

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF JANUARY 18, 2018

- REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, January 18, 2018. Chairman John A. Mikuszewski called the meeting to order at 6:30 p.m.
- ATTENDANCE:
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| Chairman | John A. Mikuszewski |
| Clerk | William L. Schenker |
| Associate Member | David T. Daly |
| Superintendent | Jeffrey A. Cyr |
- APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.
- APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of December 12, 2017. This motion was seconded by William L. Schenker. Motion Carried
- NEWTON ST. WATER MAIN UPDATE: Jeff Cyr informed the Board that the Newton Street Water Main replacement project is out to bid. Jeff noted there is a pre-construction meeting next Wednesday, January 24th at 2:00 p.m. if anyone has questions. David T. Daly & William L. Schenker both said they would try to be here for the pre-construction meeting. Jeff noted the Bid opening is February 15th at 2:00 p.m. here at the Water Department. Tighe and Bond will be present for the opening only.
- MWRA WATER SUPPLY AGREEMENT: Jeff Cyr received the 10 year (2017-2027) Continuation of Water Supply Agreement from Pam Heidel at the MWRA. The Agreement was signed by all Board members. (See Note 1). Once the agreement is fully executed by the MWRA, 2 copies will be sent back to Jeff. Jeff also presented to the Board a water rate survey done by the MWRA Advisory Board showing the history of what has happened in South Hadley since 1989 regarding residential water rates. The survey shows our rate increases and water usage through the years.
- FY19 BUDGET DISCUSSION: Jeff Cyr presented to the Board a final budget for FY19. (See Note 2) Jeff informed the Board that the retirement budget went up 6%, and our water payment to the MWRA is estimated to decrease 1% due to our decrease in usage over the past year. The wages amount will remain the same as last year. Health insurance is anticipated to go up 6% but we turned back \$45,554 last year so we will not need to increase the budget amount from last year. Following the annual insurance meeting, Jeff will receive the final number from the Treasurer, Monica Walton. Jeff informed the Board that our Interrogators to read meters are 12 years old and need to be replaced so he would like to fund the meter replacement account. The budget funds the OPEB and Critical Infrastructure accounts as well. Jeff recommended a 0% raise for the coming year. David Daly opened the discussion of raises for the water employees by asking Jeff what a 2% increase equated to. Jeff said the amount would be approx. \$12,000.00. Jeff went on to say that if a raise was entertained, the current wage amount could accommodate the increase. William Schenker discussed giving a 2% raise to employees. William L. Schenker

made a motion to approve the FY 2018/2019 Budget with a 2% raise for employees. This motion was seconded by David T. Daly.
Motion Carried

INDUSTRIAL DRIVE
TANK:

Jeff Cyr updated the Board that our strobe light for the top of the Industrial Drive water tank is still out for repair. Jeff sent it to Texas right after Christmas as the white light portion of the strobe light was not working. Jeff said the perimeter lights around the outside edge are still working without the strobe light. Jeff will keep the Board updated.

GARAGE DOOR:

Jeff Cyr informed the Board the motor for the roll up garage door at the shop failed and had to be replaced. The cost was \$1700 to replace.

MUTUAL AID TO HADLEY
WATER DEPARTMENT:

Jeff Cyr informed the Board we tried to provide help to the Hadley Water Department. They had a frozen service on Chmura Drive on Friday Jan.12th. We were unable to unfreeze the service with our equipment. The employees thanked us for our efforts.

MOTION TO ADJOURN:

David T. Daly made a motion to adjourn, which was seconded by William L. Schenker.
Motion carried

ADJOURNMENT:

Meeting adjourned at 7:12 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk