

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF SEPTEMBER 15, 2011

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, September 15, 2011. Chairman John A. Mikuszewski called the meeting to order at 6:30 p.m.

ATTENDANCE	Chairman	John A. Mikuszewski
	Clerk	William L. Schenker
	Associate Member	David T. Daly
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: John A. Mikuszewski made a motion to approve the minutes of August 18, 2011. This motion was seconded by William L. Schenker. Motion carried

MORGAN ST. GRANBY
WATER MAIN UPDATE: Jeffrey Cyr informed the Board that he spoke to Bob Magnusson from Waste Management regarding the bid to install the water main on Morgan Street in Granby, which were due September 9, 2011. There were five contractors that bid on the project and Jack Goncalves Construction in Ludlow, MA. was awarded the job. Bob Magnusson is having a pre-construction meeting on September 21, 2011 and is hoping the project to be completed by early November 2011. In addition to a full time inspector hired by Waste Management, Wayne Walton (Foreman) will oversee the project. Jeff Cyr asked Bob Magnusson for a tally of the bid results and at some point Jeff will sit down with Bob to look over. Jeff will update the Board at the next meeting.

INDUSTRIAL DRIVE TANK
PAINTING UPDATE: Jeffrey Cyr informed the Board that Worldwide Industries came back today to work on completing the punch list Jeff would like them to finish. Worldwide was working on cleaning up the exterior condensate bladder under the bowl. They were pressure washing it and scrubbing the stains that were left on it. Jeff stated he will go to the tank on Friday to see how things are progressing. On Friday 9/16/11 Worldwide was going to clean a portion of the tank and repaint the skirt of the tank as it has rust staining on it from the steel shot. Worldwide is also going to address the damage done to the driveway and have it sealed. Jeff noted that the water tank has a painting ring around the outside of it and it has become a resting place for birds as of lately. Jeff may look into getting spikes installed to deter the birds from landing on the tank and leaving bird droppings that could potentially damage the new paint job. Jeff noted that Joe Harris from Infrastructure Technologies Inc. provided a third invoice for his services that cover the periods of July 25, 2011 thru August 18, 2011 in the amount of \$3,200.00. David T. Daly made a motion to approve the invoice to Joe Harris of Infrastructure Technologies Inc. in the amount of \$3,200.00. This motion was seconded by John A. Mikuszewski. Motion carried

Jeff Cyr also noted that Worldwide Industries produced a letter of substantial completion prior to addressing the punch list items. Jeff will keep the Board updated.

SCADA RADIO UPDATE:

Jeff informed the Board that he has still been having problems with the radio system for the SCADA system has been periodically malfunctioning between the Ludlow Treatment Facility, our radio repeater at Nash Hill and the Industrial Drive tank. Kurt Neylon from Industrial Technical Services spent approximately 5 hours trying to detect what the issue was and was unsuccessful. Kurt said he would get a radio expert here to look at the systems. Jeff noted he did see an improvement in the communications when he needed to run the Booster pump in Ludlow but then the communications went back to not running well. Kurt was instructed to order a new antennae for the repeater in order to rule that piece of equipt. out. Jeff will keep the Board updated as things progress.

**WILLIMANSETT ST.
WATER MAIN UPDATE:**

Jeffrey Cyr noted to the Board that the Willimansett Street water main project was going well until yesterday (9/14/11). The Maintenance Crew was preparing to tie into Hollywood Street and Wayne Walton (Foreman) found unmarked electric duct banks in the cul-de-sac at the end of the road. Wayne called the Electric Light and found that these electric duct banks are spares and do not house electricity. The Maintenance Crew was able to get under the first one to continue the tie in. Wayne Walton is hoping to be completed the first part of next week and do the pressure tests and chlorinate. Jeff will update the Board at the next meeting.

**CUSI NEW ENGLAND
CLASS OCT. 13, 2011:**

Jeffrey Cyr informed the Board that CUSI (billing software company) is offering a free user group meeting to all of users in New England. The meeting is at the Sheraton Framingham Hotel from 10a.m.-3p.m. Jeff Cyr, Jennifer Fernandes and Kari Scytowski will all attend the meeting.

**WATER TANKERS ON
MEMORIAL DRIVE:**

Jeff Cyr informed the Board that he was checking in on the work being done on Memorial Dr./Willimansett St. and noticed a lot of water tanker trucks heading toward the State Yard on Industrial Dr. He inquired to Stanley, foreman for Warner Brothers., about it and Stanley said they have been filling the tanker trucks from the Hydrant at the Dump on Industrial Dr. and Rich Brynda from Warner Bros. was suppose to get in touch with Jeff about it prior to the ueage. Rich called Jeff to apologize for not getting in touch with him sooner and said yes they have been using the water for their tanker trucks. Rich provided spreadsheet to Jeff with a breakdown of the days and gallons that they have been using. A meter was immediately installed on the hydrant to track usage for the remainder of the project. Jeff noted that we will bill Warner Bros. for 374,000 gallons in January 2012.

MOTION TO ADJOURN: William L. Schenker made a motion to adjourn, which was seconded by David T. Daly. Motion carried

ADJOURNMENT: Meeting adjourned at 7:04 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk

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