

BOARD OF WATER COMMISSIONERS
JOINT MEETING OF MAY 9, 2019

REGULAR MEETING: The joint of the Board of Water Commissioners with the Prudential Committee was held at the 144 Newton Street on Thursday, May 9, 2019. Chairman Michael J. Wozniak called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	R. Scott Williams
	Associate Member	Stephanie K. Wall
	Superintendent	Jeffrey A. Cyr
	PRUDENTIAL COMMITTEE	
	Chairman	Michael J. Wozniak
	Clerk	Bruce H. Perron
	Associate Member	Kevin E. Taugher
	Treasurer/Clerk	Monica G. Walton
	Attorney	Mark Beauregard

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

JOINT MEETING W/ PRUDENTIAL
MEMBERS REGARDING RESIGNATION
AND REPLACEMENT OF DISTRICT/
CLERK/ TREASURER:

Michael J. Wozniak opened up the discussion asking anyone if they have any candidates in mind for the Clerk/Treasurer replacement. William L. Schenker asked if Kari Scytowski from the Water Department is interested in the position he would be willing to suggest her. Kari Scytowski noted she feels she is not qualified to do the Treasurer/Clerk job. Michael J. Wozniak spoke about getting a by-law change to replace the Clerk/Treasurer position from an elected to appointed position. Attorney Beauregard stated the District has the right to do that by changing the by-laws, but it has to be voted by the people. Mr. Beauregard suggested posting the by-law change with plenty of time for the public to review and then hold a special meeting and hold a ballot vote. Michael J. Wozniak read a letter from the District Auditor Tom Scanlon, stating he would come to the District before Monica leaves to see that things are in order. The letter also stated that Barbara Miller from District 2 would be willing to help out a few hours on Fridays. Michael J. Wozniak stated he has put together an ad for the newspaper. Bruce H. Perron asked that if anyone in house would be interested in the position of Clerk/Treasurer they would consider them. Mark Beauregard suggested that in the interim until a permanent Treasurer/Clerk is found the District should contact a Temp Agency to fill in the day to day tasks. Mr. Beauregard also said a lot of people now apply for jobs online and we may want to use one of the many websites available. Mark Beauregard state that a lot of Temp Agencies have a wide array of talent to choose from and they will find the specifics requirements the District requires. Monica Walton stated that she could post the job on the Mass Municipal Treasurers website and could call the temp agency and give them the job description need to be filled temporary. Monica stated that Kari Scytowski currently works 5 hours doing payroll, processing bill warrants and

the occasional reconciliation of the banks at the end of the month. Monica noted Kari could still be able to perform those tasks weekly but the District may on occasion have to pay her overtime if the hours exceeded her 5 regular hours. Monica noted that she would be able to stay until June 7th possibly June 14th if the Board would like her to do so. Monica also noted that the hard part of finding a new Treasurer/Clerk's is going to be finding someone who is well versed on the Municipal Laws the job requires as well as being bonded. Kevin E. Taugher asked Monica if she could outline her job for the next 3 months as we are will be closing a fiscal year and entering a new one. Mr. Taugher noted that if we got a Temp person from an agency and Kari did payroll and warrants then Barbara Miller from District 2 and Auditor, Tom Scanlon can oversee and assist where needed. Kari Scytowski asked if her 5 hours a week would be secured if a new Treasurer/Clerk were eventually hired. Kevin E. Taugher stated that the Treasurer/Clerk position will always need an assistant to have a check and balances. Michael J. Wozniak will contact the Town's Administrator, Mike Sullivan to see if he knows of anyone who could or would be interested in the job. Bruce H. Perron recognized a potential candidate Megan Bagg who had just learned of the job opening up and came to the meeting with her resume. Ms. Bagg noted she has considerable financial and managerial experience and would be willing to learn the Municipal Law part of the job. The Board thanked her for coming in and would keep her resume for the permanent job of Treasurer/Clerk job, but for the immediate future they feel that they would like to pursue the Temp Agency to fill in temporarily.

MOTION TO ADJOURN:

R. Scott Williams made a motion to adjourn, which was seconded by Stephanie K. Wall.
Motion Carried

ADJOURNMENT:

Meeting adjourned at 7:16 p.m.

BOARD OF WATER COMMISSIONERS

R. Scott Williams, Clerk