

**BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF NOVEMBER 17, 2016**

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, November 17, 2016. Clerk John A. Mikuszewski called the meeting to order at 6:30 p.m.

ATTENDANCE:

Chairman	David T. Daly
Clerk	John A. Mikuszewski
Associate Member	William L. Schenker
Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: William L. Schenker made a motion to approve the minutes of October 24, 2016. This motion was seconded by John A. Mikuszewski. Motion Carried

NEWTON ST. WATER MAIN DISCUSSION UPDATE: Jeff Cyr opened up the discussion of potential rate/family unit increase as requested by presenting several scenarios to the Board. Jeff reminded the Board that health insurance is expected to increase 8%, as well as the MWRA increasing our water purchase to 2.2% annually. If we were to borrow from the MWRA 1.5 million with zero interest at 10 year payback, we would need to pay back \$150,000 a year. John A. Mikuszewski suggested raising the family unit charge to ensure yearly revenue if the weather is not favorable for water usage. Jeff presented to the Board a spreadsheet with several MWRA community water rates and fees. Across the board the average MWRA water rate is \$4.59 in communities that use their water. After an extensive discussion between Board members they agreed to raise both the family unit charge and water rate to ensure payback of the loan as well as future capital projects. William L. Schenker made a motion to increase the family unit charge to \$12.00 and increase the water rate by 4% to \$3.92 per 100 cubic feet. This motion was seconded by John A. Mikuszewski. Motion Carried
The Board will prepare a letter for customers to be inserted into the January 2017 water bills, explaining the increase. The increase would be effective for the April 1, 2017 water bill.

MASS. D.O.T. PROJECT ON NEWTON ST.: Jeff Cyr informed the Board that Mass. DOT is redoing a catch basin in front of 660 Newton Street (Gomez Enterprises, LLC). The Service for 660 had to be relocated in order for the work to be done. The service at 652 was also within the limits of construction. Our maintenance crew performed that work. Both services are on the 12" A.C. main.

SCADA SYSTEM: Jeff Cyr updated to Board that the Scada system has been changed over from the old operating system to the new one. Jeff stated that he has been running both the lap top and the desktop computer in parallel until the dialing system is working properly.

PONTOON BOAT FROM BRUNELLE’S MARINA:	Jeff notified the Board that the Maintenance Crew came across a Pontoon Boat Brunelle’s Marina was trying to refurbish. Jeff contacted Luke Brunelle and asked him if he would be willing to sell it to the Department so we do not have to rent a boat annually to do reservoir maintenance. John A. Mikuszewski made a motion to purchase the Pontoon Boat from Brunelle’s Marina for \$3000. This motion was seconded by William L. Schenker. <div>Motion Carried</div>
LAND DONATION TO COUNCIL ON AGING:	William L. Schenker notified the Board that he was approached by the Council on Aging about the 3.8 acres of land the Water Department offered to them to build a new facility. Jeff stated he will provide Mr. Schenker with a map that marks out the land sewer and water lines, so he can show the Council the property. They will need to access the land via Karen Drive.
MOTION TO ADJOURN:	John A. Mikuszewski made a motion to adjourn, which was seconded by William L. Schenker <div>Motion carried</div>
ADJOURNMENT:	Meeting adjourned at 7:42 p.m.

BOARD OF WATER COMMISSIONERS

John A. Mikuszewski, Clerk