

ANNUAL REPORTS
OF THE OFFICERS
FIRE DISTRICT NO. 1
of the town of
SOUTH HADLEY, MASSACHUSETTS



Est. 1872

FOR THE FISCAL YEAR ENDING
JUNE 30
2011

In Memory of

Alice Booth

March 19, 1923-October 31, 2011



Water Department Office Clerk

Part-time May 25, 1962

Full-time July 7, 1967

Retired April 14, 1978

DISTRICT OFFICERS

PRUDENTIAL COMMITTEE

RAYMOND HOPFE, CHAIRMAN 2012

EDWARD WALL, CLERK 2013

“resigned December 2011”

RAYMOND MINER, MEMBER 2014

MODERATOR

MARK BEAUREGARD 2012

WATER COMMISSIONERS

JOHN MIKUSZEWSKI, CHAIRMAN 2012

WILLIAM SCHENKER, CLERK 2013

DAVID DALY, MEMBER 2014

CLERK/TREASURER

MONICA G. WALTON 2014

DISTRICT POSITIONS

FIRE CHIEF

ROBERT AUTHIER

WATER SUPERINTENDENT

JEFFREY CYR

June 2011

Fire District No. 1

Fire Department

South Hadley, MA

Prudential Committee

Raymond Hopfe
Edward G. Wall
Raymond Miner



Fire Chief

Robert Authier

Captains

Leonard Pietras
Brian McClafin
James Pula
Kurt Schenker
Thomas Stark



Firefighters

John Tomaszewski, James Beauregard, Gordon McClafin,
Robert Blaney, Thomas Fusari, Scott Walsh, Jason Houle,
Gene Os, Joseph Scott, Brian Morris, Jeremy Simmons,
Douglass Baker, Michelle Choquette, Wesley O'Rourke,
Jose Vazquez, Chase St. Andre, Eric Stratton

Call Firefighters

Robert Blasko, Evan Briant, Joe Chmielewski, Joshua Clegg,
Robert Davis, Dennis Hogan, Peter Jesionowski, Chad Jodoin,
Daryl Kirby, Jeff Meon, Mark Mercier, Mitchell Mercier,
Eric Rogers, Kyle Sodano, Josh Steininger, Raymond Warren

June 2011

FIRE DEPARTMENT SERVICES AND PERSONNEL

22 Career personnel that includes:

- 1 Fire Chief
- 4 Captains
- 22 Firefighter/Emergency Medical Technicians (EMT)
are divided into four Groups with a minimum of
five personnel on duty 24/7
- 5 Basic Emergency Medical Technicians
- 1 Intermediate Emergency Medical Technicians
- 15 Paramedic Emergency Medical Technicians
- 16 Call personnel (paid on call) firefighters

All personnel are alerted via pagers and paid per call

Department Services

Fire suppression
District No. 1 Advance Life Support Ambulance
Provides first responder emergency medical service with automatic
external defibrillators (AED) on the ambulances and pumper truck
Fire Prevention and Code Enforcement
Hazardous Material Response
Special Rescue
Rope Rescue
Ice Rescue
Dive Team

June 2011

TO THE CITIZENS OF FIRE DISTRICT NO. 1

The Prudential Board of Fire District No. 1 is pleased to report another very active year for FY 2011. Particularly noteworthy is the appointment of Robert Authier, a South Hadley resident, as Fire Chief. Chief Authier, who is the first Chief hired from outside the Department ranks in memory, comes to our District from the Holyoke Fire Department where he had more than 20 years of experience.

Fire Department personnel responded to 444 calls for service, up from 291 calls the previous year. Incidents of note include an arson fire at Riverboat Village, an apartment fire on Boynton Avenue, and a gasoline tank truck accident on Newton St. We also responded to requests from Fire District No. 2 and the City of Holyoke under our mutual aid agreements.

The ambulance services of Fire District No. 1 responded to 1,765 medical calls, up from 1,582 the previous year. We purchased a new ambulance, which replaces an aging Med 5. Additionally, we upgraded Medic 3 to Advanced Life Support (ALS) level, thus providing three ambulances with ALS capabilities.

The District had two other personnel changes in FY 2011. We wish the best of luck to FF/EMT Gordon McClafin Jr. on his retirement. We also would like to welcome FF/Medic Eric Stratton to full time duty, after serving many years as a call firefighter.

We would like to thank representatives of the Holyoke Medical Center, Dr. Garry Bombardier, MD and Bob Moore, EMT-P who have assisted our ambulance service with their valuable insights and direction.

We thank the Firefighters of Fire District No. 1, for their professionalism in serving this fine community. We would also like to thank the Commissioners of the Water Department of Fire District No.1 and the Water Department's employees for their cooperation throughout the year.

Respectfully submitted,

Raymond M. Hopfe

Raymond J. Miner

PRUDENTIAL BUDGET

FISCAL YEAR 2013

Fire Department Wages*	1,410,020.00	
Ambulance Wages**	490,000.00	
Administrative & Elected Official Wages	98,400.00	
	<i>Total Wages</i>	1,998,420.00

Fire Department Operating Expense

Utilities	24,000.00	
Supplies	15,000.00	
Upkeep and Repairs	10,000.00	
Office Expense	7,000.00	
Uniforms	14,000.00	
New Hire Account	4,000.00	
Gas and Oil	14,000.00	
Radio Maintenance	4,000.00	
Equipment	20,000.00	
Training	5,500.00	
Miscellaneous	9,000.00	
Fire Prevention	3,000.00	
Chief's Account	2,400.00	
Insurance	93,500.00	
	<i>Total Fire Department</i>	225,400.00

Administration Operating Expense

Prudential Committee Expenses	500.00	
Bank Charges	2,000.00	
Education & Training	1,000.00	
Printing	4,000.00	
Telephone	2,000.00	
Contingencies	2,000.00	
Legal	5,000.00	
Travel	1,000.00	
Miscellaneous	1,500.00	
Audit Expenses	3,500.00	
Office Expense	27,000.00	
Payroll Taxes/Medicare	30,000.00	
	<i>Total Administration</i>	79,500.00

Ambulance Operating Expenses

Fuel	23,000.00	
Upkeep and Repair	18,000.00	
Medical Supplies	32,000.00	
Licenses and Fees	14,000.00	
Outside Services	38,000.00	
Training	20,000.00	
Office Expenses	8,000.00	
Computer Equipment	3,000.00	
Miscellaneous	500.00	
	<i>Total Ambulance Expenses**</i>	<i>156,500.00</i>

Additional Appropriations

Air Compressor Account	1,000.00	
Building Improvement Account	25,000.00	
Major Equipment Repair	5,000.00	
Ambulance Computer Account **	3,000.00	
Ambulance Stabilization Account**	40,000.00	
Accounting Computer	15,000.00	
Fire Gear Replacement	10,000.00	
Generator	10,000.00	
Station Computer System	4,000.00	
Alarm Radio Console	4,000.00	
Radio Updating	10,000.00	
Fire Fleet Maintenance	11,000.00	
Fire Truck Note	27,500.00	
Fire Truck Interest	7,781.25	
Reserve Fund	35,000.00	
Hampshire Country Retirement	265,091.45	
District Health,Dental, Life ***	547,800.00	
	<i>Total Capital Expenses</i>	<u><i>1,021,172.70</i></u>
	<i>Total FY 2013 Budget</i>	<u><i>3,480,992.70</i></u>

PROPOSED FUNDING OF ESTIMATED BUDGET

Federal SAFE Grant Reimbursement*	52,080.00	
From Ambulance Funds **	689,500.00	
From Free Cash ***	394,920.00	
	<i>Total Estimated Funding</i>	<u><i>2,344,492.70</i></u>

AMBULANCE REPORT

The Ambulance Service for South Hadley Fire District No. 1 is proud to serve the citizens of the District, the Town of South Hadley, and the surrounding communities by providing both Basic Life Support (BLS) and Advanced Life Support (ALS) services to those in need. This year we responded to 1,765 calls for help; 1,481 of those patients were transported to area facilities and 1,109 of those transports were at the ALS level. The services we provide include administration of certain medications, use of advanced airway equipment, cardiac monitoring, blood glucose testing, IVs, spinal immobilization, case presentation assessment (vital signs), lift assists among others. We also provide training to the public through CPR and first aid classes and provide a blood pressure clinic at least once a month at South Hadley's Council on Aging.

Our personnel are qualified and licensed to provide emergency care by competency-based training programs required by the Commonwealth of Massachusetts, the highest of which is the EMT-Paramedic Program. Our Medical Control (oversight committee) is provided by Dr. Garry Bombardier, MD and Emergency Preparedness Coordinator Robert Moore, EMT-P, both of the Holyoke Medical Center. The EMTs at all levels provide pre-hospital emergency care to acutely ill or injured patients in the course of providing ambulance services, which are an extension of the hospital's Emergency Room.

In an effort to stay abreast of the continuous advancements in emergency medical services and to provide the best pre-hospital care to the public, we must regularly update our equipment and supplies. In recent years, our costs to maintain necessary supplies have about doubled. We do our best to maintain quality equipment and services to the taxpayers with minimal increases in our budget through efficient management. We are planning for the future by asking for some capital accounts in order to defray the costs of purchasing a new ambulance and other equipment, avoiding bonding costs where possible.

We would like to express our appreciation to the Fire District taxpayers for their continued support of our service and for the heartfelt expressions of gratitude we receive. We would like to further extend our appreciation to the staff of Fire District No. 1 for the excellent cooperation and support they provide. Finally, we would like to thank Fire District No. 2, the South Hadley Police Department and dispatchers, the Granby Fire Department, and all their respective employees for their positive attitude and dedication.

RESPECTFULLY SUBMITTED,

Kurt Schenker, Ambulance Director, Fire District No. 1

SIXTH ANNUAL FIRE DEPARTMENT

GOLF TOURNAMENT

2011



I hereby submit my First Annual

Treasurer's Report

Revenue Cash Receipts Fiscal Year 7/1/2010-6/30/2011

Number	Account	Starting Balance	Commitment	Receipts	Adjustments	Balance
1200-01-2007	2007 Real Estate Taxes	99.51				99.51
1200-01-2008	2008 Real Estate Taxes	591.70			1.09	590.61
1200-01-2009	2009 Real Estate Taxes	1,373.30		1,325.57		47.73
1200-01-2010	2010 Real Estate Taxes	30,686.42		29,447.38	325.08	1,564.12
1200-01-2011	2011 Real Estate Taxes		2,092,174.55	2,064,590.40		27,584.15
1400-01-2002	2002 Persl Property Taxes	(51.46)			(17.23)	68.69
1400-01-2007	2007 Persl Property Taxes	137.66		3.79		133.87
1400-01-2008	2008 Persl Property Taxes	322.45		7.75		314.70
1400-01-2009	2009 Persl Property Taxes	363.98				363.98
1400-01-2010	2010 Persl Property Taxes	9,310.60		10,697.81	1,311.12	(76.09)
1400-01-2011	2011 Persl Property Taxes		33,144.39	30,634.09		2,510.30
1600-02-0000	Water Rents Receipts	19,780.68	1,881,847.71	1,885,295.95		16,332.44
1610-02-0000	Water Miscellaneous Receipt	350.00	32,780.08	35,891.85		(2,761.77)
1620-02-0000	Water Improvement Fund Recpt		12,000.00	12,000.00		-
1624-02-0000	Water Tank Cell Receipts	4,000.00	320,525.50	324,524.50		-
1660-02-0000	Water Improvement Fund Receipt	(3,600.00)	13,200.00	10,800.00		(1,200.00)
1700-01-0000	Ambulance Receipts	267,520.89	1,447,825.74	1,432,669.91		282,676.72
1700-01-0000	Ambulance Intercept Receipts	1,708.25	28,408.25	26,616.50		3,500.00
2600-01-0000	Tax Title	17,214.88	10,393.21	3,935.95		23,672.14
3120-01-0000	Fire Pension Fund	209,594.56		640.06		210,234.62
3140-01-0000	Fire Stabilization Fund	74,439.33		235.39		74,674.72
3150-01-0000	Fire Vehicle Stabilization Fund	12,290.67		32.49		12,323.16
3119-01-0000	Ambulance Stabilization Fund	220.95		157.56		2,358.51
3220-02-0000	Water Stabilization Fund	663,225.48		2,028.79		665,254.27
3230-02-0000	Water Tank Stabilization Fund	262,492.40		1,227.79		263,720.19
3300-01-0012	Estimated Revenue			15,332.28		15,332.28
3300-01-0010	Fire Permits			8,770.00		8,770.00
3300-01-0011	R.E. Revenue			6,143.90		6,143.90
3490-01-0000	Federal Grant (Firefighters)			166,692.56		166,692.56
	<i>Totals</i>	<i>1,572,072.25</i>	<i>5,872,299.43</i>	<i>6,069,702.27</i>	<i>1,620.06</i>	

Revenue Cash Payments Fiscal Year 7/1/2010-6/30/2011

Number	Account	Starting Balance	Appropriation	Receipts	Expended	Balance
5000-01-0000	<i>Fire Payroll Accounts</i>		1,836,468.00		1,668,587.56	167,880.44
5010-01-0000	<i>Fire Maintenance Account</i>		279,900.00		249,772.05	30,127.95
5013-01-0000	<i>Ambulance Maintenance Account</i>		173,000.00		168,143.45	4,856.55
5021-01-2010	<i>District Retirement System</i>		320,363.00		320,363.00	-
5031-01-2010	<i>District Health, Dental & Life</i>		763,800.00	221,207.93	732,410.43	252,597.50
5040-01-0000	<i>Assessor/Collectors Account</i>	60.89	12,600.00		12,262.72	398.17
5041-01-0000	<i>Ambulance Computer System</i>	10,944.05	11,000.00		13,281.75	8,662.30

5050-01-0000	<i>Fire Building Improvement</i>	15,092.09	25,000.00		13,318.19	26,773.90
5060-01-0000	<i>Major Equipment Repair</i>	20,097.46	5,000.00			25,097.46
5070-01-0000	<i>Ladder Truck Account</i>	1,288.59	6,000.00		1,755.92	5,532.67
5080-01-0000	<i>Air Compressor Account</i>	2,580.74	1,000.00		714.35	2,866.39
5090-01-0000	<i>Fire Computer Account</i>	3,471.05	15,000.00		13,162.30	5,308.75
5093-01-0000	<i>Station Computer System</i>		8,000.00		2,048.76	5,951.24
5110-01-0000	<i>Jaws of Life Account</i>	2,625.19				2,625.19
5128-01-0000	<i>2009 Pumper Truck & Equip</i>	19,179.72			499.00	18,680.72
5130-01-0000	<i>Gift/Donation Acct</i>	232.07				232.07
5131.01-0000	<i>Ambulance Gift & Donation</i>	165.00				165.00
5139-01-0000	<i>Public Education Grant</i>	1,830.29		3,880.23	1,759.64	3,950.88
5140-01-0000	<i>Safe Trailer Grant</i>	4,970.17		2,000.00		6,970.17
5143-01-0000	<i>Ambulance Purchase/Equip</i>		150,000.00		150,000.00	-
5144-01-9999	<i>Pumper Truck Debt</i>	29,000.00			27,500.00	1,500.00
5145-01-9999	<i>Pumper Truck Interest Acct</i>	3,812.50	7,943.75		11,756.25	-
5149-01-0000	<i>District Web Site Acct</i>	4,675.50	3,000.00		489.30	7,186.20
5150-01-0000	<i>Fire Audit Account</i>		3,500.00		3,500.00	-
5162-01-0000	<i>Alarm Radio Console Replacement</i>	20,000.00			12,971.00	7,029.00
5163-01-0000	<i>Fire Dept Phone Replacement</i>	124.86				124.86
5164-01-0000	<i>Fire SCBA Bottle Replacement</i>	4,627.50			4,600.00	27.50
5165-01-0000	<i>By-Law Committee Legal Services</i>		6,000.00		5,900.00	100.00
5166-01-0000	<i>Prud Committee Consulting Serv</i>		6,000.00		5,527.50	472.50
5310-02-0000	<i>Water Dept Salary Account</i>		542,589.00		462,014.32	80,574.68
5320-02-0000	<i>Water Dept Maintenance</i>		986,500.00		798,891.24	187,608.76
5330-02-0000	<i>Water Travel</i>		3,000.00			3,000.00
5341-02-2008	<i>Water Fee & Issuance</i>		1,298.97		1,298.97	-
5342-02-9999	<i>Ludlow Facility Debt</i>		47,663.78		47,663.78	-
5351-02-9999	<i>Ludlow Facility Interest</i>		17,319.57		17,319.57	-
5360-02-0000	<i>Water Compensation</i>		5,000.00			5,000.00
5370-02-0000	<i>Water Computer</i>	23,974.12			2,855.00	21,119.12
5380-02-0000	<i>Water Gatehouse</i>	337.41				337.41
5390-02-0000	<i>Water Update Maps</i>	7,653.23			1,805.00	5,848.23
5400-02-0000	<i>Water Meter Replacement</i>	41,436.37	10,000.00		8,316.33	43,120.04
5410-02-0000	<i>Water Replacement of Mains</i>	337,260.68	100,000.00		190,209.44	247,051.24
5420-02-0000	<i>Water Shop Building</i>	27,408.01			1,846.08	25,561.93
5430-02-0000	<i>Water Comp. Meter Reading Acct</i>	14,391.72			556.96	13,834.76
5440-02-0000	<i>Water Tank Upkeep</i>	4,095.82			2,461.82	1,634.00
5460-02-0000	<i>Water Main Leak Detection</i>	8,612.00	3,000.00		5,160.00	6,452.00
5470-02-0000	<i>Water Scada Account</i>	48,663.66			928.00	47,735.66
5480-02-0000	<i>Water Tank Painting Acct</i>		650,000.00		24,161.50	625,838.50
5520-02-0000	<i>Water Audit Account</i>	3,500.00			3,500.00	-
5522-02-0000	<i>Water Leaping Well Watershed</i>	4,403.51			3,600.00	803.51
	<i>Total Expenses</i>		5,999,946.07	227,088.16	4,992,911.18	

Treasurer's Report

July 1, 2010 to June 30, 2011

FIRE DEPARTMENT FREE CASH

Balance June 2010	727,714.38
Reserve Fund	10,000.00
Estimated Revenue	30,407.18
Fire Salary Account	167,880.44
Fire Maintenance	30,127.95
Health Insurance Account	164,188.38
Health Insurance Refund	12,000.98
Ambulance Expense Account	4,856.55
Tax Title Payments	3,696.02
Tax Title Taking	(5,865.80)
Hazmat Reimbursement	460.00
Scrap Metal	81.00
Annual Meeting (April 2011)	(300,000.00)
Special Meetings(10/2010 & 1/2011)	(14,126.20)
Refund & Adjustments	(4,229.65)
Balance June 2011	827,191.23

WARRANTS TO COLLECTOR

Real Estate Valuation	2,092,174.55 @ 1.90
Personal Property Valuation	33,144.39 @ 1.90

REPORT OF DISTRICT DEBT

Purpose	Ludlow Facility	Fire Truck
Date of Loan	<u>July 15, 2006</u>	<u>July 15, 2009</u>
Interest Rate	2.00%	4.50%
Expiration Date	July' 2025	July' 2019
Outstanding July 1, 2010	889,810.44	275,000.00
Appropriation 2010/2011	47,663.78	27,500.00
Paid 2010	47,663.78	27,500.00
Outstanding June 30, 2011	842,146.66	247,500.00

Treasurer's Report

July 1, 2010 to June 30, 2011

WATER DEPARTMENT SURPLUS

Balance June 2010	537,334.61
Maintenance Account	187,608.76
Salary Account	80,574.68
Travel Account	3,000.00
Reserve	10,000.00
Compensation Account	5,000.00
Water Receipt	255,160.28
Water Tank Cell Receipts	279,081.00
Health Insurance	88,409.12
Refunds & Adjustments	-
Annual Meeting (4/11) Appropriation	(443,156.57)
Balance June 2011	1,003,011.88

ACCOUNTS RECEIVABLE WATER DEPARTMENT

Outstanding Water Rents July 2010	19,780.68
Outstanding Misc. Water Accounts July 2010	350.00
Outstanding Water Tank Cell Account	4,000.00
Water Rents Commitment	1,881,847.71
Misc. Water Commitment	32,780.08
Water Tank Cell Commitment	320,524.50
Water Improvement Fund Commitment	12,000.00
Balance June 30, 2011	2,271,282.97
 Water Rents Collected	 1,885,295.95
Water Miscellaneous Collected	35,891.95
Water Tank Cell Collected	324,524.50
Water Improvement Funds Collected	12,000.00
Outstanding Water Rents June 2011	16,332.44
Outstanding Misc. Account June 2011	(2,761.87)
Outstanding Tank Cell Account June 2011	0.00
Balance June 30, 2011	2,271,282.97

Fire District No. 1

Trial Balance

For the month Ending June 30, 2011

Current Assets

(1000 TO 1009)	Revenue Cash	\$ 5,866,762.55	
1010-01-0000	Cash Payroll Checking	1,002.99	
1200-01-1994	Real Estate Taxes:1994	11.38	
1200-01-1995	Real Estate Taxes:-1995	91.05	
1200-01-1996	Real Estate Taxes:-1996	111.17	
1200-01-1997	Real Estate Taxes:-1997	2.17	
1200-01-1998	Real Estate Taxes:-1998	2.19	
1200-01-1999	Real Estate Taxes:-1999		478.49
1200-01-2000	Real Estate Taxes:-2000	8.03	
1200-01-2001	Real Estate Taxes:-2001	7.30	
1200-01-2002	Real Estate Taxes:-2002		5,900.58
1200-01-2003	Real Estate Taxes:-2003	868.85	
1200-01-2004	Real Estate Taxes:-2004	2,165.84	
1200-01-2005	Real Estate Taxes:-2005		141.17
1200-01-2006	Real Estate Taxes: 2006		944.75
1200-01-2007	Real Estate Taxes: 2007	99.51	
1200-01-2008	Real Estate Taxes: 2008	590.61	
1200-01-2009	Real Estate Taxes: 2009	47.73	
1200-01-2010	Real Estate Taxes: 2010	1,564.12	
1200-01-2011	Real Estate Taxes: 2011	27,584.15	
1400-01-1990	Persl Property Taxes:-1990	260.37	
1400-01-1991	Persl Property Taxes:-1991	110.44	
1400-01-1992	Persl Property Taxes:-1992	130.80	
1400-01-1993	Persl Property Taxes:-1993	140.00	
1400-01-1994	Persl Property Taxes:-1994	275.53	
1400-01-1995	Persl Property Taxes:-1995	333.05	
1400-01-1996	Persl Property Taxes:-1996	190.82	
1400-01-1997	Persl Property Taxes:-1997	191.19	
1400-01-1998	Persl Property Taxes:-1998	207.48	
1400-01-1999	Persl Property Taxes:-1999	65.98	
1400-01-2000	Persl Property Taxes:-2000	43.92	
1400-01-2001	Persl Property Taxes:-2001	39.76	
1400-01-2002	Persl Property Taxes:-2002		68.69
1400-01-2003	Persl Property Taxes:-2003	30.84	
1400-01-2004	Persl Property Taxes:-2004	11.84	
1400-01-2005	Persl Property Taxes:-2005	53.26	
1400-01-2006	Persl Property Taxes: 2006		4.37

1400-01-2007	Persl Property Taxes: 2007	133.87	
1400-01-2008	Persl Property Taxes: 2008	314.70	
1400-01-2009	Persl Property Taxes : 2009	363.98	
1400-01-2010	Persl Property Taxes: 2010		76.09
1400-01-2011	Persl Property Taxes: 2011	2,510.30	
1500-01-0000	Omitted RE Tax:	2,544.03	
1550-01-0000	Omitted PP Tax:		1,858.35
1600-02-0000	Water Rents Acct Recev	16,332.44	
1610-02-0000	Water Misc Accts Recv		2,761.87
1630-02-0000	Water Revenue:		13,570.57
1660-02-0000	W.ImprvFund Receipts		1,200.00
1662-02-0000	W.Timber Harvesting Fund Receipts		1,900.00
1700-01-0000	Ambulance Acct. Recv	282,676.72	
1705-01-0000	Intercept Accts Recv	3,500.00	
1730-01-0000	Ambulance Deferred Revenue		286,176.73
1760-01-0000	Ambulance Reserve Fund		268,925.82
Total Current Assets		\$ 6,211,380.96	\$ 584,007.48

Liabilities

2010-01-2012	Appropriation Control 2012		4,061,954.07
2015-01-2012	Amb F/Y Budget Hold Acct		616,500.00
2019-01-2011	Grant Appropriation Account		149,000.00
2021-01-2012	Revenue Approp Control 2012	4,061,954.07	
2200-01-1988	Overlay Accounts:-1988		74.17
2200-01-1989	Overlay Accounts:-1989		1,158.73
2200-01-1990	Overlay Accounts:-1990		967.09
2200-01-1991	Overlay Accounts:-1991		968.77
2200-01-1993	Overlay Accounts:-1993		817.34
2200-01-1994	Overlay Accounts:-1994		314.60
2200-01-1995	Overlay Accounts:-1995		492.00
2200-01-1996	Overlay Accounts:-1996		317.63
2200-01-1998	Overlay Accounts:-1998		2,380.94
2200-01-1999	Overlay Accounts:-1999		9,424.80
2200-01-2000	Overlay Accounts:-2000		7,010.04
2200-01-2001	Overlay Accounts:-2001		6,552.52
2200-01-2002	Overlay Accounts:-2002		5,202.00
2200-01-2003	Overlay Accounts:-2003		4,398.66
2200-01-2004	Overlay Accounts:-2004		5,989.96
2200-01-2005	Overlay Accounts: 2005		4,659.62
2200-01-2006	Overlay Accounts: 2006		2,564.22
2200-01-2007	Overlay Accounts: 2007		550.90
2200-01-2008	Overlay Accounts: 2008		1,195.78
2200-01-2009	Overlay Accounts 2009		1,045.55
2200-01-2010	Overlay Accounts 2010		5,851.56

2200-01-2011	Overlay Accounts 2011		6,875.38
2600-01-0000	Tax Title Accts:	23,672.14	
2610-01-0000	Tax Possessions Accounts	10,445.87	
2620-01-0000	Tax Title/Poss Reven:		34,118.01
2640-01-0000	Rollback Taxes:	883.88	

Total Current Liabilities	\$	4,096,955.96	\$	4,930,384.34
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Long-Term Liabilities

2700-01-0000	NetFunded Debt:	1,089,646.66	
2705-01-0000	Fire Pumper Truck Note		247,500.00
2715-02-0000	Water Ludlow Facility Note		842,146.66

Total Long-Term Liabilities	\$	1,089,646.66	\$	1,089,646.66
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Equity

3100-01-0000	Fire Insurance Fund:		51,370.44
3110-01-0000	Fire Medical Fund:		114,500.00
3119-01-0000	AmbulanceStabilization Fund		2,358.51
3120-01-0000	Fire Pension Fund:		210,234.62
3140-01-0000	Fire Stabilization:		79,674.72
3150-01-0000	Vehicle Stabilization Fund		12,323.16
3210-02-0000	Water Reserve Fund		10,000.00
3220-02-0000	Water Stabilization:		665,254.27
3230-02-0000	Water Tank Stabilization Fd		263,720.19
3490-01-0000	Grant Revenue Fund Acct	149,000.00	
3500-01-0000	Fire Avail. Surplus:		827,191.23
3510-02-0000	Water Avail Surplus:		1,003,011.88

Total Equity	\$	149,000.00	\$	3,239,639.02
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Operating Expenses

5031-01-2012	DistrictHealthInsurance2012		517,958.14
5040-01-0000	Assessors & Collecto:		398.17
5041-01-0000	Ambulance Computer System		8,662.30
5050-01-0000	Fire Building Imprv:		26,773.90
5060-01-0000	Major Equip Repair:		25,097.46
5070-01-0000	Ladder Truck:		5,532.67
5080-01-0000	Air Compressor Acct:		2,866.39
5090-01-0000	Fire Computer Account:		5,308.75
5093-01-0000	Station Computer System		5,951.24
5110-01-0000	Jaws of Life Acct:		2,625.19
5128-01-0000	2009 Pumper Truck & Equip		18,680.72
5130-01-0000	Gifts/DonationsAcct:		232.07
5131-01-0000	Ambulance Gifts/Donations Acct		165.00
5139-01-0000	Public Educ Grant (state)		3,950.88
5140-01-0000	Fire Safe Trailer Grant		6,970.17

5144-01-9999	Pumper Truck Debt 9999	1,500.00
5149-01-0000	District Web Site Account	7,186.20
5162-01-0000	Alarm Radio Console Replmnt	7,029.00
5163-01-0000	Fire Dept Phone Replacement	124.86
5164-01-0000	SCBA Bottle Replacement	27.50
5165-01-0000	By-Law Committee Legal Ser	100.00
5166-01-0000	Prud.Comm.Consulting Ser.	472.50
5351-02-9999	Ludlow Facility Interest 9999	16,356.57
5370-02-0000	WaterComputer Acct:	21,119.12
5380-02-0000	W.Gatehouse Repair:	337.41
5390-02-0000	W.Update Maps	5,848.23
5400-02-0000	W.Meter Replacement:	43,120.04
5410-02-0000	W.Replace Mains:	247,051.24
5420-02-0000	W. Shop Building:	25,561.93
5430-02-0000	W.CompMeter Read:	13,834.76
5440-02-0000	W.Tank Upkeep & Repair	1,634.00
5460-02-0000	W.Main Leak Detec:	6,452.00
5470-02-0000	W.Scada:	47,735.66
5480-02-0000	Water Tank Painting Acct	625,838.50
5522-02-0000	Water Leaping Well Watershed	803.51
<i>Total Operating Expenses</i>		<hr/> - \$ 1,703,306.08

Total \$ 11,546,983.58 \$ 11,546,983.58

Water Department

Fire District No.1

South Hadley

Board of Water Commissioners

John a. Mikuszewski, Chairman

William L. Schenker, Clerk

David T. Daly, Assoc. Member

Superintendent

Jeffrey A. Cyr

Office Staff

Jennifer Fernandes

Phyllis Leduc

Kari Scykowski



Maintenance Staff

Wayne Walton

Ron Motyka

Dave Sudyka

Scott Levreault

Jeff Levreault

**REPORT OF THE
BOARD OF WATER COMMISSIONERS
ESTIMATED BUDGET - FISCAL YEAR 2012/13**

Wages	\$ 567,277.00
Maintenance & Operations	
Office Expenses	38,000.00
Communication Expenses	11,000.00
Insurance Expenses	55,000.00
Materials	80,000.00
Vehicle Expenses	26,000.00
Heat & Light Expenses	17,000.00
Water Purchase	680,000.00
Water Purification Expenses	62,000.00
Miscellaneous Expenses	45,000.00
Corrosion Control	40,000.00
Total Maintenance Expenses	\$ 1,054,000.00
Other Expenses	
Retirement	143,000.00
Health & Life Insurance	217,000.00
Treasurer's Salary	10,000.00
Reserve Fund	10,000.00
Travel	3,000.00
Amortization of Debt - Ludlow Facility	49,609.03
Interest on Debt - Ludlow Facility	15,374.31
Compensation Account	5,000.00
Audit Expense	3,500.00
Bond Fee and Issuance Fee	1,153.07
Total Other Expenses	\$ 457,636.41
Capital Projects	
Water Tank Stabilization	100,000.00
Water Main Replacement Account	200,000.00
Meter Replacement Account	20,000.00
Leaping Wells Watershed Account	5,000.00
New Utility Truck Account	100,000.00
Water Main Leak Detection Account	4,000.00
Water Tank Upkeep and Repair Account	20,000.00
Total Capital Projects	\$ 449,000.00
TOTAL ESTIMATED BUDGET	\$ 2,527,913.41
Proposed Funding of Estimated Budget to be raised from	
Water Receipts	\$ 1,718,913.41
Available Surplus	775,400.00
Water Improvement Fund	33,600.00
TOTAL	\$ 2,527,913.41

REPORT OF THE

Board of Water Commissioners

The Board of Water Commissioners of South Hadley Fire District No.1 respectfully submits the following annual report.

Within the past year, our crew has repaired five water main breaks and five service leaks throughout the Distribution system. These leaks have resulted in a considerable loss of water for the department. In addition to the repair work, one new service has been connected to the distribution system.

As part of our determined commitment to improving the distribution system, our staff has replaced a total of 3,400 ft. of water main including fire hydrants and water services on two streets within the District. These projects included the replacement of 2,500 ft. of 8" A.C. pipe with a new 8" Ductile Iron water main on Brainerd St. between Pine St. and Lyman St., The replacement of 900 ft. of 6" Cast Iron pipe with 8" Ductile Iron water main on Willimansett St. between Laurie Ave. and Hollywood St. We are working in conjunction with the Highway Dept. by attempting to replace water mains prior to the repaving of streets.

The new mains will ensure reliability of supply, improved water quality and fire protection. The Board is appreciative for the diligent efforts of our maintenance staff installing the new distribution mains with in-house equipment. These efforts continue to allow the District to cost-effectively replace water mains throughout the distribution system with funds appropriated within our budget. Our commitment will continue as circumstances, funding and time permit.

In addition to installing water mains, we also painted the interior of the 1.5 Million gallon Industrial Drive Water Tank. The new epoxy coating should last approximately 20 years. We are fortunate to have lease payments from the cellular companies in order to cover the cost of these costly projects and not impacting our budget.

We unfortunately lost approximately 24 homes along East St. Granby and West St. Ludlow due to Westover Development purchasing and demolishing the homes. However, we were fortunate enough to add 3400 ft. of new 8" ductile iron water main, hydrants and 27 new customers on Morgan St. Granby.

We feel strongly that the Water Department – Fire District No.1 has been operated very efficiently by providing the residents with what they expect from a municipal department at the lowest possible cost. We would also like to extend our thanks to the Fire Department, Police Department, Fire District No. 2 and the Town Departments for their cooperation.

Respectfully submitted,

John A. Mikuszewski, Chairman
William L. Schenker, Clerk
David T. Daly Assoc. Member

**SOUTH HADLEY LIONS CLUB'S
THIRTEENTH ANNUAL**

**MYRON W.RYDER
MEMORIAL FISHING DERBY**

MAY 2011

LEAPING WELLS RESERVIOR



REPORT OF THE BOARD OF WATER COMMISSIONERS

SUMMARY OF EXPENSES

Fiscal Year July 1, 2010 thru June 30, 2011

Appropriations F/Y 10/11

Salary Account.....	542,589.00
Maintenance & Operations	986,500.00
Other Expenses	425,909.32
Stabilization Fund	0.00
Capital Expenses (New Appropriation)*	118,000.00
TOTAL FISCAL YEAR APPROPRIATION	2,072,998.32

OTHER AVAILABLE FUNDS

Capital Account Balances prior yr.....	400,236.53
Stabilization Fund	663,147.51
Interest Earned Stabilization Fund	2,091.90
Water Tank Stabilization Fund.....	812,472.40
Interest earned Water Tank stabilization Fund	1,200.14
TOTAL AMOUNT OF AVAILABLE FUNDS.....	\$ 1,879,148.48

	TOTAL BUDGET 7/1/10 thru 6/30/11	INTEREST EARNED 7/1/10 thru 6/30/11	TRANSFERED 7/1/10 thru 6/30/11	EXPENDED 7/1/10 thru 6/30/11	UNEXPENDED 7/1/10 thru 6/30/11
SALARY ACCOUNT	542,589.00	0.00	0.00	462,014.32	80,574.68
	542,589.00	0.00	0.00	462,014.32	80,574.68
MAINTENANCE & OPERATIONS					
Office Expenses	38,000.00	0.00	0.00	32,330.71	5,669.29
Communication Expense	10,500.00	0.00	0.00	5,154.59	5,345.41
Insurance Expense	55,000.00	0.00	0.00	47,026.00	7,974.00
Material Expense	75,000.00	0.00	0.00	37,583.82	37,416.18
Vehicle Expense	24,000.00	0.00	0.00	31,729.84	-7,729.84
Heat & Light Expense	17,000.00	0.00	0.00	11,537.25	5,462.75
Water Purchase	620,000.00	0.00	0.00	569,889.00	50,111.00
Water Purification & Pumping	62,000.00	0.00	0.00	16,106.72	45,893.28
Miscellaneous Expense	45,000.00	0.00	0.00	20,439.56	24,560.44
Corrosion Control	40,000.00	0.00	0.00	27,093.75	12,906.25
TOTAL MAINTENANCE & OPERATIONS	986,500.00	0.00	0.00	798,891.24	187,608.76
OTHER EXPENSES					
Retirement	112,127.00	0.00	0.00	112,127.00	0.00
Health, Dental & Life Insurance	216,000.00	0.00	0.00	216,000.00	0.00
Treasurer's Salary	10,000.00	0.00	0.00	10,000.00	0.00
Reserve Fund	10,000.00	0.00	0.00	0.00	10,000.00
Travel	3,000.00	0.00	0.00	0.00	3,000.00
Amortization of Debt - Ludlow Facility	47,663.78	0.00	0.00	47,663.78	0.00
Interest on Debt - Ludlow Facility	17,319.57	0.00	0.00	17,319.57	0.00
Audit Expenses	3,500.00	0.00	0.00	3,500.00	0.00
Compensation Account	5,000.00	0.00	0.00	5,000.00	0.00
Bond Fee & Issuance Fee	1,298.97	0.00	0.00	1,298.97	0.00
TOTAL OTHER EXPENSES	425,909.32	0.00	0.00	412,909.32	13,000.00
CASH ACCOUNTS					
Stabilization Fund	663,147.51	2,091.90		0.00	665,239.41
Water Tank Stabilization Fund FY10/11	812,472.40	1,200.14	-650,000.00		163,672.54
TOTAL CASH ACCOUNTS	1,475,619.91	3,292.04	-650,000.00	0.00	828,911.95
CAPITAL EXPENSES(with new appropriation)					
Computer Equip. & Software	23,974.12	0.00	0.00	2,855.00	21,119.12
Gate House Account	337.41	0.00	0.00	0.00	337.41
Maps Water System	7,653.23	0.00	0.00	1,805.00	5,848.23
Meter Replacement Account	41,436.37	0.00	0.00	8,316.33	33,120.04
Replacement & Installation of New Mains	337,260.68	0.00	0.00	190,209.44	147,051.24
Shop Repair & Improvements Account	27,408.01	0.00	0.00	1,846.08	25,561.93
Computer Meter Reading Equipment Acct.	14,391.72	0.00	0.00	556.96	13,834.76
Water Tank Upkeep and Repair Account	4,095.82	0.00	0.00	2,461.82	1,634.00
Water Main Leak Detection	8,612.00	0.00	0.00	5,160.00	3,452.00
SCADA System Equip. & Maintenance Acct.	48,663.66	0.00	0.00	928.00	47,735.66
Tank Painting Account	0.00	0.00	650,000.00	24,161.50	625,838.50
Leaping Well Watershed Account	4,403.51	0.00	0.00	3,600.00	803.51
TOTAL CAPITAL EXPENSES	518,236.53	0.00	650,000.00	241,900.13	926,336.40
GRAND TOTALS	2,072,998.32	3,292.04	0.00	1,915,715.01	1,207,519.84

REPORT OF THE BOARD OF WATER COMMISSIONERS

REPORT OF THE WATER IMPROVEMENT FUND ACCOUNT

Fiscal Year July 1, 2010 thru June 30, 2011

WATER IMPROVEMENT FUND ACCOUNT

Balance 6/30/10	3,600.00	
Collected F/Y 10/11	10,800.00	
TOTAL	<u>\$14,400.00</u>	14,400.00
Transferred to Replacement and Installation of New Mains Acc		<u>(13,200.00)</u>
BALANCE IN ACCOUNT JUNE 30, 2011		\$1,200.00

REPORT OF THE WATER TANK ACCOUNT

Fiscal Year July 1, 2010 thru June 30, 2011

WATER TANK MAINTENANCE ACCOUNT

Starting balance 7/1/10	0.00	
Amount Collected F/Y 10/11	279,081.00	
TOTAL	<u>\$279,081.00</u>	

REPORT OF THE WATER TANK STABILIZATION FUND

Fiscal Year July 1, 2010 thru June 30, 2011

WATER TANK STABILIZATION

Starting balance 7/1/10	812,472.40	
Interest Earned F/Y 10/11	1,200.14	
TOTAL	<u>\$813,672.54</u>	813,672.54
Transferred to Tank Painting Account		<u>(650,000.00)</u>
BALANCE IN ACCOUNT JUNE 30, 2011		\$163,672.54

REPORT OF THE STABILIZATION FUND

Fiscal Year July 1, 2010 thru June 30, 2011

STABILIZATION FUND

Starting balance 7/1/10	663,147.51	
Interest Earned F/Y 10/11	2,091.90	
TOTAL	<u>\$665,239.41</u>	

REPORT OF THE TIMBER HARVESTING FUND

Fiscal Year July 1, 2010 thru June 30, 2011

TIMBER HARVESTING FUND

Starting Balance 7/1/10	1,900.00	
Amount Collected F/Y 10/11	0.00	
TOTAL	<u>\$1,900.00</u>	1,900.00
Expended F/Y 7/1/10 Thru 6/30/11		<u>0.00</u>
BALANCE IN ACCOUNT JUNE 30, 2011		\$1,900.00

TABLE OF WATER CONSUMPTION

Year	Yearly Consumption (Gallons)	Average Daily Consumption (Gallons)		Largest Day Consumption (Gallons)
1966	515,323,460	1,411,850		2,116,000
1967 (Wet Summer)	512,437,250	1,043,930		2,120,000
1968	551,181,280	1,505,959		2,497,000
1969	581,668,840	1,593,613		2,379,000
1970	606,150,740	1,660,686		2,680,000
1971 (Restrictions)	589,372,630	1,614,719		2,535,750
1972 (Wet Summer)	586,365,600	1,606,481		2,120,000
1973	638,794,910	1,750,120		2,320,000
1974 (Wet Summer)	615,499,980	1,680,600	6/11/1974	2,330,000
1975 (Wet Summer)	595,449,870	1,631,370	9/17/1975	2,910,000
1976	675,453,800	1,850,550	6/16/1976	2,870,000
1977	692,641,570	1,897,640	5/25/1977	2,270,000
1978	682,173,000	1,868,970	9/7/1978	2,570,000
1979	759,272,000	2,080,197	6/28/1979	2,990,000
1980	819,232,000	2,244,471	6/24/1980	3,860,000
1981	761,526,000	2,086,372	5/26/1981	3,410,000
1982	815,469,000	2,234,161	5/17/1982	4,360,000
1983	859,875,000	2,355,000	6/23/1983	4,090,000
1984	839,128,000	2,298,000	6/21/1984	3,890,000
1985	797,165,000	2,184,000	5/7/1985	4,310,000
1986	841,036,000	2,304,000	7/23/1986	3,960,000
1987	839,382,000	2,299,000	7/23/1987	4,190,000
1988	839,675,000	2,304,000	7/13/1988	3,960,000
1989 (Restrictions)	756,648,000	2,073,000	7/25/1989	3,403,000
1990	748,026,000	2,049,000	6/19/1990	4,043,000
1991	735,913,000	2,016,000	7/22/1991	4,368,000
1992 (Wet Summer)	645,372,000	1,768,000	6/11/1992	3,789,000
1993	553,075,000	1,515,000	7/18/1993	3,371,000
1994	596,323,000	1,633,000	6/15/1994	2,913,000
1995	570,306,000	1,562,000	6/20/1995	2,602,000
1996	548,800,000	1,500,000	8/20/1996	2,178,000
1997	557,171,000	1,526,000	7/11/1997	3,078,000
1998	559,538,000	1,533,000	9/15/1998	2,647,000
1999	550,808,000	1,509,000	6/25/1999	2,841,650
2000 (Wet Summer)	481,153,000	1,318,000	7/3/2000	2,217,000
2001	517,782,000	1,418,000	8/3/2001	2,561,000
2002	499,116,000	1,300,000	7/15/2002	2,462,000
2003	472,432,000	1,290,000	7/6/2003	2,459,000
2004	501,717,000	1,370,000	10/21/2004	2,337,000
2005	497,855,000	1,360,000	7/15/2005	2,684,000
2006	476,768,000	1,306,000	8/14/2006	2,908,000
2007	490,019,000	1,343,000	6/27/2007	2,305,000
2008	444,705,000	1,208,000	6/9/2008	1,915,000
2009	433,600,000	1,188,000	7/20/2009	1,862,000
2010	452,000,000	1,238,000	7/7/2010	2,929,000
2011	411,913,000	1,130,000	7/25/2011	2,546,000

WATER DEPARTMENT – FIRE DISTRICT NO. 1

RULES AND REGULATIONS

The Department defines a “family unit” as being a separate and independent living quarter provided with a kitchen and toilet facility. A minimum charge is made for each “family unit”. In addition, a water system improvement fee in the amount of \$1,200.00 is assessed for each new “family unit”. The Department defines a “commercial unit” as any non “family unit” facility or structure using up to 10,000 cubic feet of water or any portion thereof per year. Each additional use of 10,000 cubic feet of water or any portion thereof by a non “family unit” facility or structure, within any 12 month period, shall be deemed an additional “commercial unit”. A minimum charge is made for each “commercial unit”. In addition, thereafter a water system improvement fee in the amount of \$1,200.00 is assessed for each new “commercial unit” used by a non-family unit facility or structure. It is the responsibility of the property owner to notify this department when a “family unit” or “commercial unit” has been added to the owner’s property. Failure to comply with this regulation will be dealt with summarily according to law.

Water bills are rendered quarterly on first of month succeeding quarterly periods charged for, and bills are due when rendered. Water will be shut off for non-payment after 30 days, and may be shut off without further notice. A service charge of \$50.00 will be made before water will be turned on.

Failure of owner or consumer to receive a bill does not relieve them from obligation of payment, nor from consequences of its non-payment.

The owner of property supplied will be charged for all water furnished on the premises during his ownership. When ownership changes, the name and address of new owner should be given to the water dept. office at once, so that bills may be properly rendered.

When a meter fails to register the consumption, the quantity shall be estimated and the charge based on its registration for a corresponding prior quarter or period. All water passing through a meter will be charged for whether used or wasted.

Your receipted bill will be mailed to you. Water bills may also be paid at the Peoples Savings Bank located on Newton Street and at Berkshire Bank on Lamb Street. When a check received as payment is denied or returned by any Bank an additional fee will be charged to the customer.

House Service connections from the street line to the meter are the property of the owner, and must be maintained by the owner. New water services from the main to the property line will be installed from April 1st through December 1st of each year.

No actual or potential cross-connection shall be maintained between the public water system of the Water Department, Fire District No. 1, South Hadley, MA (the “Department”), the water of which is used for internal domestic purposes, and a private water distribution system of any other source, well or otherwise, also used for internal domestic purposes, if said private water source is not approved by the Massachusetts Department of Environmental Protection (DEP) as being of safe and sanitary quality. The use of a private water source not approved by the DEP within an internal domestic plumbing system when that internal domestic plumbing system is also served by the public water source of the Department constitutes a potential cross-connection. If an actual or potential cross-connection exists, the Department requires that one of the sources, either the Department’s public supply or the private source, be severed and capped from the common plumbing system.

The water meter is the property of the Water Department. The property owner must keep meter on his premises easily accessible for reading and servicing at all times. The Water Department reserves the right to read, inspect or service the meter at any time.

Anyone falsifying a meter reading or tampering with meter will be prosecuted. Permission must be obtained for any enclosure of meters and must be to our specifications.

All persons having boilers on their premises not fitted with check valves or other safety devices or not supplied through tanks, are notified that neither the District, nor the Water Commissioners of the Fire District, nor their agents or servants will be responsible for damages resulting from shutting off the water.

The Board of Water Commissioners, their Agents, or the Fire District reserves the right at all times to shut off water temporarily, without notice, for repairs, extensions, alterations, or other necessary work connected with the system; and for non-payment of bills, or for neglect or refusal to comply with the rules and regulations of the Board.

Water is our most precious resource. Therefore, in the interest of conserving water, any and all new home, commercial and industrial construction and the addition of or alteration of any existing plumbing and/or sanitary fixtures to any existing structure must utilize water conserving fixtures, devices, facilities and outlets approved by this Department.

The Board of Water Commissioners may, when it deems appropriate, and must, when directed by its supplier of water or a governmental agency having authority over water usage, restrict water use by all customers or by class or type of user.

BOARD OF WATER COMMISSIONERS
WATER DEPARTMENT–FIRE DISTRICT NO. 1

THE COMMONWEALTH OF MASSACHUSETTS

SOUTH HADLEY, MASSACHUSETTS

FIRE DISTRICT NO. 1

WARRANT

Commonwealth of Massachusetts Hampshire, ss

To either of the Constables of the town of South Hadley
Greetings:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of Fire District No. 1, in the Town of South Hadley, qualified to vote in elections and Fire District affairs, to meet in the Meeting Room of the Fire Department Headquarters at 144 Newton Street on Monday, the thirtieth day of April current, at twelve o'clock noon, to elect on one ballot the following officers:

A MODERATOR	for one year
ONE PRUDENTIAL COMMITTEEMAN	for three years
ONE PRUDENTIAL COMMITTEEMAN	for one year
ONE WATER COMMISSIONER	for three years

POLLS WILL BE OPEN FROM TWELVE O'CLOCK NOON TO SEVEN O'CLOCK IN THE EVENING.

Also to meet in the Fire Department Headquarters on said date at eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To hear and act on the report of the Prudential Committee.

ARTICLE 2. To hear and act on the report of the Water Commissioners.

ARTICLE 3. To hear and act on the report of the District Treasurer.

ARTICLE 4. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Wages Account as found in the Prudential Committee's budget.

ARTICLE 5. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds a sum of money for the Fire Operating Expense as found in the Prudential Committee's budget.

ARTICLE 6. To see if the District will vote to raise and appropriate or transfer from available surplus or transfer from available funds, a sum of money for the Administration Operating Account as found in the Prudential Committee's budget.

ARTICLE 7. To see if the District will vote to raise and appropriate, or transfer from available surplus or transfer from available funds, a sum of money for the Ambulance Operating Expense as found in the Prudential Committee's budget.

ARTICLE 8. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Air Compress Account.

ARTICLE 9. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for Building Improvements and Preventative Maintenance to the Fire Station Building at 144 Newton Street.

ARTICLE 10. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Fire Department Major Equipment Repair Account.

ARTICLE 11. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds a sum of money for the Ambulance Computer System Account.

ARTICLE 12. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds a sum of money for the Ambulance Stabilization Fund Account.

ARTICLE 13. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Accounting Computer Account.

ARTICLE 14. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Fire Gear Replacement Account

ARTICLE 15. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Fire Department Generator Account.

ARTICLE 16. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Station Computer Account.

ARTICLE 17. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Alarm Room Console Account.

ARTICLE 18. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Fire Radio Updating Account.

ARTICLE 19. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Fire Fleet Maintenance Account

ARTICLE 20. To see if the District will vote to raise and appropriate or transfer from available surplus, a sum of money for the Fire Pumper Truck Note Account.

ARTICLE 21. To see if the District will vote to raise and appropriate or transfer from available surplus, or transfer from available funds a sum of money for the Fire Pumper Truck Interest Account.

ARTICLE 22. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for the Reserve Fund.

ARTICLE 23. To see if the District will vote to raise and appropriate or transfer from available surplus, a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System

ARTICLE 24. To see if the District will vote to raise and appropriate, or transfer from available surplus, a sum of money for life insurance and medical and dental insurance benefits for certain persons in the service of the District.

ARTICLE 25. To see if the District will vote to authorize the District Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of revenue for the financial years beginning July 1, 2012 and July 1, 2013, in accordance with the provisions of General Laws, Chapter 44, Section 4 and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

ARTICLE 26. To see if the District will vote to allow the Prudential Committee to sell surplus equipment or material.

ARTICLE 27. To see if the District will vote to authorize the Prudential Committee to apply for, accept and expend any State or Federal Grants.

ARTICLE 28. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money to defray the operating costs of the Water Department.

ARTICLE 29. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Health, Dental & Life Insurance Account.

ARTICLE 30. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the a sum of money to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System

ARTICLE 31. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Water Tank Stabilization Account.

ARTICLE 32. To see if the District will vote to raise from its Water Receipts, transfer from available surplus, or transfer from available funds, a sum of money for the Replacement and Installation of New Water Mains Account.

ARTICLE 33. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Department Meter Replacement Account.

ARTICLE 34. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Leaping Well Watershed Account.

ARTICLE 35. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the New Utility Truck Account

ARTICLE 36. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Main Leak Detection Account.

ARTICLE 37. To see if the District will vote to raise from its Water Receipts, transfer from available surplus or transfer from available funds a sum of money for the Water Tank Upkeep and Repair Account

And you are hereby directed to serve this warrant by posting five (5) true and attested copies thereof as provided by the By-laws of the District seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT and make due return of the warrant with your doings thereon to the District on or before the time of holding said meeting.

Given under our hands this seventh day of April in the year of Our Lord, Two Thousand eleven.

KEVIN TAUGHER

RAYMOND M. HOPFE

RAYMOND J. MINER

PRUDENTIAL COMMITTEE

A true copy. Attest:

Michael J. Dubuc, Constable

FIRE DISTRICT NO. 1

BY-LAWS

ELECTIONS

SECTION 1. The polls shall be opened at twelve (12) o'clock noon on the annual election day, and shall be kept open at least four (4) hours.

SECTION 2. The Prudential Committee shall appoint at least four (4) election officers (who should, as nearly as possible, equally represent the leading political parties) consisting of a Warden, Clerk and two or more ballot clerks and they shall be compensated for their duties.

SECTION 3. The Clerk of the District shall prepare the ballot, also specimen ballots, and post the letter in at least five conspicuous places within the limits of the District, before noon of the Monday preceding the annual election.

SECTION 4. Names of candidates for any office shall be placed on the ballot by petition of the Clerk of the District, accompanied by an acceptance by the candidate, and shall be signed by not less than ten registered voters of the District and filed with the Clerk of the District before five o'clock in the afternoon of the seventh Monday preceding the annual election.

SECTION 5. All articles to be inserted in the warrant for the annual district meeting shall be placed in the hands of the Clerk of the District thirty-five days before the annual district meeting.

SECTION 6. The provisions of the general election laws, relative to Fire District elections, shall apply to the annual and special elections of the District.

ELECTED OFFICERS

SECTION 7. The elected officers of the District shall consist of a Clerk/ Treasurer, Moderator, a Prudential Committee of three members and a Board of Water Commissioners of three members. The Moderator is to be elected annually by ballot, and after being duly sworn in, shall hold office for one year. The Clerk/ Treasurer shall be elected for a term of three years. The Prudential Committee members and the Board of Water Commission members shall be elected, one each year to serve for a term of three years on their respective Boards.

DUTIES OF ELECTED DISTRICT OFFICERS

SECTION 8. Clerk/Treasurer. The Clerk shall keep a correct record of all meetings of the District; shall furnish blanks for the nomination of District officers; shall prepare the official ballots; shall issue the warrant for the annual meeting, and shall call all meetings (after notice) as provided for in the General Laws of the Commonwealth. The Clerk shall be the custodian of all records pertaining to the office.

SECTION 9. Clerk/Treasurer. The Treasurer shall receive all monies accruing to the District and deposit

same promptly in a Bank or Trust Company; disburse all money required to pay bills contracted by the District after such bills have been approved and a warrant issued by the Prudential Committee or by the Board of Water Commissioners as the case may be; pay without a warrant, interest or principal due on notes or bonds issued by the District; keep a correct record of all receipts and disbursements in a cashbook and make a report showing all the receipts and disbursements for the year and the financial condition of the District

SECTION 10. In case of a vacancy occurring in the office of the Clerk/Treasurer, the Prudential Committee and Board of Water Commissioners shall elect by Ballot a suitable person to fill such vacancy and the person so appointed shall serve until the next annual or special district meeting.

SECTION 11. Moderator. The Moderator shall preside at all annual and special District meetings and shall have the powers of the Moderator of the Town Meeting. In case of a vacancy occurring in the office of the Moderator, the clerk/Treasurer shall serve as Moderator until the next election.

SECTION 12. The Prudential Committee shall consist of three members elected in the manner herein before described. The Prudential Committee shall:

- a. meet for organization not later than the fourth week after the annual meeting, and shall then elect by ballot from their number, a Chairman and Clerk, each of whom shall serve one year or until their successors are chosen.
- b. meet at least once a month, and two members shall constitute a quorum for the transaction of business.
- c. have the custody of the property of the District and keep the same in good condition at all times.
- d. approve and have the custody of the bonds of the Treasurer of the District and the collector of the Water Department.
- e. issue warrants to the District Clerk/Treasurer signed by a majority of them for the payment of bills when due and which are contracted by the District, at which time the Clerk/Treasurer shall draw from the amounts deposited in it's depository Bank or Trust Company, an amount equal to discharge the bills as set out in the warrant.
- f. employ an expert auditor to examine the account of the officers of the District and such examination shall be made at least every year.
- g. cause to be printed for distribution to the inhabitants of the District their annual report, such report shall be ready for distribution at least one week before the annual meeting of the District, and deposited in locations near where warrants are posted and notice of this fact be published in a newspaper of local circulation.
- h. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the District. In the event of the Chairman's absence the Clerk shall preside.
- i. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book

provided for that purpose and known as the “Record” book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the District at the expiration of his/her term.

SECTION 13. If a vacancy of one or more members shall occur on the Prudential Committee, the remaining members of the Board shall meet jointly with the Board of Water Commissioners and elect by ballot a person or persons to such office who shall hold such office until the next annual election.

SECTION 14. The Board of Water Commissioners shall consist of three members who shall be elected in the manner herein before described. The Board of Water Commissioners shall:

- a. As soon as possible after the annual District meeting the Board of Water Commissioners shall meet for organization and elect by ballot from their members a Chairman an Associate Member and a Clerk.
- b. All bills are to be approved by the Board or a majority of them and warrants are to be issued to the Treasurer of the District for payment of same.
- c. Chairman. The Chairman shall preside at all meetings and shall have general oversight of the entire water system. In the event of the Chairman’s absence the Clerk shall preside.
- d. Clerk. The Clerk shall keep a record of all meetings and business transactions in a book provided for that purpose and known as the “Record” book. The Clerk shall send notices of meetings when necessary and shall relinquish to his/her successor all books and records pertaining to the Department at the expiration of his/her term of office.
- e. If a vacancy of one or more members shall occur on the Board of Water Commissioner, the remaining Board Members shall meet jointly with the Prudential Board and elect by BALLOT a person or persons to such office who shall hold said office until the next annual election.

SECTION 15. Superintendent. The Superintendent shall serve at the pleasure of the Commissioners unless they vote to provide the Superintendent with other than at-will status by approving a written employment contract.

SECTION 16. Assistant Superintendent. The Assistant Superintendent shall perform such work as the commissioners and Superintendent designate.

FIRE DEPARTMENT

SECTION 17. The Fire Department shall consist of a Fire Chief and Officers (Collectively referred to as the “Command Staff”) and a sufficient number of firefighting privates and call firefighters to adequately protect the District.

FIRE CHIEF

SECTION 18. The Fire Chief shall have sole and entire command over the fire department and over all members of the department, and have charge of all apparatus belonging to the same, and direct all measures the Chief may deem proper for the extinguishing of fires and operation of the ambulance service. The Fire Chief shall have all authority and responsibility pursuant to the provisions of MGL Chapter 48 Section 42.

SECTION 19. Appointment of the Fire Chief shall be subject to the following conditions:

The Prudential Committee shall appoint the Fire Chief. The Fire Chief shall serve at the pleasure of the Prudential Committee unless they vote to provide the Fire Chief with other than at-will status by approving a written employment contract. All such appointments shall be based upon a test that will be given by an independent testing service selected by the Prudential Committee.

Minimum requirements for current department members taking any examination for appointment are as follows:

Officer- 5 years permanent firefighter service with Fire District Number 1

Chief – 5 years permanent firefighter service with Fire District Number 1 and currently serving as a fire department officer. Notwithstanding the foregoing, if no more than one of the above officers applies for the position of Fire Chief, then, and in that event, any permanent firefighting private with a least ten years' experience with the department may sit for the Fire Chief's examination.

- a. Notwithstanding the above, any firefighter may sit for any examination to gain experience.
- b. The results of the written and oral examinations shall be the sole basis upon which the Fire Chief's appointment shall be made. The Prudential Committee shall appoint the testing service's highest passing grade and most qualified applicant for Chief.
- c. The Prudential Committee, only by UNANIMOUS vote, may reject the testing service's recommended appointee and select another candidate; provided, however, that the Prudential Committee shall specify in writing the reasons for rejection of the testing service's recommended appointee and such written document shall be retained by the Treasurer as a permanent record of the District.
- d. The initial and all future promotion lists will be valid for three years from the date of the examination.
- e. At the time of the first vacancy after the expiration of the most recent promotion list, a new test will be given. The results will be used to fill the vacancy and create a new promotion list.
- f. Notwithstanding anything in the foregoing, the Prudential Committee may appoint a duly qualified Fire Chief who is not a current member of

the Department, provided said non-member applicant is duly qualified by said testing service.

COMMAND STAFF

SECTION 20. The Command staff shall perform such duties as the Chief may direct and in the absence of the Chief, unless otherwise designated by Chief, the most senior command staff Officer next in rank shall act as chief. In the case of the absence of all Officers, the first senior firefighter shall act as Chief.

PERMANENT FIREFIGHTERS

SECTION 21. Permanent firefighters shall perform such duties as the Fire Chief shall direct.

ON CALL FIREFIGHTERS

SECTION 22. To be eligible to be an on call firefighter, applicants must be not less than eighteen (18) years of age, a citizen of the United States and of good moral character and properly qualified and shall perform such duties as the Fire Chief and Officers shall direct and be subject to the rules and regulations prescribed by the Command Staff.

LONGEVITY

SECTION 23. Longevity compensation will be paid to each employee of the District working at least twenty-five hours per week during the full calendar year including the District Clerk /Treasurer, but not including other elected District Officials or the Tax Collector and the Assessors. The sum of two hundred dollars (\$200.00) shall be paid annually upon completion of ten years of continuous full time employment; plus an additional two hundred dollars (\$200.00) annually for each additional five (5) years of continuous full time employment to the maximum of one thousand dollars (\$1000.00).

CHANGES, ALTERATIONS OR AMENDMENTS

These By Laws will take effect when approved by the Attorney General, may be changed, altered or Amended only at a regular annual meeting of the District.

HISTORY OF CHANGES TO BY-LAWS

Revised vote April 25, 2005	Printed Annual Report dated June 30, 1989
Revised vote April 24, 2006	Printed Annual Report dated June 30, 2005
Revised vote April 28, 2008	Printed Annual Report dated June 30, 2006
Revised vote April 25, 2011	Printed Annual Report dated June 30, 2009
	Printed Annual Report dated June 30, 2010