both Basic Life Support (BLS) and Advanced Life Support (ALS) services to those in need. This past fiscal year, July 1, 2016 – June 30, 2017, we responded to 2,080 calls for help; 1,500 of those patients were transported to area facilities and 1,241 of those transports were at the ALS level. We also intercepted with area BLS ambulances on 157 occasions. The services we provide include administration of certain medications, use of advanced airway equipment, cardiac monitoring, blood glucose testing, IVs, spinal immobilization, case presentation assessment (vital signs), lift assists among others. We also provide training to the public through CPR and first aid classes and provide a blood pressure clinic at least once a month at South Hadley's Council on Aging.

Our personnel are qualified and certified to provide emergency care by competency-based training programs required by the Commonwealth of Massachusetts, the highest of which is the EMT-Paramedic Program. We would like to thank our Medical Control which was provided by Dr. Garry Bombardier, MD for his countless years of service to Fire District One and wish him well. We would also like to thank our current Medical Control, Dr. Paul Russo and Peter Hall of the Holyoke Medical Center. I would like to also remember Linda Moriarty, our Regional Director of EMS, serving the region for many years, who passed away this past year. The EMTs at all levels provide pre-hospital emergency care to acutely ill or injured patients in the course of providing ambulance services, which are an extension of the hospital's Emergency Room.

In an effort to stay abreast of the continuous advancements in emergency medical services and to provide the best pre-hospital care to the public, we must regularly update our equipment and supplies. For this year, we were able to obtain some new equipment, including a new heart monitor.

In recent years, our costs to maintain necessary supplies have about doubled. We do our best to maintain quality equipment and services to the taxpayers with minimal increases in our budget through efficient management. We are planning for the future by asking for some capital accounts in order to defray the costs of purchasing a new ambulance and other equipment, avoiding bonding costs where possible.

We would like to express our appreciation to the taxpayers and inhabitants of Fire District One for their continued support of our service, and for the heartfelt expressions of gratitude we receive. I would like to further extend our appreciation to the staff of Fire District No. 1 for the excellent cooperation and support they provide. Finally, we would like to thank Fire District No. 2, the South Hadley Police Department, police dispatchers, and the Granby Fire Department and all their respective employees for their positive attitude and dedication.

RESPECTFULLY SUBMITTED,

Kurt Schenker, EMS coordinator, Fire District No. 1

**SOUTH HADLEY FIRE DISTRICT No. 1**  
**COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP**  
**JUNE 30, 2017**

	Governmental Fund Types				Account Group		Totals	
	General	Special Revenue	Water Fund	Trust Funds	General Long Term Debt	(Memorandum Only)		
<b>Assets</b>								
Cash and Cash Equivalents	\$ 1,345,038	\$ 1,521,635	\$ 1,863,297	\$ 1,819,613		\$ 6,549,583		
Receivables:								
Property Taxes	33,336					33,336		
Tax Liens	23,519					23,519		
Omitted Tax	2,544					2,544		
Ambulance		728,665				728,665		
User Charges			6,559			6,559		
Less: Allowance for Uncollectible Accounts	(92,042)					(92,042)		
Tax Possessions	13,783					13,783		
Amount to be Provided for Payment of Debt			535,249		535,249	1,070,498		
<b>Total Assets</b>	<b>\$ 1,326,178</b>	<b>\$ 2,250,300</b>	<b>\$ 2,405,105</b>	<b>\$ 1,819,613</b>	<b>\$ 535,249</b>	<b>\$ 8,336,445</b>		
<b>Liabilities and Fund Equity</b>								
<b>Liabilities:</b>								
Deferred Revenue:					\$			
Property Taxes	\$ (56,162)				-	(56,162)		
Other	37,302	728,665	6,559		-	772,526		
Payroll Withholdings	(5)				-	(5)		
Bond Indebtedness			535,249		535,249	1,070,498		
<b>Total Liabilities</b>	<b>(18,865)</b>	<b>728,665</b>	<b>541,808</b>	<b>-</b>	<b>535,249</b>	<b>1,786,857</b>		
<b>Fund Equity:</b>								
Reserved for Encumbrances	260,703		147,110		-	407,813		
Unreserved:								
Designated for Subsequent Year's Expenditures	344,406	834,160	687,000		-	1,865,566		
Undesignated	739,934	687,475	1,029,187	1,819,613	-	4,276,209		
<b>Total Fund Equity</b>	<b>1,345,043</b>	<b>1,521,635</b>	<b>1,863,297</b>	<b>1,819,613</b>	<b>-</b>	<b>6,549,588</b>		
<b>Total Liabilities and Fund Equity</b>	<b>\$ 1,326,178</b>	<b>\$ 2,250,300</b>	<b>\$ 2,405,105</b>	<b>\$ 1,819,613</b>	<b>\$ 535,249</b>	<b>\$ 8,336,445</b>		

**South Hadley Fire District #1**  
**All Departments Revenue Report**  
**From 07/01/2016 to 06/30/2017**

001 - GENERAL FUND				Orig Bud	Amended	Actual	Expected
Account	Description						
001-100-4110-2011	PERS PROP TAX REVENUE 2011					\$5.69	(\$5.69)
001-100-4110-2012	PERS PROP TAX REVENUE 2012					\$20.19	(\$20.19)
001-100-4110-2013	PERS PROP TAX REVENUE 2013					\$75.16	(\$75.16)
001-100-4110-2014	PERS PROP TAX REVENUE 2014					\$19.77	(\$19.77)
001-100-4110-2015	PERS PROP TAX REVENUE 2015					\$17.41	(\$17.41)
001-100-4110-2016	PERS PROP TAX REVENUE 2016					(\$69.02)	\$69.02
001-100-4110-2017	PERS PROP TAX REVENUE 2017					\$39,631.96	(\$39,631.96)
001-100-4120-2014	REAL ESTATE TAX REVENUE 2014					\$88.58	(\$88.58)
001-100-4120-2015	REAL ESTATE TAX REVENUE 2015					\$689.01	(\$689.01)
001-100-4120-2016	REAL ESTATE TAX REVENUE 2016					\$24,117.71	(\$24,117.71)
001-100-4120-2017	REAL ESTATE TAX REVENUE 2017					\$2,488,370.25	(\$2,488,370.25)
001-100-4142	TAX LIENS REDEEMED					\$5,345.54	(\$5,345.54)
001-100-4171	PEN & INT PROPERTY TAXES					\$4,811.87	(\$4,811.87)
001-100-4173	PEN & INT TAX LIENS					\$1,170.05	(\$1,170.05)
001-100-4180	PAYMENT IN LIEU OF TAXES					\$5,737.34	(\$5,737.34)
001-100-4199	FIRE PERMITS					\$16,845.00	(\$16,845.00)
001-100-4820	EARNINGS ON INVESTMENTS					\$33,930.33	(\$33,930.33)
001-100-4840	MISC. REVENUE					\$1,867.72	(\$1,867.72)
001-100-4970	TRANSFERS IN					\$750,679.73	(\$750,679.73)
100 - GENERAL GOVERNMENT Total						\$3,373,354.29	(\$3,373,354.29)
001 - GENERAL FUND Total						3373354	(\$3,373,354.29)
150-220-4600	STATE AID FIRE SAFETY EQUIPM					\$10,574.00	(\$10,574.00)
220 - FIRE Total						\$10,574.00	(\$10,574.00)
150 - FIRE SAFETY GRANT Total						10574	(\$10,574.00)
152-220-4600	STATE AID HAZMAT					\$3,000.00	(\$3,000.00)
220 - FIRE Total						\$3,000.00	(\$3,000.00)
152 - STATE HAZMAT GRANT Total						3000	(\$3,000.00)
252-220-4840	MISC REVENUE FIRE GIFTS					\$25.00	(\$25.00)
220 - FIRE Total						\$25.00	(\$25.00)
252 - FIRE GIFTS Total						25	(\$25.00)
257-231-4200	CHARGES FOR SVCS AMBULANCE					\$887,388.54	(\$887,388.54)
257-231-4840	MISC REV AMBULANCE RECEIPTS					\$32,475.00	(\$32,475.00)
231 - AMBULANCE Total						\$919,863.54	(\$919,863.54)
257 - AMBULANCE RECEIPTS Total						919864	(\$919,863.54)
258-220-4200	FIREREV-CHARGES FOR SE					\$2,090.00	(\$2,090.00)
220 - FIRE Total						\$2,090.00	(\$2,090.00)
258 - FIRE REVOLVING Total						2090	(\$2,090.00)

# South Hadley Fire District #1

## All Departments Revenue Report

From 07/01/2016 to 06/30/2017

Account	Description	Orig Bud	Amended	Actual	Expected
<b>001 - GENERAL FUND</b>					
601-440-4200	WATER USER CHARGE REVENUE			\$2,098,365.60	(\$2,098,365.60)
601-440-4210	WATER MISC ACCT REC			\$38,305.11	(\$38,305.11)
601-440-4220	WATER CELL TOWER			\$222,427.00	(\$222,427.00)
440 - WATER Total				\$2,359,097.71	(\$2,359,097.71)
601 - WATER ENTERPRISE Total				2359098	(\$2,359,097.71)
800-440-4820	INVESTMENTS INCOME			\$6,146.36	(\$6,146.36)
440 - WATER Total				\$6,146.36	(\$6,146.36)
800 - WATER STABILIZATION Total				6146	(\$6,146.36)
801-440-4820	INVESTMENTS INCOME			\$2,382.97	(\$2,382.97)
801-440-4970	TRANSFER IN			\$100,000.00	(\$100,000.00)
440 - WATER Total				\$102,382.97	(\$102,382.97)
801 - WATER TANK STABILIZATION Total				102383	(\$102,382.97)
802-220-4820	INVESTMENTS INCOME			\$736.04	(\$736.04)
220 - FIRE Total				\$736.04	(\$736.04)
802 - FIRE STABILIZATION Total				736	(\$736.04)
803-220-4820	INVESTMENTS INCOME			\$1,623.35	(\$1,623.35)
803-220-4970	TRANSFER IN			\$60,000.00	(\$60,000.00)
220 - FIRE Total				\$61,623.35	(\$61,623.35)
803 - VEHICLE STABILIZATION Total				61623	(\$61,623.35)
804-231-4820	INVESTMENTS INCOME			\$1,016.04	(\$1,016.04)
804-231-4970	TRANSFER IN			\$45,000.00	(\$45,000.00)
231 - AMBULANCE Total				\$46,016.04	(\$46,016.04)
804 - AMBULANCE STABILIZATION Total				46016	(\$46,016.04)
808-440-4820	INVESTMENT INCOME			\$822.78	(\$822.78)
808-440-4970	TRANSFER IN			\$40,000.00	(\$40,000.00)
440 - WATER Total				\$40,822.78	(\$40,822.78)
808 - WATER CRITICAL INFRASTRUCTURE Total				40823	(\$40,822.78)
809-220-4820	INVESTMENTS INCOME			\$2,124.40	(\$2,124.40)
809-220-4970	TRANSFER IN			\$20,000.00	(\$20,000.00)
220 - FIRE Total				\$22,124.40	(\$22,124.40)
809 - FIRE OPEB FUND Total				22124	(\$22,124.40)
810-220-4820	INVESTMENT INCOME			\$91.18	(\$91.18)
810-220-4970	TRANSFER IN			\$10,000.00	(\$10,000.00)
220 - FIRE Total				\$10,091.18	(\$10,091.18)
810 - WATER OPEB FUND Total				10091	(\$10,091.18)
Grand Total					(\$6,957,947.66)

# South Hadley Fire District #1

## All Departments Expenditure Report

From 07/01/2016 to 06/30/2017

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Balance
001-122-5100	ADMINISTRATIVE PAYROLL		72,286.00			61,480.68	10,805.32
001-122-5400-5402	ADMIN - EDUCATION & TRAINING		1,000.00			390.00	610.00
001-122-5400-5403	ADMIN - PRINTING		4,000.00			5,613.13	(1,613.13)
001-122-5400-5404	ADMIN - TELEPHONE EXP		2,000.00			1,398.39	601.61
001-122-5400-5405	ADMIN - CONTINGENCIES		2,000.00			-	2,000.00
001-122-5400-5406	ADMIN - LEGAL		6,000.00			5,481.75	518.25
001-122-5400-5407	ADMIN - TRAVEL		1,000.00			-	1,000.00
001-122-5400-5408	ADMIN - MISC		1,000.00			-	1,000.00
001-122-5400-5409	ADMIN - AUDIT	1,750.00	1,750.00		3,500.00		-
001-122-5400-5441	ADMIN - OFFICE EXP	54.13	33,500.00		65.96	22,361.05	11,127.12
122 - ADMINISTRATIVE Total		\$ 1,804.13	\$ 124,536.00		\$ 3,565.96	\$ 96,725.00	\$ 26,049.17
001-129-5100	PRUDENTIAL COMMITTEE SALARY		5,410.00			5,407.80	2.20
001-129-5400	PRUDENTIAL COMMITTEE EXPENSES		500.00			80.00	420.00
001-129-5800	PRUDENTIAL COMM. CONSULTING	472.50	-			-	472.50
001-129-5800-5600	LEGAL FEES UNION NEGOTIATIONS	21,306.28	8,000.00			17,317.85	11,988.43
129 - PRUDENTIAL COMM Total		\$ 21,778.78	\$ 13,910.00		\$	\$ 22,805.65	\$ 12,883.13
001-141-5100	ASSESSORS SALARY		5,680.00			5,308.08	371.92
141 - ASSESSORS Total		\$	\$ 5,680.00		\$	\$ 5,308.08	\$ 371.92
001-146-5100	TAX COLLECTOR SALARY		5,135.00			5,132.12	2.88
146 - TAX COLLECTOR Total		\$	\$ 5,135.00		\$	\$ 5,132.12	\$ 2.88
001-148-5100	TOWN CLERK SALARY		215.00			-	215.00
148 - TOWN CLERK Total			215.00				215.00
001-110-5400-5434	COUNTY RETIREMENT		391,519.00			384,237.75	7,281.25
001-110-5400-5435	HEALTH AND LIFE INSURANCE		480,000.00			459,882.15	20,117.85
001-110-5400-5436	MEDICARE		35,000.00			30,458.08	4,541.92
001-110-5400-5437	GENERAL INSURANCE		100,000.00			91,443.92	8,556.08
110 - INSURANCE & EMPLOYEE BENEFITS Total		\$	\$ 1,006,519.00		\$	\$ 966,021.90	\$ 40,497.10
001-122-5800-5808	DISTRICT WEB SITE	3,841.80	-			1,200.00	2,641.80
001-122-5800-5809	ADMIN COMPUTER/SCAN EQUIP.	164.76	-			-	164.76
001-122-5800-5810	UNFUNDED LIABILITY	60,000.00	-			-	60,000.00
001-122-5800-5811	ACTUARY REPORT	1,500.00	5,000.00			3,500.00	3,000.00
122 - ADMINISTRATIVE Total		\$ 65,506.56	\$ 5,000.00		\$	\$ 4,700.00	\$ 65,806.56

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
**From 07/01/2016 to 06/30/2017**

001 - GENERAL FUND	Description	Orig Bud	Amended	Encumb	Expend	Balance
Account						
001-220-5100-5101	FIRE CHIEF SALARY	102,000.00			102,000.00	-
001-220-5100-5102	FIRE DEPARTMENT SALARIES			980.78	980,464.92	113,435.60
001-220-5100-5103	FIRE DEPARTMENT OT	14,881.30			110,843.27	10,402.15
001-220-5400-5410	FIRE - UTILITIES	1,245.42			23,913.61	6,086.39
001-220-5400-5411	FIRE - SUPPLIES	30,000.00			5,529.23	7,470.77
001-220-5400-5412	FIRE - UPKEEP AND REPAIRS	13,000.00			7,760.96	7,239.04
001-220-5400-5413	FIRE - OFFICE EXP	15,000.00			6,456.98	2,543.02
001-220-5400-5414	FIRE - UNIFORMS	9,000.00			13,696.10	303.90
001-220-5400-5415	FIRE - PHYSICALS/NEW HIRE	14,000.00			2,644.00	2,356.00
001-220-5400-5416	FIRE - GAS & OIL	5,000.00			6,030.58	8,969.42
001-220-5400-5417	FIRE - RADIO MAINT	15,000.00			3,793.09	1,206.91
001-220-5400-5420	FIRE - EQUIPMENT	5,000.00			13,235.76	6,764.24
001-220-5400-5421	FIRE - TRAINING	20,000.00			4,149.71	5,850.29
001-220-5400-5423	FIRE - RESERVE FUND	10,000.00			-	20,000.00
001-220-5400-5424	FIRE PREVENTION	20,000.00		58.00	1,979.51	2,962.49
001-220-5400-5425	CHIEF'S ACCT	5,000.00			2,247.85	752.15
001-220-5400-5426	FIRE FLEET MAINTENANCE	3,000.00		45.70	21,321.81	8,632.49
001-220-5800-5801	AIR COMPRESSOR ACCT	30,000.00	2,701.18		1,571.10	4,130.08
001-220-5800-5802	BUILDING IMPROVEMENT	30,000.00	58,394.40		19,440.00	68,954.40
001-220-5800-5804	MAJOR EQUIPMENT REPAIR	15,000.00	15,341.18		16,569.84	13,771.34
001-220-5800-5809	FIRE GEAR REPLACEMENT	12,000.00	0.57		7,895.80	4,104.77
001-220-5800-5812	STATION COMPUTER	-	12,239.27	2,820.00	3,791.58	5,627.69
001-220-5800-5813	JAWS OF LIFE	-	2,555.19		-	2,555.19
001-220-5800-5815	ALARM RADIO CONSOLE	5,000.00	13,226.42		15,975.00	2,251.42
001-220-5800-5817	SCBA BOTTLE REPLACE	30,000.00	4,223.40		343.09	33,880.31
001-220-5800-5832	RADIO MAINT	-	5,140.75		5,000.00	140.75
001-220-5800-5841	ADA DESIGN	20,000.00			-	20,000.00
001-220-5800-5840	NEW PICK-UP TRUCK	-	40,000.00		40,000.00	-
220 - FIRE Total		\$ 1,611,000.00	\$ 169,949.08	\$ 3,904.48	\$ 1,416,653.79	\$ 360,390.81

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
**From 07/01/2016 to 06/30/2017**

001 - GENERAL FUND	Account	Description	Orig Bud	Amended	Encumb	Expend	Balance
	001-231-5100-5105	AMBULANCE - SALARY	322,710.00			292,685.13	34,222.16
	001-231-5100-5106	AMBULANCE - OT	130,000.00	25,000.00		163,478.83	(6,376.16)
	001-231-5100-5107	AMBULANCE - STIPENDS	132,000.00			117,900.00	14,100.00
	001-231-5400-5424	AMBULANCE - FUEL	13,000.00			6,766.40	6,233.60
	001-231-5400-5425	AMBULANCE - UPKEEP & REPAIR	18,000.00			14,735.03	3,264.97
	001-231-5400-5426	AMBULANCE - MEDICAL SUPPLIES	52,000.00		236.86	34,992.40	16,770.74
	001-231-5400-5427	AMBULANCE - LICENSES & FEES	17,000.00			13,045.00	3,955.00
	001-231-5400-5428	AMBULANCE - OUTSIDE SERVICES	36,000.00			37,006.38	(1,006.38)
	001-231-5400-5429	AMBULANCE - TRAINING	20,000.00			10,700.95	9,299.05
	001-231-5400-5430	AMBULANCE - OFFICE	424.80			2,857.51	4,567.29
	001-231-5400-5432	AMBULANCE - COMPUTER EQUIPMENT	190.58			190.58	3,000.00
	001-231-5400-5433	AMBULANCE - MISC	500.00			-	500.00
	001-231-5800-5805	AMBULANCE COMPUTER EQUIPMENT	8,587.24			7,275.00	4,312.24
	001-231-5800-5808	AMBULANCE INFUSION PUMPS	15,000.00			-	15,000.00
	231 - AMBULANCE Total		\$ 769,210.00	\$ 25,000.00	\$ 236.86	\$ 701,633.21	\$ 107,842.51
	001-700-5400-5438	DEBT PRINCIPAL	27,500.00	82,500.00		110,000.00	
	700 - DEBT PRINCIPAL Total		\$ 27,500.00	\$ 82,500.00	\$	110,000.00	
	001-710-5400-5439	DEBT INTEREST	4,331.00	1,062.18		5,393.43	(0.25)
	710 - DEBT INTEREST Total		\$ 4,331.00	\$ 1,062.18	\$	5,393.43	\$ (0.25)
	001-900-5964	TRANSFER OUT					
	900 - TRANSFERS OUT Total				\$	125,000.00	(125,000.00)
	001 - GENERAL FUND Total		\$ 3,573,036.00	\$ 108,562.18	\$ 7,707.30	\$ 3,459,373.18	\$ 489,058.83
	150-220-5100	SALARIES FIRE SAFETY EQUIPMENT				2,884.22	(2,884.22)
	150-220-5400	EXPENSES FIRE SAFETY EQUIPME				6,653.17	(6,653.17)
	220 - FIRE Total				\$	9,537.39	\$ (9,537.39)
	150 - FIRE SAFETY GRANT Total				\$	9,537.00	\$ (9,537.39)
	152-220-5100	SALARIES HAZMAT				3,000.00	(3,000.00)
	220 - FIRE Total				\$	3,000.00	\$ (3,000.00)
	152 - STATE HAZMAT GRANT Total				\$	3,000.00	\$ (3,000.00)
	257-231-5964	TRANSFER OUT				750,679.73	(750,679.73)
	231 - AMBULANCE Total				\$	750,679.73	\$ (750,679.73)
	257 - AMBULANCE RECEIPTS Total				\$	750,680.00	\$ (750,679.73)
	258-220-5100	FIRE REV - WAGES				1,976.00	(1,976.00)
	220 - FIRE Total				\$	1,976.00	\$ (1,976.00)
	258 - FIRE REVOLVING Total				\$	1,976.00	\$ (1,976.00)

**South Hadley Fire District #1**  
**All Departments Expenditure Report**  
**From 07/01/2016 to 06/30/2017**

001 - GENERAL FUND						
Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Balance
601-440-5100-5103	WATER OT		76,000.00			20,968.82
601-440-5100-5105	WATER SALARIES & WAGES		531,647.00			498,349.76
601-440-5100-5107	WATER TREASURER'S SALARY		10,300.00			10,300.00
601-440-5400-5407	WATER - TRAVEL		3,000.00			-
601-440-5400-5408	WATER - MISC		45,000.00			3,000.00
601-440-5400-5409	WATER - AUDIT	1,750.00	1,750.00		3,500.00	20,172.83
601-440-5400-5423	WATER - RESERVE FUND		10,000.00			-
601-440-5400-5434	WATER - COUNTY RETIREMENT		129,000.00			128,079.25
601-440-5400-5435	WATER - HEALTH DENTAL LIFE		235,000.00			189,445.10
601-440-5400-5444	WATER - OFFICE		41,000.00			32,336.52
601-440-5400-5445	WATER - COMMUNICATION		11,000.00			5,251.72
601-440-5400-5446	WATER - INSURANCE		65,000.00			39,354.00
601-440-5400-5447	WATER - MATERIALS		80,000.00			51,260.58
601-440-5400-5448	WATER - VEHICLE EXP		26,000.00			24,382.96
601-440-5400-5449	WATER - HEAT & LIGHT EXP		17,000.00			10,101.31
601-440-5400-5450	WATER - PURCHASE OF WATER		710,000.00			707,836.00
601-440-5400-5451	WATER - PURIFICATION EXP		62,000.00			26,314.57
601-440-5400-5452	WATER - CORROSION		40,000.00			22,352.50
601-440-5400-5453	WATER - COMPENSATION ACCT		5,000.00			-
601-440-5400-5454	WATER - BOND & ISSUANCE FEE		843.18			843.18
601-440-5800-5818	COMPUTER EQUIPMENT & SOFTWARE	17,268.72	-			705.00
601-440-5800-5819	GATE HOUSE ACCT	337.41	-			-
601-440-5800-5820	MAPS WATER SYSTEM	4,349.23	-			-
601-440-5800-5821	METER REPLACEMENT	11,255.87	10,000.00			19,006.01
601-440-5800-5822	REPLACEMENT & INSTALLATION OF NEW M	57,779.79	120,000.00			137,137.47
601-440-5800-5823	SHOP REPAIR & IMPROVEMENTS	14,000.11	-			627.17
601-440-5800-5824	COMPUTER METER READING EQUIP	12,262.51	-			12,262.51
601-440-5800-5825	WATER TANK UPKEEP & REPAIR	21,432.36	10,000.00			1,896.22
601-440-5800-5826	WATER MAIN LEAK DETECTION	5,844.00	3,000.00			4,847.00
601-440-5800-5827	SCADA SYSTEM EQUIP & MAINT	24,233.18	-			21,464.63
601-440-5800-5828	LEAPING WELL WATERSHED ACCT	8,918.23	-			4,500.00
601-440-5800-5830	WATER TANK PAINTING	11,794.17	-			-
601-440-5800-5831	NEW PICK UP TRUCK	17,812.05	10,000.00			26,494.03
601-440-5964	WATER - TRANSFER OUT					150,000.00
440 - WATER Total		\$ 209,037.63	\$ 2,252,540.18		\$ 3,500.00	\$ 299,396.84
601-700-5400-5462	LUDLOW FACILITY PRINCIPAL		54,826.65			53,740.91
700 - DEBT PRINCIPAL Total		\$	\$ 54,826.65		\$	\$ 1,085.74
601-710-5400-5463	LUDLOW FACILITY INTEREST		11,242.39			11,242.39
710 - DEBT INTEREST Total		\$	\$ 11,242.39		\$	\$
601 - WATER ENTERPRISE Total		\$ 209,037.63	\$ 2,318,609.00		\$ 3,500.00	\$ 2,223,664.27
807-220-5964	TRANSFER OUT					\$ 300,482.58
220 - FIRE Total						
807 - PENSION RESERVE Total						
Grand Total		483,578.76	5,891,645.22	108,562.18	11,207.30	24,348.29



# Fire District No. 1

## SPECIAL REVENUE FUNDS FOR THE YEAR ENDED JUNE 30, 2017

	<b>Fund Balances June 30, 2017</b>
<b>Special Revenue:</b>	
Fire Revolving	\$ 1,634
Ambulance Reserve	1,506,461
Ambulance Gift	265
Fire Grant	9,815
Fire Trailer Grant	2,018
Fire Gifts	1,442
	<u>\$ 1,521,635</u>

## TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 2017

	<b>Fund Balances June 30, 2017</b>
<b>Trust Funds:</b>	
Water Stabilization	\$ 680,212
Water Tank Stabilization	263,726
Water Critical Infrastructure Stabilization	91,051
Fire Stabilization	81,456
Fire Vehicle Stabilization	179,655
Ambulance Stabilization	112,434
Medical Fund	114,500
Insurance Fund	51,371
Fire OPEB	235,117
Water OPEB	10,091
	<u>\$ 1,819,613</u>

# Water Department

## *Fire District No.1*

### South Hadley

#### Board of Water Commissioners

John A Mikuszewski , Chairman

William L. Schenker, Clerk

David T. Daly, Assoc. Member

#### Superintendent

Jeffrey A. Cyr

#### Office Staff

Jennifer Fernandes

Kari Scytkowski



#### Maintenance Staff

Wayne Walton

Ron Motyka

Scott Levreault

Jeff Levreault

Brad Couture

## **REPORT OF THE**

### **Board of Water Commissioners**

The Board of Water Commissioners of South Hadley Fire District No.1 respectfully submits the following annual report.

Within the past year, our crew has repaired eight water main breaks and four service leaks throughout the Distribution system. In addition to the repair work, four new services have been connected to the distribution system.

We continue to update our water mains with our replacement program. Water main replacements are prioritized by leak history, pipe type and the annual street paving list provided by the Department of Public Works. This collaboration results in reduced costs and extending pavement integrity. This program will continue as funding and time permit.

This past year, we replaced a total of 1600 ft. of 6" A.C. main with 8" C-909 PVC main on Dover Rd., Brittany Rd. and Harwich Place, 450 Ft. of 8" A.C with C-909 PVC on Camden St. between Lawn and Vivianni St., and 500 Ft. of 8" A.C. with C- 909 PVC on Berwyn St. between Lawn and Vivianni St. All fire hydrants and water services were replaced as well on all streets. The new mains will ensure reliability of supply. The Board would like to sincerely thank the efforts of our staff by installing the new water mains with in-house equipment resulting in significant cost savings.

We feel strongly that the Water Department – Fire District No.1 has been operated very efficiently by providing the residents with what they expect from a municipal department at the lowest possible cost. We would also like to extend our thanks to the Fire Department, Police Department, Fire District No. 2 and the Town Departments for their cooperation.

Please take a moment to view our website with historical and frequently updated information about our Department at the following address [www.shdistrict1.org](http://www.shdistrict1.org).

Respectfully submitted,

John A. Mikuszewski, Chairman  
William L. Schenker, Clerk  
David T. Daly, Assoc. member

**REPORT OF THE  
BOARD OF WATER COMMISSIONERS  
ESTIMATED BUDGET - FISCAL YEAR 2018/19**

Wages	\$	625,647.00
Maintenance & Operations		
Office Expenses	\$	42,000.00
Communication Expenses	\$	12,000.00
Insurance Expenses	\$	40,000.00
Materials	\$	80,000.00
Vehicle Expenses	\$	26,000.00
Heat & Light Expenses	\$	17,000.00
Water Purchase	\$	730,000.00
Water Purification Expenses	\$	62,000.00
Miscellaneous Expenses	\$	45,000.00
Corrosion Control	\$	40,000.00
Total Maintenance Expenses	\$	1,094,000.00
Other Expenses		
Retirement	\$	141,823.00
Health & Life Insurance	\$	260,000.00
Treasurer's Salary	\$	16,271.00
Reserve Fund	\$	10,000.00
Travel	\$	3,000.00
Amortization of Debt - Ludlow Facility	\$	55,935.00
Interest on Debt - Ludlow Facility	\$	9,050.00
Amortization of Debt - Newton St.	\$	203,800.00
Compensation Account	\$	5,000.00
Audit Expense	\$	1,750.00
Bond Fee and Issuance Fee	\$	679.00
Total Other Expenses	\$	707,308.00
Capital Projects		
Water Tank Stabilization	\$	75,000.00
Water Main Replacement Account	\$	70,000.00
Meter Replacement Account	\$	20,000.00
Water Main Leak Detection Account	\$	4,000.00
Leaping Wells Watershed Acct.	\$	2,000.00
Computer Meter Reading Equipt. Account	\$	30,000.00
OPEB Trust Acct.	\$	20,000.00
Critical Infrastructure Stabilization	\$	10,000.00
Total Capital Projects	\$	231,000.00
TOTAL ESTIMATED BUDGET	\$	2,657,955.00
Proposed Funding of Estimated Budget to be raised from		
Water Receipts	\$	1,831,332.00
Available Surplus		796,623.00
Water Stabilization		30,000.00
TOTAL	\$	2,657,955.00

## **REPORT OF THE BOARD OF WATER COMMISSIONERS**

### **REPORT OF THE WATER TANK CELL ACCOUNT**

Fiscal Year July 1, 2016 thru June 30, 2017

#### WATER TANK CELL ACCOUNT

Starting balance 7/1/16	0.00
Collected F/Y 16/17	<u>222,427.00</u>
TOTAL	\$222,427.00

### **REPORT OF THE WATER TANK STABILIZATION FUND**

Fiscal Year July 1, 2016 thru June 30, 2017

#### WATER TANK STABILIZATION

Starting balance 7/1/16	261,343.41
Interest Earned F/Y 16/17	<u>2,382.97</u>
TOTAL	\$263,726.38

### **REPORT OF THE WATER STABILIZATION FUND**

Fiscal Year July 1, 2016 thru June 30, 2017

#### WATER STABILIZATION FUND

Starting balance 7/1/16	674,065.94
Interest Earned F/Y 16/17	<u>6,146.36</u>
TOTAL	\$680,212.30

### **REPORT OF THE WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND**

Fiscal Year July 1, 2016 thru June 30, 2017

#### WATER CRITICAL INFRASTRUCTURE STABILIZATION FUND

Starting balance 7/1/16	90,227.77
Interest Earned F/Y 16/17	<u>822.78</u>
TOTAL	\$91,050.55

### **REPORT OF THE OPEB FUND (OTHER POST-EMPLOYMENT BENEFITS)**

Fiscal Year July 1, 2016 thru June 30, 2017

#### WATER OPEB FUND

Starting Balance 7/1/16	10,000.00
Amount Collected F/Y 16/17	<u>91.18</u>
TOTAL	10,091.18

# REPORT OF THE BOARD OF WATER COMMISSIONERS

## SUMMARY OF EXPENSES

Fiscal Year July 1, 2016 thru June 30, 2017

Appropriations F/Y 16/17	
Salary Account.....	607,647.00
Maintenance & Operations .....	1,097,000.00
Other Expenses .....	460,962.22
Stabilization Fund .....	0.00
Capital Expenses (New Appropriation)* .....	303,000.00
<b>TOTAL FISCAL YEAR APPROPRIATION .....</b>	<b>2,468,609.22</b>
OTHER AVAILABLE FUNDS	
Capital Account Balances prior yr (FY 16).....	207,287.63
Stabilization Fund .....	674,065.94
Interest Earned Stabilization Fund .....	6,146.36
Water Tank Stabilization Fund.....	261,343.41
Interest Earned Water Tank Stabilization Fund.....	2,382.97
Critical Infrastructure Stabilization.....	90,227.77
Interest Earned Infrastructure Stabilization.....	822.78
<b>TOTAL AMOUNT OF AVAILABLE FUNDS.....</b>	<b>\$ 1,242,276.86</b>

	TOTAL BUDGET 7/1/16 thru 6/30/17	INTEREST EARNED 7/1/16 thru 6/30/17	TRANSFERRED 7/1/16 thru 6/30/17	EXPENDED 7/1/16 thru 6/30/17	UNEXPENDED 7/1/16 thru 6/30/17
<b>SALARY ACCOUNT</b>	<b>607,647.00</b>	<b>0.00</b>	<b>0.00</b>	<b>519,318.58</b>	<b>88,328.42</b>
	607,647.00	0.00	0.00	519,318.58	88,328.42
<b>MAINTENANCE &amp; OPERATIONS</b>					
Office Expenses	41,000.00	0.00	0.00	32,336.52	8,663.48
Communication Expense	11,000.00	0.00	0.00	5,251.72	5,748.28
Insurance Expense	65,000.00	0.00	0.00	39,354.00	25,646.00
Material Expense	80,000.00	0.00	0.00	51,260.58	28,739.42
Vehicle Expense	26,000.00	0.00	0.00	24,382.96	1,617.04
Heat & Light Expense	17,000.00	0.00	0.00	10,101.31	6,898.69
Water Purchase	710,000.00	0.00	0.00	707,836.00	2,164.00
Water Purification & Pumping	62,000.00	0.00	0.00	26,314.57	35,685.43
Miscellaneous Expense	45,000.00	0.00	0.00	24,827.17	20,172.83
Corrosion Control	40,000.00	0.00	0.00	22,352.50	17,647.50
<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>	<b>1,097,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>944,017.33</b>	<b>152,982.67</b>
<b>OTHER EXPENSES</b>					
Retirement	129,000.00	0.00	0.00	128,079.25	920.75
Health, Dental & Life Insurance	235,000.00	0.00	0.00	189,445.10	45,554.90
Treasurer's Salary	10,300.00	0.00	0.00	10,300.00	0.00
Reserve Fund	10,000.00	0.00	0.00	0.00	10,000.00
Travel	3,000.00	0.00	0.00	0.00	3,000.00
Amortization of Debt - Ludlow Facility	54,826.65	0.00	0.00	53,740.91	1,085.74
Interest on Debt - Ludlow Facility	11,242.39	0.00	0.00	11,242.39	0.00
Audit Expenses	1,750.00	0.00	1,750.00	0.00	3,500.00
Compensation Account	5,000.00	0.00	0.00	0.00	5,000.00
Bond Fee & Issuance Fee	843.18	0.00	0.00	843.18	0.00
<b>TOTAL OTHER EXPENSES</b>	<b>460,962.22</b>	<b>0.00</b>	<b>1,750.00</b>	<b>393,650.83</b>	<b>69,061.39</b>
<b>CASH ACCOUNTS</b>					
Stabilization Fund	674,065.94	6,146.36	0.00	0.00	680,212.30
Water Tank Stabilization Fund	261,343.41	2,382.97	0.00	0.00	263,726.38
Critical Infrastructure Stabilization	90,227.77	822.78	0.00	0.00	91,050.55
OPEB Fund (Other post-employment benefits)	10,000.00	91.18	0.00	0.00	10,091.18
<b>TOTAL CASH ACCOUNTS</b>	<b>1,035,637.12</b>	<b>9,443.29</b>	<b>0.00</b>	<b>0.00</b>	<b>1,034,989.23</b>
<b>CAPITAL EXPENSES(with new appropriation)</b>					
Computer Equip. & Software	17,268.72	0.00	0.00	705.00	16,563.72
Gate House Account	337.41	0.00	0.00	0.00	337.41
Maps Water System	4,349.23	0.00	0.00	0.00	4,349.23
Meter Replacement Account	21,255.87	0.00	0.00	19,006.01	2,249.86
Replacement & Installation of New Mains	177,779.79	0.00	0.00	137,137.47	40,642.32
Shop Repair & Improvements Account	14,000.11	0.00	0.00	627.17	13,372.94
Computer Meter Reading Equipment Acct.	12,262.51	0.00	0.00	0.00	12,262.51
Water Tank Upkeep and Repair Account	31,432.36	0.00	0.00	1,896.22	29,536.14
Water Main Leak Detection	8,844.00	0.00	0.00	4,847.00	3,997.00
SCADA System Equip. & Maintenance Acct.	24,233.18	0.00	0.00	21,464.63	2,768.55
Leaping Well Watershed Account	8,918.23	0.00	0.00	4,500.00	4,418.23
Water Tank Painting Account	11,794.17	0.00	0.00	0.00	11,794.17
New Pick Up Truck Acct.	27,812.05	0.00	0.00	26,494.03	1,318.02
<b>TOTAL CAPITAL EXPENSES</b>	<b>360,287.63</b>	<b>0.00</b>	<b>0.00</b>	<b>216,677.53</b>	<b>143,610.10</b>
<b>GRAND TOTALS</b>	<b>2,318,609.22</b>	<b>9,443.29</b>	<b>1,750.00</b>	<b>2,073,664.27</b>	<b>453,982.58</b>

## TABLE OF WATER CONSUMPTION

For information on consumption for years prior to what is listed, please refer to previous annual reports

<b>Year</b>	<b>Yearly Consumption (Gallons)</b>	<b>Average Daily Consumption (Gallons)</b>		<b>Largest Day Consumption (Gallons)</b>
1980	819,232,000	2,244,471	6/24/1980	3,860,000
1981	761,526,000	2,086,372	5/26/1981	3,410,000
1982	815,469,000	2,234,161	5/17/1982	4,360,000
1983	859,875,000	2,355,000	6/23/1983	4,090,000
1984	839,128,000	2,298,000	6/21/1984	3,890,000
1985	797,165,000	2,184,000	5/7/1985	4,310,000
1986	841,036,000	2,304,000	7/23/1986	3,960,000
1987	839,382,000	2,299,000	7/23/1987	4,190,000
1988	839,675,000	2,304,000	7/13/1988	3,960,000
1989 (Restrictions)	756,648,000	2,073,000	7/25/1989	3,403,000
1990	748,026,000	2,049,000	6/19/1990	4,043,000
1991	735,913,000	2,016,000	7/22/1991	4,368,000
1992 (Wet Summer)	645,372,000	1,768,000	6/11/1992	3,789,000
1993	553,075,000	1,515,000	7/18/1993	3,371,000
1994	596,323,000	1,633,000	6/15/1994	2,913,000
1995	570,306,000	1,562,000	6/20/1995	2,602,000
1996	548,800,000	1,500,000	8/20/1996	2,178,000
1997	557,171,000	1,526,000	7/11/1997	3,078,000
1998	559,538,000	1,533,000	9/15/1998	2,647,000
1999	550,808,000	1,509,000	6/25/1999	2,841,650
2000 (Wet Summer)	481,153,000	1,318,000	7/3/2000	2,217,000
2001	517,782,000	1,418,000	8/3/2001	2,561,000
2002	499,116,000	1,300,000	7/15/2002	2,462,000
2003	472,432,000	1,290,000	7/6/2003	2,459,000
2004	501,717,000	1,370,000	10/21/2004	2,337,000
2005	497,855,000	1,360,000	7/15/2005	2,684,000
2006	476,768,000	1,306,000	8/14/2006	2,908,000
2007	490,019,000	1,343,000	6/27/2007	2,305,000
2008	444,705,000	1,208,000	6/9/2008	1,915,000
2009	433,600,000	1,188,000	7/20/2009	1,862,000
2010	452,000,000	1,238,000	7/7/2010	2,929,000
2011	411,913,000	1,130,000	7/25/2011	2,546,000
2012	425,274,000	1,170,000	7/12/2012	2,630,000
2013	399,193,000	1,094,000	7/21/2013	2,390,000
2014	382,592,000	1,048,000	6/28/2014	2,001,000
2015	400,041,000	1,096,000	8/9/2015	1,984,000
2016	411,553,000	1,128,000	6/25/2016	2,235,000
2017	370,727,000	1,002,000	9/28/2017	2,132,000

## **WATER DEPARTMENT – FIRE DISTRICT NO. 1**

### **RULES AND REGULATIONS**

The Department defines a “family unit” as being a separate and independent living quarter provided with a kitchen and toilet facility. A minimum charge is made for each “family unit”. In addition, a water system improvement fee in the amount of \$1,200.00 is assessed for each new “family unit”. The Department defines a “commercial unit” as any non “family unit” facility or structure using up to 10,000 cubic feet of water or any portion thereof per year. Each additional use of 10,000 cubic feet of water or any portion thereof by a non “family unit” facility or structure, within any 12 month period, shall be deemed an additional “commercial unit”. A minimum charge is made for each “commercial unit”. In addition, thereafter a water system improvement fee in the amount of \$1,200.00 is assessed for each new “commercial unit” used by a non-family unit facility or structure. It is the responsibility of the property owner to notify this department when a “family unit” or “commercial unit” has been added to the owner’s property. Failure to comply with this regulation will be dealt with summarily according to law.

Water bills are rendered quarterly on first of month succeeding quarterly periods charged for, and bills are due when rendered. Water will be shut off for non-payment after 45 days, and may be shut off without further notice. A service charge of \$50.00 will be made before water will be turned on.

Failure of owner or consumer to receive a bill does not relieve them from obligation of payment, nor from consequences of its non-payment.

The owner of property supplied will be charged for all water furnished on the premises during his ownership. When ownership changes, the name and address of new owner should be given to water office, at once, so that bills may be properly rendered.

When a meter fails to register the consumption, the quantity shall be estimated and the charge based on its registration for a corresponding prior quarter or period. All water passing through a meter will be charged for whether used or wasted.

Your receipted bill will be mailed to you if requested. Water bills may also be paid at the Peoples Savings Bank located on Newton Street and at Berkshire Bank on Lamb Street. When a check received as payment is denied or returned by any Bank an additional fee will be charged to the customer.

House Service connections from the street line to the meter are the property of the owner, and must be maintained by the owner. New Water services from the main to the property line will be installed from April 1<sup>st</sup> through December 1<sup>st</sup> of each year.

No actual or potential cross-connection shall be maintained between the public water system of the Water Department, Fire District No. 1, South Hadley, MA (the “Department”), the water of which is used for internal domestic purposes, and a private water distribution system of any other source, well or otherwise, also used for internal domestic purposes, if said private water source is not approved by the Massachusetts Department of Environmental Protection (DEP) as being of safe and sanitary quality. The use of a private water source not approved by the DEP within an internal domestic plumbing system when that internal domestic plumbing system is also served by the public water source of the Department constitutes a potential cross-connection. If an actual or potential cross-connection exists, the Department requires that one of the sources, either the Department’s public supply or the private source, be severed and capped from the common plumbing system.

The water meter is the property of the Water Department. The property owner must keep meter on his premises easily accessible for reading and servicing at all times. The Water Department reserves the right to read, inspect or service the meter at any time.



Anyone falsifying a meter reading or tampering with meter will be prosecuted. Permission must be obtained for any enclosure of meters and must be to our specifications.

All persons having boilers on their premises not fitted with check valves or other safety devices or not supplied through tanks, are notified that neither the District, nor the Water Commissioners of the Fire District, nor their agents or servants will be responsible for damages resulting from shutting off the water.

The Board of Water Commissioners, their Agents, or the Fire District reserves the right at all times to shut off water temporarily, without notice, for repairs, extensions, alterations, or other necessary work connected with the system; and for non-payment of bills, or for neglect or refusal to comply with the rules and regulations of the Board.

Water is our most precious resource. Therefore, in the interest of conserving water, any and all new home, commercial and industrial construction and the addition of or alteration of any existing plumbing and/or sanitary fixtures to any existing structure must utilize water conserving fixtures, devices, facilities and outlets approved by this Department.

The Board of Water Commissioners may, when it deems appropriate, and must, when directed by its supplier of water or a governmental agency having authority over water usage, restrict water use by all customers or by class or type of user.

BOARD OF WATER COMMISSIONERS  
WATER DEPARTMENT–FIRE DISTRICT NO. 1

**SOUTH HADLEY LIONS CLUB'S  
NINETEENTH ANNUAL**

**MYRON W. RYDER  
MEMORIAL FISHING DERBY**

**MAY, 2017**

**LEAPING WELLS RESERVIOR**



**Fiscal Year 2017 Wages  
July 1, 2016-June 30, 2017**

Department	Position	Regular Wages	Overtime	Retro Regular 55 Weeks	Retro OT 55 Weeks	Retro Holiday	Longevity	Stipends	Holiday	Total Gross
<b>Moderator</b>										
Mark Beauregard	Moderator	271.99	-	-	-	-	-	-	-	\$ 271.99
<b>Prudential Committee</b>										
Kevin Taugher	Chairman	1,625.96	-	-	-	-	-	-	-	\$ 1,625.96
Raymond Miner	Member	1,354.97	-	-	-	-	-	-	-	\$ 1,354.97
Bruce Perron	Clerk	1,840.90	-	-	-	-	-	-	-	\$ 1,840.90
Michael Wozniak	Clerk	313.98	-	-	-	-	-	-	-	\$ 313.98
<b>District Treasurer/Clerk</b>										
Monica Walton	Treasurer/Clerk	62,313.16	-	-	-	-	-	1,200.00	-	\$ 63,513.16
Kari Scykowski	Assisant Treasurer	7,326.17	144.30	-	-	-	-	-	-	\$ 7,470.47
Karen Shaw	Assisant Treasurer	744.00	-	-	-	-	-	-	-	\$ 744.00
<b>Fire Department</b>										
Robert Authier	Fire Chief	102,000.00	-	-	-	-	-	500.00	-	\$ 102,500.00
Brian McClafin	Captian/EMT-B	52,404.13	7,453.32	1,085.70	213.00	47.00	800.00	4,100.00	1,914.00	\$ 68,017.15
James Pula	Captian/EMT-P	*71,544.12	39,365.73	1,109.20	361.39	51.70	1,000.00	7,700.00	3,509.00	\$ 124,641.14
Kurt Schenker	Captian/EMT-I/Amb. Dir.	74,130.20	7,171.80	1,085.70	68.87	51.70	600.00	5,300.00	3,509.00	\$ 91,917.27
Thomas Stark	Captian/EMT-P	69,630.12	14,300.10	1,085.70	188.15	51.70	200.00	7,700.00	3,190.00	\$ 96,345.77
Jason Houle	Lieutenant/EMT-P	63,015.54	16,214.78	940.80	180.00	45.00	200.00	7,700.00	3,200.00	\$ 91,496.12
Douglass Baker	Firefighter/EMT-P	55,703.76	6,160.45	877.80	41.04	41.80	-	7,700.00	2,807.20	\$ 73,332.05
Danielle Belliveau	Firefighter/EMT-P	38,598.00	17,883.85	-	-	-	-	4,100.00	2,170.00	\$ 62,751.85
Robert Blaney	Firefighter/EMT-B	55,703.76	10,416.32	877.80	76.38	41.80	200.00	2,900.00	2,807.20	\$ 73,023.26
Evan Briant	Firefighter/EMT-B	51,010.68	18,124.41	808.50	221.52	38.50	-	2,900.00	2,570.70	\$ 75,674.31
Jonathan Carver	Firefighter/EMT-P	8,419.60	585.90	-	-	-	-	-	217.00	\$ 9,222.50
Joshua Clegg	Firefighter/EMT-B	-	-	713.79	153.86	36.30	-	-	-	\$ 903.95
Thomas Fusari	Firefighter/EMT-P	55,703.76	11,914.82	877.80	87.78	41.80	200.00	7,700.00	2,807.20	\$ 79,333.16
Mark Mercier	Firefighter/EMT-B	51,010.70	7,168.61	764.82	134.31	36.30	-	2,900.00	2,570.70	\$ 64,585.44
Mitchell Mercier	Firefighter/EMT-B	51,010.71	7,286.53	808.50	94.12	38.50	-	2,900.00	2,570.70	\$ 64,709.06
Brian Morris	Firefighter/EMT-P	53,100.72	5,129.52	877.80	109.44	41.80	-	10,400.00	2,041.60	\$ 71,700.88
Riley O'Connor	Firefighter/EMT-B	11,106.40	1,707.37	-	-	-	-	125.00	-	\$ 12,938.77
Gene Os	Firefighter/EMT-P	55,703.76	13,327.79	877.80	154.47	41.80	200.00	7,700.00	2,807.20	\$ 80,812.82
Wesley Rork	Firefighter/EMT-P	55,703.76	3,040.17	877.80	157.89	41.80	-	7,700.00	2,807.20	\$ 70,328.62
Joseph Scott	Firefighter/EMT-P	55,703.76	26,469.60	877.80	201.78	38.00	-	7,700.00	2,807.20	\$ 93,798.14
Jeremy Simmons	Firefighter/EMT-P	-	-	780.90	63.27	38.00	-	-	-	\$ 882.17
Kyle Sodano	Firefighter/EMT-B	30,642.48	2,813.76	-	-	-	-	500.00	1,758.60	\$ 35,714.84
Chase St. Andre	Firefighter/EMT-P	55,703.76	12,777.24	877.80	105.45	38.00	-	7,700.00	2,807.20	\$ 80,009.45
Eric Stratton	Firefighter/EMT-P	55,703.76	10,191.15	877.80	150.48	41.80	-	7,700.00	2,807.20	\$ 77,472.19
Jose Vazquez	Firefighter/EMT-P	55,703.76	7,872.00	877.80	107.73	26.60	-	7,700.00	2,807.20	\$ 75,095.09
Scott Walsh	Firefighter/EMT-P	55,957.02	20,078.39	877.80	243.39	41.80	400.00	7,700.00	2,847.40	\$ 88,145.80

\*Vacation buy back

**Fiscal Year 2017 Wages  
July 1, 2016-June 30, 2017**

<b>Department</b>	<b>Position</b>	<b>Regular Wages</b>	<b>Overtime</b>	<b>Retro Regular 55 Weeks</b>	<b>Retro OT 55 Weeks</b>	<b>Retro Holiday</b>	<b>Longevity</b>	<b>Stipends</b>	<b>Holiday</b>	<b>Total Gross</b>
<b>Fire Department</b>										
Robert Blasko	Call FF/EMT-B	5,298.00	-	-	-	-	-	125.00	-	\$ 5,423.00
Raymond Omar Colon	Call FF/EMT-B	11,652.00	-	-	-	-	-	125.00	-	\$ 11,777.00
Colleen Conlon	Call FF/EMT-B	6,846.00	-	-	-	-	-	125.00	-	\$ 6,971.00
Robert Davis	Call FF/EMT-B	12,650.00	-	-	-	-	-	125.00	-	\$ 12,775.00
Kevin Lapierre	Call FF/EMT-B	3,806.00	-	-	-	-	-	125.00	-	\$ 3,931.00
Thomas Lukasik	Call FF/EMT-B	448.00	-	-	-	-	-	125.00	-	\$ 573.00
Trevor McKenna	Call FF/EMT-B	1,594.00	-	-	-	-	-	125.00	-	\$ 1,719.00
Jeffery Meon	Call FF/EMT-B	32.00	-	-	-	-	-	-	-	\$ 32.00
Collin Morley	Call FF/EMT-B	1,132.00	-	-	-	-	-	-	-	\$ 1,132.00
Erika O'Neill	Call FF/EMT-B	128.00	-	-	-	-	-	125.00	-	\$ 253.00
Mary O'Neill	Call FF/EMT-B	6,920.00	-	-	-	-	-	125.00	-	\$ 7,045.00
Michael O'Neill	Call FF/EMT-B	1,948.00	-	-	-	-	-	125.00	-	\$ 2,073.00
Darren O'Reilly	Call FF/EMT-B	4,968.00	-	-	-	-	-	125.00	-	\$ 5,093.00
Eric Rogers	Call FF/EMT-B	608.00	-	-	-	-	-	125.00	-	\$ 733.00
Isaac Santana	Call FF/EMT-B	784.00	-	-	-	-	-	125.00	-	\$ 909.00
Valeri Stein	Call FF/EMT-B	1,454.00	-	-	-	-	-	-	-	\$ 1,454.00
Alan Torrey	Call FF/EMT-B	198.00	-	-	-	-	-	-	-	\$ 198.00
Jessica Washington	Call FF/EMT-B	112.00	-	-	-	-	-	-	-	\$ 112.00
<b>Water Commissioners</b>										
John Mikuszewski	Chairman	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
William Schenker	Clerk	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
David Daly	Member	1,500.00	-	-	-	-	-	-	-	\$ 1,500.00
<b>Water Department</b>										
Jeffrey Cyr	Superintendent	86,273.72	-	-	-	-	600.00	500.00	-	\$ 87,373.72
Wayne Walton	Foreman	69,992.00	2,624.72	-	-	-	400.00	200.00	-	\$ 73,216.72
Brad Couture	Operator	55,645.20	3,530.67	-	-	-	-	200.00	-	\$ 59,375.87
Jeffrey Levreault	Backflow/Operator	59,196.80	4,781.28	-	-	-	200.00	200.00	-	\$ 64,378.08
Scott Levreault	Operator	59,196.80	5,378.94	-	-	-	400.00	200.00	-	\$ 65,175.74
Ronald Motyka	Backflow Coord	57,830.72	4,653.21	-	-	-	600.00	200.00	-	\$ 63,283.93
Jennifer Fernandes	Office Manager	59,291.96	-	-	-	-	400.00	250.00	-	\$ 59,941.96
Kari Scytkowski	Office Clerk	43,845.61	-	-	-	-	-	250.00	-	\$ 44,095.61
<b>Elections</b>										
Sara Butler	Check in/out	150.00	-	-	-	-	-	-	-	\$ 150.00
Christine Curtis	Warden, Check in	230.00	-	-	-	-	-	-	-	\$ 230.00
Shirley Danasko	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Leonard Finkowski	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Monica Lindberg	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Manuel Mendes	Check in/out	80.00	-	-	-	-	-	-	-	\$ 80.00
Linda Sigda	Check in	30.00	-	-	-	-	-	-	-	\$ 30.00
<b>Town Officials</b>										
Deborah Baldini	Collector/Treasurer	5,132.12	-	-	-	-	-	-	-	\$ 5,132.12
Melissa Couture	Associate Assessor	4,501.52	-	-	-	-	-	-	-	\$ 4,501.52
Francis Conti	Board of Assessors	403.28	-	-	-	-	-	-	-	\$ 403.28
Hazel Snopek	Board of Assessors	403.28	-	-	-	-	-	-	-	\$ 403.28
Carlene Hamlin	Clerk	500.00	-	-	-	-	-	-	-	\$ 500.00

THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR FIRE DISTRICT NO. 1 OF SOUTH HADLEY

Commonwealth of Massachusetts, Hampshire, ss

To either constables of the Town of South Hadley:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of Fire District No. 1, in the Town of South Hadley, who are qualified to vote in the District Election to vote at

**Town Hall Auditorium at 116 Main Street, South Hadley, MA  
on Monday, April 30, 2018, from 12:00 P.M. to 7:00 P.M.**

To cast their vote in the District Election for the candidates for the following offices:

A MODERATOR	for one year
ONE PRUDENTIAL COMMITTEEMAN	for three years
ONE WATER COMMISSIONER	for three years

Hereof fail not and make due return of the warrant with your doings thereon to the District on or before the time of said voting.

Given under our hands this eleventh day of April in the year of Our Lord, Two Thousand Eighteen.

\_\_\_\_\_  
KEVIN E. TAUGHER

\_\_\_\_\_  
BRUCE PERRON

\_\_\_\_\_  
MICHAEL WOZNIAK

PRUDENTIAL COMMITTEE

A true copy. Attest:

Monica G. Walton, District Clerk

THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH  
WARRANT FOR FIRE DISTRICT NO. 1 OF SOUTH HALDEY

Commonwealth of Massachusetts Hampshire, ss

To either constables of the Town of South Hadley:

Greetings:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of Fire District No. 1, in the Town of South Hadley, qualified to vote in the Annual Meeting to meet at

**Town Hall Auditorium at 116 Main Street, South Hadley, MA  
on Monday, April 30, 2018, at 8:00 P.M.,**

To vote on the following articles:

ARTICLE 1. To hear and act on the report of the Prudential Committee.

ARTICLE 2. To hear and act on the report of the Water Commissioners.

ARTICLE 3. To hear and act on the report of the District Treasurer.

ARTICLE 4. To see if the District will vote to fix the salary and compensation of the following elective officers of the Fire District No. 1 for the Fiscal Year Beginning July 1, 2018 as provided by Massachusetts General Laws, Chapter 41, Section 108: Moderator, Prudential Committee Members, Clerk/Treasurer, Water Commissioners.

ARTICLE 5. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Wages Account as found in the Prudential Committee's budget.

ARTICLE 6. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Fire Operating Expense as found in the Prudential Committee's budget.

ARTICLE 7. To see if the District will vote to raise and appropriate or transfer from available surplus or transfer from available funds, a sum of money for the Administration Operating Expense as found in the Prudential Committee's budget.

ARTICLE 8. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds, a sum of money for the Ambulance Operating Expense as found in the Prudential Committee's budget.

ARTICLE 9. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Air Compressor Account.

ARTICLE 10. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for Building Improvements and Preventative Maintenance to the Fire Station Building at 144 Newton Street.

ARTICLE 11. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Department Major Equipment Repair Account.

ARTICLE 12. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Fire Gear Replacement Account.

ARTICLE 13. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for the Alarm Room Console Account.

ARTICLE 14. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for the Fire Vehicle Stabilization account.

ARTICLE 15. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds a sum of money for the Unfunded Liability Account.

ARTICLE 16. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for Fire Department Other Post-Employee Benefits (OPEB) fund.

ARTICLE 17. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for SCBA Account.

ARTICLE 18. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds a sum of money for the Web Site and IT development Account.

ARTICLE 19. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for the New Fire Truck Principal Account.

ARTICLE 20. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for the New Fire Truck Interest Account.

ARTICLE 21. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds a sum of money for New Fire Truck Bond Issue Fee.

ARTICLE 22. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System

ARTICLE 23. To see if the District will vote to raise and appropriate, or transfer from available surplus, or transfer from available funds, a sum of money for Medical, Dental and Life Insurance benefits for certain persons in the service of the District.

ARTICLE 24. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Ambulance Computer System Account.

ARTICLE 25. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds, a sum of money for the Ambulance Stabilization Fund Account.

ARTICLE 26. To see if the District will vote to amend its By-Laws, Section 1-7 as recommended by the Prudential Committee and printed on attached report.

ARTICLE 27. To see if the District will vote to authorize the District Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of revenue for the financial years beginning July 1, 2018 and July 1, 2019, in accordance with the provisions of General Laws, Chapter 44, Section 4 and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

ARTICLE 28. To see if the District will vote to allow the Prudential Committee to sell surplus equipment or material.

ARTICLE 29. To see if the District will vote to authorize the Prudential Committee to apply for, accept and expend any State or Federal Grants.

ARTICLE 30. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money to defray the operating costs of the Water Department.



ARTICLE 31. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System.

ARTICLE 32. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Health, Dental & Life Insurance Account.

ARTICLE 33. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Water Tank Stabilization Account.

ARTICLE 34. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Replacement and Installation of New Water Mains Account.

ARTICLE 35. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Meter Replacement Account.

ARTICLE 36. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Main Leak Detection Account.

ARTICLE 37. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Leaping Wells Watershed Account.

ARTICLE 38. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Computer Meter Reading Equipment Account.

ARTICLE 39. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Other Post Employee Benefits (OPEB) fund.

ARTICLE 40. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Critical Infrastructure Stabilization Fund.

ARTICLE 41. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Newton Street Amortization Account.

HEREOF FAIL NOT and make due return of the warrant with your doings thereon to the District on or before the time of holding said meeting.

Given under our hands this eleventh day of April in the year of Our Lord, Two Thousand Eighteen.

\_\_\_\_\_  
KEVIN E. TAUGHER

\_\_\_\_\_  
BRUCE PERRON

\_\_\_\_\_  
MICHAEL WOZNIAK

PRUDENTIAL COMMITTEE

A true copy. Attest:

Monica G. Walton, District Clerk

Posting: Fire District No 1. Fire Dept., Fire District No. 1 Water Dept., Town Hall, Main Library and Council on Aging

Warrant must be posted by April 16, 2018 at least fourteen days prior to the April 16, 2018 District Meeting.

## **BY-LAWS**

# **FIRE DISTRICT NO. 1**

**OF THE TOWN OF  
SOUTH HADLEY, MASSACHUSETTS**

### **HISTORY OF CHANGES TO BY-LAWS**

Revised vote April 25, 2005  
Revised vote April 24, 2006  
Revised vote April 28, 2008  
Revised vote April 25, 2011  
Revised vote May 4, 2015  
Revised vote April 24, 2017

Printed Annual Report dated June 30, 1989

Printed Annual Report dated June 30, 2006  
Printed Annual Report dated June 30, 2009  
Printed Annual Report dated June 30, 2010  
Printed Annual Report dated June 30, 2015  
Printed Annual Report dated June 30, 2017

## **FIRE DISTRICT NO. 1**

### **BY-LAWS**

### **ELECTIONS**

SECTION 1. The polls shall be opened at twelve (12) o'clock noon on the annual election day, and shall be kept open at least four (4) hours.

SECTION 2. The Prudential Committee shall appoint at least four (4) election officers (who should, as nearly as possible, equally represent the leading political parties) consisting of a Warden, Clerk and two or more ballot clerks and they shall be compensated for their duties.

SECTION 3. The Clerk of the District shall prepare the ballot, also specimen ballots, and post the letter in at least five conspicuous places within the limits of the District, before noon of the Monday preceding the annual election.

SECTION 4. Names of candidates for any office shall be placed on the ballot by petition of the Clerk of the District, accompanied by an acceptance by the candidate, and shall be signed by not less than ten registered voters of the District and filed with the Clerk of the District before five o'clock in the afternoon of the seventh Monday preceding the annual election.

SECTION 5. All articles to be inserted in the warrant for the annual district meeting shall be placed in the hands of the Clerk of the District thirty-five days before the annual district meeting.

SECTION 6. The provisions of the general election laws, relative to Fire District elections, shall apply to the annual and special elections of the District.

## **ELECTED OFFICERS**

SECTION 7. The elected officers of the District shall consist of a Clerk/ Treasurer, Moderator, a Prudential Committee of three members and a Board of Water Commissioners of three members. The Moderator is to be elected annually by ballot, and after being duly sworn in, shall hold office for one year. The Clerk/ Treasurer shall be elected for a term of three years. The Prudential Committee members and the Board of Water Commission members shall be elected, one each year to serve for a term of three years on their respective Boards.

## **DUTIES OF ELECTED DISTRICT OFFICERS**

SECTION 8. Clerk/Treasurer. The Clerk shall keep a correct record of all meetings of the District; shall furnish blanks for the nomination of District officers; shall prepare the official ballots; shall issue the warrant for the annual meeting, and shall call all meetings (after notice) as provided for in the General Laws of the Commonwealth. The Clerk shall be the custodian of all records pertaining to the office.

SECTION 9. Clerk/Treasurer. The Treasurer shall receive all monies accruing to the District and deposit same promptly in a Bank or Trust Company; disburse all money required to pay bills contracted by the District after such bills have been approved and a warrant issued by the Prudential Committee or by the Board of Water Commissioners as the case may be; pay without a warrant, interest or principal due on notes or bonds issued by the District; keep a correct record of all receipts and disbursements in a cashbook and make a report showing all the receipts and disbursements for the year and the financial condition of the District

SECTION 10. In case of a vacancy occurring in the office of the Clerk/Treasurer, the Prudential Committee and Board of Water Commissioners shall elect by Ballot a suitable person to fill such vacancy and the person so appointed shall serve until the next annual or special district meeting.

SECTION 11. Moderator. The Moderator shall preside at all annual and special District meetings and shall have the powers of the Moderator of the Town Meeting. In case of a vacancy occurring in the office of the Moderator, the clerk/Treasurer shall serve as Moderator until the next election.

SECTION 12. The Prudential Committee shall consist of three members elected in the manner herein before described. The Prudential Committee shall:

- a. meet for organization not later than the fourth week after the annual meeting, and shall then elect by ballot from their number, a Chairman and Clerk, each of whom shall serve one year or until their successors are chosen.
- b. meet at least once a month, and two members shall constitute a quorum for the transaction of business.
- c. have the custody of the property of the District and keep the same in good condition at all times.
- d. approve and have the custody of the bonds of the Treasurer of the District and the collector of the Water Department.
- e. issue warrants to the District Clerk/Treasurer signed by a majority of them for the payment

of bills when due and which are contracted by the District, at which time the Clerk/Treasurer shall draw from the amounts deposited in it's depository Bank or Trust Company, an amount equal to discharge the bills as set out in the warrant.

- f. employ an expert auditor to examine the account of the officers of the District and such examination shall be made a least every other year or earlier at the discretion of the Prudential Board.
- g. cause to be printed for distribution to the inhabitants of the District their annual report, such report shall be ready for distribution at least one week before the annual meeting of the District, and deposited in locations near where warrants are posted and notice of this fact be published in a newspaper of local circulation.
- h. Chairman. The Chairman shall preside at all meetings and shall have general over sight of the District. In the event of the Chairman's absence the Clerk shall preside.
- i. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the District at the expiration of his/her term.

SECTION 13. If a vacancy of one or more members shall occur on the Prudential Committee, the remaining members of the Board shall meet jointly with the Board of Water Commissioners and elect by ballot a person or persons to such office who shall hold such office until the next annual election.

SECTION 14. The Board of Water Commissioners shall consist of three members who shall be elected in the manner herein before described. The Board of Water Commissioners shall:

- a. As soon as possible after the annual District meeting the Board of Water Commissioners shall meet for organization and elect by ballot from their members a Chairman an Associate Member and a Clerk.
- b. All bills are to be approved by the Board or a majority of them and warrants are to be issued to the Treasurer of the District for payment of same.
- c. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the entire water system. In the event of the Chairman's absence the Clerk shall preside.
- d. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the "Record" book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the Department at the expiration of his/her term of office.
- e. If a vacancy of one or more members shall occur on the Board of Water Commissioner, the remaining Board Members shall meet jointly with the Prudential Board and elect by BALLOT a person or persons to such office who shall hold said office until the next annual election.

SECTION 15. Superintendent. The Superintendent shall serve at the pleasure of the Commissioners unless they vote to provide the Superintendent with other than at-will status by approving a written employment contract.

SECTION 16. Assistant Superintendent. The Assistant Superintendent shall perform such work as the commissioners and Superintendent designate.

## **FIRE DEPARTMENT**

SECTION 17. The Fire Department shall consist of a Fire Chief and Officers (Collectively referred to as the "Command Staff") and a sufficient number of firefighting privates and call firefighters to adequately protect the District.

## **FIRE CHIEF**

SECTION 18. The Prudential Board may make suitable regulations governing the fire department and the officers and fireman thereof. The chief shall be in immediate control of all district property used by the fire department; and of the officers and fireman, who shall obey his orders, all pursuant to the provisions of M.G.L. Ch. 48 Section 42A.

SECTION 19. Appointment of the Fire Chief shall be subject to the following conditions:

The Prudential Committee shall appoint the Fire Chief. The Fire Chief shall serve at the pleasure of the Prudential Committee unless they vote to provide the Fire Chief with other than at-will status by approving a written employment contract. All such appointments shall be based upon a test that will be given by an independent testing service selected by the Prudential Committee.

Minimum requirements for current department members taking any examination for appointment are as follows:

Officer- 5 years permanent firefighter service with Fire District Number 1

Chief – 5 years permanent firefighter service with Fire District Number 1 and currently serving as a fire department officer. Notwithstanding the foregoing, if no more than one of the above officers applies for the position of Fire Chief, then, and in that event, any permanent firefighting private with a least ten years' experience with the department may sit for the Fire Chief's examination.

- a. Notwithstanding the above, any firefighter may sit for any examination to gain experience.

- b. The results of the written and oral examinations shall be the sole basis upon which the Fire Chief's appointment shall be made. The Prudential Committee shall appoint the testing service's highest passing grade and most qualified applicant for Chief.
- c. The Prudential Committee, only by UNANIMOUS vote, may reject the testing service's recommended appointee and select another candidate; provided, however, that the Prudential Committee shall specify in writing the reasons for rejection of the testing service's recommended appointee and such written document shall be retained by the Treasurer as a permanent record of the District.
- d. The initial and all future promotion lists will be valid for three years from the date of the examination.
- e. At the time of the first vacancy after the expiration of the most recent promotion list, a new test will be given. The results will be used to fill the vacancy and create a new promotion list.
- f. Notwithstanding anything in the foregoing, the Prudential Committee may appoint a duly qualified Fire Chief who is not a current member of the Department, provided said non-member applicant is duly qualified by said testing service.

#### **COMMAND STAFF**

SECTION 20. The Command staff shall perform such duties as the Chief may direct and in the absence of the Chief, unless otherwise designated by Chief, the most senior command staff Officer next in rank shall act as chief. In the case of the absence of all Officers, the first senior firefighter shall act as Chief.

#### **PERMANENT FIREFIGHTERS**

SECTION 21. Permanent firefighters shall perform such duties as the Fire Chief shall direct.

#### **ON CALL FIREFIGHTERS**

SECTION 22. To be eligible to be an on call firefighter, applicants must be not less than eighteen (18) years of age, a citizen of the United States and of good moral character and properly qualified and shall perform such duties as the Fire Chief and Officers shall direct and be subject to the rules and regulations prescribed by the Command Staff.



## **LONGEVITY**

SECTION 23. Longevity compensation will be paid to each employee of the District working at least twenty-five hours per week during the full calendar year including the District Clerk /Treasurer, but not including other elected District Officials or the Tax Collector and the Assessors. The sum of two hundred dollars (\$200.00) shall be paid annually upon completion of ten years of continuous full time employment; plus an additional two hundred dollars (\$200.00) annually for each additional five (5) years of continuous full time employment to the maximum of one thousand dollars (\$1000.00).

## **CHANGES, ALTERATIONS OR AMENDMENTS**

These By Laws will take effect when approved by the Attorney General, may be changed, altered or Amended only at a regular annual meeting of the District.

End

CHANGE:

SECTION 12 May 4, 2015

SECTION 17 April 24, 2017

# Installing New Water Mains on Dover and Normandy Road





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## NOTES

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