

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF OCTOBER 24, 2016

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Monday, October 24, 2016. Clerk John A. Mikuszewski called the meeting to order at 6:30 p.m.

ATTENDANCE: Chairman David T. Daly (Absent)
Clerk John A. Mikuszewski
Associate Member William L. Schenker
Superintendent Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: John A. Mikuszewski made a motion to approve the minutes of September 22, 2016. This motion was seconded by William L. Schenker. Motion Carried

MR. AARON SHARFF
REQUEST FOR SERVICE
ON COTE BLVD UPDATE.: Jeff Cyr updated the Board that Mr. Aaron Sharff contacted him requesting a refund of his Improvement Fee for 12 Cote Boulevard. Mr. Sharff said at this time he is going to use the existing well on his property for water. A refund was processed on the warrant and a refund was mailed to his Northampton, MA address.

NEWTON ST. WATER MAIN
DISCUSSION UPDATE: Jeff Cyr presented the Board with the potential rate increase as requested to raise funds to replace the water main on Newton Street if we were to borrow from the MWRA 1.5 million with zero interest and 10 year payback. (See Note 1) After much discussion about the impacts the increases would have on the rate payers some additional ideas were discussed regarding additional fees enabling most of the funds necessary to replace the infrastructure on Rte. 116 without raising the water rates significantly. Jeff Cyr stated he will discuss with the Auditors to see if and how this could be done. Jeff noted that the Maintenance crew would not be able to replace a 300 ft. section of Newton Street this fall as the cost may deplete the Water Main Replacement Account too much for this Fiscal Year. Jeff will keep the Board updated at the next meeting.

HILDRETH AVE. WATER
MAIN PROJECT: Jeff Cyr updated the Board that the Maintenance Crew has completed the water main project on Hildreth Avenue. Jeff noted that the road needed more blacktop than anticipated but the project came out well.

- PROCUREMENT REQUEST FROM
MASSACHUSETTS INSPECTOR
GENERAL’S OFFICE: Jeff Cyr informed the Board that the Mass Inspector General’s Office did not have a copy of who our Procurement Officers are in the Fire District. Prudential Committee Chairman, Raymond Miner has delegated the Superintendent and the Chief as Procurement Officers. (See Note 2)
- HOLIDAY SCHEDULE: The Board granted the day after Thanksgiving off and the entire day of Christmas Eve off. The staff will work the normal half day on New Years’ Eve.
- LETTER FROM MARION
CANNING OF SO. HADLEY
CULTURAL COUNCIL: Jeff Cyr received a thank you letter from Marion Canning of the South Hadley Cultural Council, thanking him for an excellent presentation at the Library on October 11, 2016. (See Note 3)
- TRACKING VACATION &
SICK TIME ON PAYCHECKS: Jeff informed the Board that the Treasurer, Monica Walton has decided to terminate the tracking of vacation, sick time on the employee’s paychecks. The company Paychex’s computer system cannot accommodate the different policies and hour differentials within the district. (See Note 4)
- MOTION TO ADJOURN: William L. Schenker John A. Mikuszewski made a motion to adjourn, which was seconded by John A. Mikuszewski Motion carried
- ADJOURNMENT: Meeting adjourned at 7:01 p.m.

BOARD OF WATER COMMISSIONERS

John A. Mikuszewski, Clerk