

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF SEPTEMBER 7, 2017

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, September 7, 2017. Clerk William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:

Chairman	John A. Mikuszewski
Clerk	William L. Schenker
Associate Member	David T. Daly
Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of August 3, 2017. This motion was seconded by William L. Schenker. Motion Carried

NEWTON ST. WATER  
MAIN PROJECT UPDATE: Jeffrey Cyr presented the Board with a revised cost estimates at 75% Design from Tighe & Bond. (See Note 1) The original project cost estimate is for \$1,350,000 with a 10% contingency. The second is a cost estimate for bid alternate (1) which is \$530,000.00 inclusive of a 10% contingency as well. Jeff also presented drawings done by Tighe & Bond of the work to be done on Newton St from Ranger to Camden St. as well as bid alternate for the section between Ranger and Gerry's music shop. Jeff noted he has a meeting on Monday, September 11<sup>th</sup> to go over design concerns and specification revisions. The bid proposal and design should be at 100% following the meeting with Tighe & Bond. The culverts in front of High School and 7-eleven need to be tested for depth to ensure proper depth of the new water main. Jeff will keep the Board updated.

LEAK ON 16" MAIN  
FOUND BY PROWLER  
WATER: Jeffrey Cyr informed the Board that Prowler Water conducted their annual leak detection on a portion of our system. A leak on the 16" Main was found on Morgan Street in Granby. We don't know how long the leak has been, however if left undetected for a year, 6.7 million gallons would have been wasted in a period of a year. The Maintenance Crew repaired the leak without disrupting water to any customers. Jeff said the cost of the repair was approximately \$4500.00 for materials only.

ROOF ON OFFICE AND  
SHOP BUILDINGS: Jeffrey Cyr informed the Board he had the roofs on both buildings inspected by Quenneville Roofing. The roof on the Office building is 32 years old and has mold on it, but is in good shape. The roof on a portion of the Shop building will need to be replaced in the next 5 years. The office roof will get a roof shampoo to continue its life. Cost of the roof shampoo is \$950.00 and will be done on September 12<sup>th</sup>.

HYDRANTS BETWEEN  
BARTLETT STREET AND  
KAREN DRIVE:

Jeffrey Cyr reported to the Board that some kids opened a hydrant at the end of Karen Drive and it was running for about a day and a half. Jeff notified South Hadley Police Chief Steve Parentela. Chief Parentela told Jeff there have been a lot of kids partying around that area and they will increase patrols that area with recent grant money received by the town..

FLUSHING OF HYDRANTS  
WEEK OF SEPTEMBER 11:

Jeffrey Cyr informed the Board that the Maintenance Crew will be flushing Fire Hydrants the week starting September 11<sup>th</sup>. An ad was put into the Republican and Town Reminder and it will be on the town’s local channel 15. Jeff reached out to the Mike Sullivan, town administrator asking if he would do robo calls to residents as well. Mike agreed to put out 2 calls.

MIDDLE SCHOOL MEMORIAL  
PARK FOR DECEASED  
PRINCIPAL PAUL PLUMMER:

Jeffrey Cyr was contacted by school Superintendent Nick Young that they are building a Memorial Park at the middle school in memory of deceased Principal Paul Plummer. Dr. Young is calling the project a community build and is asking the community to come together to help build the park. Dr. Young asked Jeff if our Maintenance staff could do the excavating for the park. Jeff estimated the total time to be approximately 2 days. David T. Daly made a motion to allow our Maintenance Crew to help excavate the Memorial Park at the Middle School. This motion was seconded by William L. Schenker.  
Motion Carried

TIMBER HARVESTING  
ACCOUNT:

Jeffrey Cyr approached Steven Stanlick of Scanlon & Associates at the Fire Station during their audit regarding the \$1900.00 from the Timber Harvesting Account. Treasurer Monica Walton told Jeff months ago that the Timber Harvesting account was dissolved a few years ago. Jeff questioned how an account was dissolved without a letter from the Board of Water Commissioners authorizing the Treasurer to do so like past account closures. Jeff will report back to the Board when he hears back from Mr. Stanlick of Scanlon & Associates.

MOTION TO ADJOURN:

John A. Mikuszewski made a motion to adjourn, which was seconded by William L. Schenker  
Motion carried

ADJOURNMENT:

Meeting adjourned at 7:02 p.m.

BOARD OF WATER COMMISSIONERS

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William L. Schenker, Clerk