

**BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF DECEMBER 9, 2015**

**REGULAR MEETING:** The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Wednesday, December 9, 2015. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

<b>ATTENDANCE:</b>	Chairman	William L. Schenker(Absent)
	Clerk	David T. Daly
	Associate Member	John A. Mikuszewski
	Superintendent	Jeffrey A. Cyr

**APPROVAL OF WARRANTS:** The weekly warrants were signed by all Board Members.

**APPROVAL OF MINUTES:** David T. Daly made a motion to approve the minutes of November 4, 2015. This motion was seconded by John A. Mikuszewski. Motion Carried

**NEWTON ST. WATER  
MAIN DISCUSSION:** Jeff Cyr reported to the Board the new water main project on 500 feet of Newton Street is complete and paved. Jeff provided layouts of the old and new water mains within that area. Jeff Cyr reported that we will pay GEG Construction when they supply the town with the proper change order and provide a certified payroll. Jeff stated that the amount we will pay them will most likely be less than the original bid, as GEG used several pieces of our materials for the job that will be deducted from the original bill. Jeff stated that we paid approximately \$5500 in police detail for the project. Jeff will keep the Board updated.

**INDUSTRIAL DRIVE TANK  
LIGHT DISCUSSION:** Jeff Cyr informed the Board that the strobe light on top of the Industrial Drive tank stopped working. Jeff first thought it was a bulb but after speaking to a gentleman at ORGA Co. who supplies these lights, he was told the life of the strobe light is usually 7 years and we have had ours 10 years. The new strobe light is LED and will save on electricity. Jeff contacted Westover Air Reserve Base to notify them the strobe was out and will be replaced. The new light will be installed on Friday Dec. 11<sup>th</sup>.

**OTHER POST-EMPLOYMENT  
BENEFITS (OPEB) DISCUSSION:** Jeff Cyr reported to the Board that we will have to start budgeting money into a trust for the OPEB for retirees. Per GASB45 we are required to be fully funded for our current and future retirees by the year 2038. Jeff spoke with the auditor Tom Scanlon and was told the OPEB must be adopted District wide at an Annual Meeting, but have separate accounts for Fire and Water. Monica Walton, Treasurer for the District informed Jeff she should have the liability number for Jeff by early January.

- INSURANCE BIDDING  
UPDATE:

Jeff Cyr informed the Board that he contacted Eileen Bresnahan from Bresnahan Insurance about rebidding our Insurance. Eileen will provide us with all the information we will need to rebid and said the last time we went to bid for insurance was in 1996. Once Jeff receives the information from Eileen he will put a request for proposals together, advertise in the newspaper and hopefully award mid to late March.
- COPIER DISCUSSION:

Jennifer Fernandes and Jeff Cyr reported to the Board that our copier, printer and fax machines are all over 10 years old and we would like to replace them before they break and are forced to replace in an emergency situation. Judy Nossal from CBS/Xerox Company provided us a proposal for an all in one machine and our options to lease inclusive of supplies and service or a purchase price with monthly costs on black and color copies inclusive of service. The budget will need to be reviewed before a final decision is made.
- MASS WORKS GRANT  
UPDATE:

Jeff Cyr reported to the Board that the Mass Works Grant the town applied for did not go through. The project would have involved improvement for Gaylord Street in the way of roadway, water line and sidewalk improvements.
- NEW PICK-UP TRUCK  
UPDATE:

Jeff Cyr reported to the Board the new Pick-up Truck is complete and will be picked up Thursday, December 10th. The final bill to Marcotte Ford is \$31,175.00.
- MOTION TO ADJOURN:

John A. Mikuszewski made a motion to adjourn, which was seconded by David T. Daly.

Motion carried
- ADJOURNMENT:

Meeting adjourned at 7:35 p.m.

BOARD OF WATER COMMISSIONERS

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David T. Daly, Clerk