

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF JANUARY 28, 2016

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, January 28, 2016. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:

|                  |                     |
|------------------|---------------------|
| Chairman         | William L. Schenker |
| Clerk            | David T. Daly       |
| Associate Member | John A. Mikuszewski |
| Superintendent   | Jeffrey A. Cyr      |

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: John A. Mikuszewski made a motion to approve the minutes of January 7, 2016. This motion was seconded by David T. Daly. Motion Carried

FY17 BUDGET DISCUSSION: Jeff Cyr presented the Board with the final Budget for fiscal year 2016/2017. (See Note 1) The MWRA is projecting a 2% increase in water purchase. Retirement will be increasing 9% and Health insurance will be increasing 6.8%, originally proposed to increase 8.5%. The Board discussed raises for employees and looked at our increase percentages of 11.2% vs Social Security increases of only 8.2% over a five year period. After a brief discussion the Board agreed to forego raises for employees. In addition, this year we will begin funding the OPEB Trust Fund with a starting balance of \$10,000. David T. Daly made a motion to approve the FY 2016/2017 budget, with 0% raises. This motion was seconded by John A. Mikuszewski. Motion Carried

WATER MAIN ISSUE ON GAYLORD ST 1/13/2016: Jeff Cyr informed the Board that there was a leak on Gaylord Street in front of E-Ink at #27 on Wednesday, January 13, 2016. The leak shut down water to E-Ink until 2:00 pm that day. The tapping sleeve and valve was from 1946, and the bolts had rotted off the sleeve and water was leaking out of lead joints in the coupling. While repairing the valve the Maintenance Crew broke a valve on Prospect Street, which was repaired the following day. Jeff estimated the leak costs between \$3000 - \$5000.

REVIEW OF ANNUAL REPORT INFO.: Jeff Cyr presented the Board with report of The Board of Water Commissioners for the Annual Report. The Board has reviewed and agreed approval of the letter for the Annual Report.

MWRA AND FLINT,  
MICHIGAN WATER  
CRISIS:

Jeff Cyr informed the Board that the MWRA sent information to be posted on our website and their website in response to the water crisis in Flint, Michigan, for any consumers that have any questions about the quality of the water out of the Quabbin Reservoir in relation to lead. (See Note 2)

WATER SAMPLING:

Jeff Cyr informed the Board that between June and September of this year we are required to collect Lead & Copper samples from residents. In lieu of the lead crisis in Flint, Michigan we may experience more questions and/or inquiries about lead in homes.

MAP OF 1872:

Jeff Cyr reported to the Board that a customer, William Shattuck came in with a map of South Hadley he found at a Granby Flea Market. The map has no date but it is suspected to be between 1872 – 1876 as Isaac Snow, was listed as the Superintendent at that time for the Water Department. Jeff had two copies made and will place one within the office.

BLOW OFF FOR END OF  
DISTRIBUTION SYSTEM:

Jeff Cyr notified the Board that the Maintenance Crew is currently fabricating a blow off for the end of the distribution system near Brunelles Marina. Our current blow off is located past an isolation valve that requires that the water main across the bridge be filled with water every time. The blow off will be installed on a 2” line prior to the isolation valve and automatically go off several times a day to keep water moving and keep residuals ok at Brunelle’s.

SERVICE LEAKS:

Jeff Cyr informed the Board that there is currently a service leak at 569 Fuller Street, and 251 East Street. Both leaks will be repaired by Monday.

COPIER DISCUSSION:

Jeff Cyr and Jennifer presented to the Board the specs of an all in one black copier, printer and fax machine. (See Note 3) The price is reasonable and could be taken out of our current budget. After a brief discussion, the Board agreed the all in one black copier would be a better fit for the office and told Jeff when he felt we needed it to move forward with the purchase.

MOTION TO ADJOURN:

David T. Daly made a motion to adjourn, which was seconded by John A. Mikuszewski. Motion carried

ADJOURNMENT:

Meeting adjourned at 7:26 p.m.

BOARD OF WATER COMMISSIONERS

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David T. Daly, Clerk