

**BOARD OF WATER COMMISSIONERS
REGULAR & JOINT MEETING OF FEBRUARY 5, 2015**

JOINT MEETING: The joint meeting of the Board of Water Commissioners with the Prudential Committee was held at the 438 Granby Road Office on Thursday, February 5, 2015. Chairman John A. Mikuszewski called the meeting to order at 6:30 p.m.

ATTENDANCE	Chairman	John A. Mikuszewski
	Clerk	William L. Schenker
	Associate Member	David T. Daly
	Superintendent	Jeffrey A. Cyr
	PRUDENTIAL COMMITTEE	
	Chairman	Kevin Taugher
	Clerk	Gregory Sheehan
	Associate Member	Raymond Miner
	Fire Chief	Robert Authier
	Treasurer	Monica Walton

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of January 29, 2015. This motion was seconded by William L. Schenker. Motion carried

**JOINT MEETING W/
PRUDENTIAL COMMITTEE
6:45 p.m.:**

Kevin Taugher opened the meeting by discussing the survey the Board had asked both Departments to conduct to determine if employees have dental coverage under the current Sunlife plan and if they would have coverage with the new Guardian Dental plan. Chief Robert Authier stated that 16 of the Fire Department employees are interested in switching and 6 were not, and only 1 employee was going to lose coverage. Jeff Cyr reported that 2 of the Water Department employees do not have coverage now and with the new plan 5 employees will not be covered. Kevin stated that costs will be lower for all employees and overall for the district costs will be reduced by about 25%. Jeff Cyr noted that the switch would be about \$3 less a week per employee. Treasurer Monica Walton noted that if we decide to change carriers it would be effective April 1, 2015. After a brief discussion Gregory Sheehan made a motion to switch dental insurance plans for the District from Sunlife to Guardian effective April 1, 2015. This motion was seconded by David T. Daly. Motion Carried

**FY 16 BUDGET DISCUSSION
AND APPROVAL:**

Kevin Taugher opened a discussion regarding raises for the District employees and explained that he had the understanding that SH police had 2% this year and 2% next, while Social Security increases were 1.7% for 2015, 1.5% for 2014, 1.7% for 2013, 3.6% for 2012, 0% for 2011, and 0% for 2010. Based upon the cost of living increases being low and revenue constraints for tax increases, Kevin stated he would like to recommend 1.5% increase. David Daly said he would like to recommend 3% for the Water Department employees citing as a social security recipient he will receive a 1.7% increase not working and he feels as though the employees at the Water Department deserve 3%. Greg Sheehan noted that he is

not comfortable giving 3% to the Fire Department employees as there are a lot of budgetary items and possible labor negotiations coming up in the future and feels the 3% would affect the budget and tax payers. Greg asked why both Boards have to agree on one figure for an increase of both Departments and suggested both Boards could vote separately for their employees as both Departments are run on individual budgets. John Mikuszewski expressed to all that he feels the Water Department over the years have done due diligence in saving the rate payers money by performing infrastructure improvement projects in house as opposed to bidding it out to an outside company. William Schenker stated he feels the Water Department deserves a 3% increase as the past 4 years the raises all District employees have received have been 2.5%, 2.0%, 1.0% ,3% which is an average of 2.1%. Kevin Taugher interjected from a Management perspective, are the revenues increasing in either Water or Fire Departments. Jeff responded by stating water revenues are not up but miscellaneous charges have been. Kevin also stated that we all need to be conscious of unfunded retirement liability in the future and will need to plan for changes that may be required by the State. Ray Miner opposes the Fire Department getting a 1.5% increase and felt as though it should be more. After a brief discussion Greg Sheehan made a motion to give Fire Department employees a 1.5% raise, which was seconded by Kevin Taugher. Motion Carried

David T. Daly made a motion to give Water Department employees a 3% raise, which was seconded by William L. Schenker. Motion Carried

Kevin Taugher continued budget discussion by asking about the portion of the Treasurers salary that the Water Department pays. Monica stated it is \$10,000 annually. Kevin asked how long it has been \$10,000. Jeff stated that during the 19 years he's been at the Water Department, the Water portion of the Treasurer's salary has been \$10,000. Kevin suggested that the Treasurer's portion of the Water Department salary include the percentage raise issued annually. The Water Board noted they are ok with giving the Treasurer an increase annually on their portion based on the percentage. Kevin Taugher noted that Monica has all the District fund balances up to date and suggested the District move towards a two year audit as suggested by District auditor Scanlon and Associates. Monica agreed with moving towards the two yr. cycle. The question came up whether or not the cost would increase for a two year audit. Kevin replied by stating we could call Scanlon and Associates before the budgets were voted on for the year the audit would fall in and get a final cost and adjust proportionate shares accordingly. Following a discussion it was agreed that each entity would budget \$1750.00 for FY16. Monica will set up a new account in order to carry over that amount and be funded additionally in future budgets prior to the 2 yr. audit.

MOTION TO ADJOURN MEETING WITH

PRUDENTIAL COMMITTEE:

Gregory Sheehan made a motion to adjourn their portion of the meeting, which was seconded by Raymond Miner. Motion carried

ADJOURNMENT FROM

PRUDENTIAL COMMITTEE:

Meeting with Prudential Committee adjourned at 7:14 p.m.

REGULAR MEETING:

ALVORD STREET INTERIOR
PAINTING CONTRACT
SIGNING:

Jeff presented the Board with 3 copies of the Contract from Worldwide Industries for their signatures. Jeff stated that the Treasurer, Monica Walton has certified the funds for the Interior painting of the Alvord Street Water tank.

BUDGET APPROVAL:

After a brief discussion about the Water Department budget. David T. Daly made a motion to approve the FY16 budget inclusive of a 3% raise for all Water Department employees, and the corrections to adjust the audit budget from \$3500 to \$1750 as well as increase the Treasurers line item to from \$10,000 to \$10,150. This motion was seconded by William L. Schenker. Motion carried

MOTION TO ADJOURN:

William L. Schenker made a motion to adjourn, which was seconded by David T. Daly. Motion carried

ADJOURNMENT:

Meeting adjourned at 7:46 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk