

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF NOVEMBER 15, 2018

- REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, November 15, 2018. Chairman David T. Daly called the meeting to order at 5:00 p.m.
- ATTENDANCE:
- | | |
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| Chairman | David T. Daly |
| Clerk | William L. Schenker |
| Associate Member | John A. Mikuszewski (Absent) |
| Superintendent | Jeffrey A. Cyr |
- APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.
- APPROVAL OF MINUTES: William L. Schenker made a motion to approve the minutes of October 18, 2018. This motion was seconded by David T. Daly. Motion Carried
- HILDRETH AVE. WATER MAIN UPDATE: Jeff Cyr updated the Board that the Maintenance Crew has finished the new water main on Hildreth Avenue. The Maintenance Crew finished paving today. There is one cement driveway that was cracked during construction, but will be repaired in the spring.
- PROSPECT ST. WATER MAIN ABANDONMENT: Jeff Cyr informed the Board that there was a Leak in the woods on an easement on Prospect Street on the Walnut St side. Jeff hired Edge Tree Service to take down some trees where they suspected the leak was. The Maintenance Crew dug down 12 feet and they were not able to find the water main. The 8" Cast Iron water line connects to Prospect St. on the Summit Street side under Purple Heart Drive and the leak was somewhere in between (See Note 1). Jeff made the decision to abandon the water main between the two cul-de-sacs.
- WATER MAIN EASEMENT BETWEEN LLOYD ST. AND PARKVIEW DR.: Jeff Cyr informed the Board that November 7th there was a leak in the woods between Lloyd Street and Parkview Drive. It took a while for the Crew to find the leak. Jeff estimates that 500,000 gallons was lost over the course of 6 hours. The area that was leaking is heavily wooded and very steep terrain. Jeff made a decision to abandon the 8" A/C main and feed Parkview from Lyon Green. There is an easement for the main between Lloyd Streets and Parkview that will remain in place per suggestion of our legal counsel.
- REVISED RULES AND REGULATIONS: Jeff Cyr notified the Board that we were in the process of changing the back of the water bills that have our rules and regulations to reflect the \$2000 improvement fee change. We realized there was language about charging and additional family unit if an additional 10,000 cubic feet of water was used on a commercial property that we were not adhering to. (See Note 2) Jeff consulted with legal counsel and removed the language and put new revised language in its place. (See Note 3)

William L. Schenker made a motion to approve the new language on the Rules and Regulations effective for the January 2019 water bills. This motion was seconded by David T. Daly. Motion Carried

WATER RATES SURVEY
CLASS 11/14/18:

Jeff Cyr attended a Water Rates Survey class in Sharon, MA on Nov. 14, 2018. Jeff noted a few things he learned from the class: We should be thankful we are part of a District and not part of a Town. The class encouraged water departments to go with monthly billing to keep more cash flow incoming and have more accurate readings and consumption. Jeff noted that for us we are fairly accurate in our readings and consumption and our postage costs would more than double annually. Jeff also mentioned that most of the Water Department and moving to ascending water rates. Jeff would like to explore the impacts of ascending water rates for those people who choose to use more water.

SURPLUS FOR FY 19/20
BUDGET:

Jeff reached out to the Treasurer, Monica Walton to get our surplus number to start the budget for the next fiscal year. Jeff noted that Town Administrator, Mike Sullivan suggested a potential 10% increase in Health Insurance rates for FY20.

MOTION TO ADJOURN:

William L. Schenker made a motion to adjourn, which was seconded by David T. Daly. Motion carried

ADJOURNMENT:

Meeting adjourned at 5:20 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk