

**BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF DECEMBER 8, 2016**

**REGULAR MEETING:** The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, December 8, 2016. Clerk John A. Mikuszewski called the meeting to order at 6:30 p.m.

**ATTENDANCE:**

Chairman	David T. Daly
Clerk	John A. Mikuszewski
Associate Member	William L. Schenker
Superintendent	Jeffrey A. Cyr

**APPROVAL OF WARRANTS:** The weekly warrants were signed by all Board Members.

**APPROVAL OF MINUTES:** John A. Mikuszewski made a motion to approve the minutes of November 17, 2016. This motion was seconded by William L. Schenker. Motion Carried

**RATES MATERIAL AND DECISION:** Jeff Cyr opened up the discussion of drafting a letter from the Board informing the rate payers the reasons for a rate increase. John A. Mikuszewski and David T. Daly both created their own letters. Collectively the Board worked together in creating one simple informational letter (See Note) that will be inserted into the January 1, 2017 water bills. The Board agreed that the letter should also be on our website and added our web address to the letter.

**PRELIMINARY FY18 BUDGET DISCUSSION:** Jeff Cyr presented a preliminary budget for the Board to review and discuss. Our Insurance costs came down due to reduced workman's comp. Water costs will increase, and health insurance and retirement costs will increase. Jeff noted that he received the surplus amount from the Treasurer, Monica Walton and we will need to use a portion of that for the FY18 budget.

**LEAK ON HARVARD STREET:** Jeff Cyr notified the Board of a leak that happened on December 3, 2016 on Harvard Street. There was a 13 foot crack on the 6" water main. Isolation valves in that area are scarce and difficult to close due to age. The water main was only 4 feet deep.

**LEAK ON NORTH MAIN STREET:** Jeff Cyr notified the Board that on December 5, 2016 there was a leak on North Main Street in front of house #44. The leak revealed that the corrosive clay soil deteriorated the Ductile Iron Main laid in 1998. The pipe in that section was not wrapped in plastic due to the close service connections. Jeff noted that this was the same issue they had on the Ludlow Road leak.

**MWRA MEETING IN BOSTON, MA:** Jeff Cyr reported to the Board that he attended a meeting the MWRA had on December 7, 2016 in Boston. The meeting was regarding infrastructure West of Boston. There is a northern tunnel (4.5 miles long) and southern tunnel (9.5 miles

long) where there is no redundancy pipe. There were talks of drilling a deep rock tunnel (300 ft. down) as one of the options. Jeff noted that this part of the state is facing the same issues we are facing with budgets and replacing infrastructures. Jeff also noted that this project will not impact our rates on the Chicopee Valley Aqueduct (CVA). Jeff noted the MWRA Advisory Board has a methodology of trying not to increase any more than 4% on the water rates for respective communities.

MOTION TO ADJOURN:

John A. Mikuszewski made a motion to adjourn, which was seconded by William L. Schenker  
Motion carried

ADJOURNMENT:

Meeting adjourned at 8:13 p.m.

BOARD OF WATER COMMISSIONERS

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John A. Mikuszewski, Clerk