

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF SEPTEMBER 3, 2015

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, September 3, 2015. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	David T. Daly
	Associate Member	John A. Mikuszewski
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of July 9, 2015. This motion was seconded by John A. Mikuszewski. Motion Carried

PROWLER WATER LEAK  
DETECTION RESULTS: Jeff Cyr updated the Board that Prowler Water finished their leak detection on July 18, 2015. Prowler found 3 leaking hydrants which were leaking 7 gallons a minute. If the hydrants were left undetected for a year, they would have wasted approximately 3.6 million gallons.

NEWTON ST. STORM WATER  
PROJECT IN FRONT OF #660: Jeff Cyr reported to the Board that MA DOT is doing a project in front of 660 Newton Street. The proposed work would impact the current water service location. Included in the project, they plan to relocate the water service. In order to move the service, the main must be shut down at a 3 valve nest located at the intersection of Brainerd and Newton. It was discovered that the operating nuts on the 12" valves were corroded and had to be replaced. The Maintenance crew replaced the nuts with a newer stainless steel version at a cost of \$90/each.

WORKMAN'S COMP  
PREMIUM ADJUSTMENT: Jeff Cyr reported that we had our annual payroll audit done by Traveler's Insurance and our gross wages were up \$30,000 due to an employee only being a partially last year. The increase difference was \$1,765.00.

MASS WORKS PROJECT ON  
GAYLORD STREET: Jeff Cyr was informed by the Town Administrator, Mike Sullivan that the town is applying for a Mass Works Project that would involve roadway, water line, and sidewalk improvement for Gaylord Street. Jeff was asked to put together a cost estimate for just materials for water main replacement on Gaylord Street. (See Note 1) Jeff noted that if this was approved we would do the work in-house and the grant would pay for the materials. Jeff will keep the Board as things progress.

COLUMBIA STREET WATER MAIN BREAK 8/31/15:	Jeff Cyr reported to the Board there was a break on corner of Columbia and Granby road at 4:30 am on Monday, August 31, 2015. The break was on a 6” AC main. The 6” AC pipe connects to a 10” cast iron on Granby Road and goes across Granby Road to an 8” pipe at Benoit Lane. In order to make the repair, We needed a 10X10X6X6 cross that needed to be ordered. The plan was to make the repair on Wednesday, September 2, 2015, but was delayed by another leak Tuesday night on Industrial Drive in front of Canson Inc. at 21 Industrial Drive. It was determined that ½” plug had corroded and blown out of the top of the 4” valve feeding the domestic service causing the leak. During the shutdown, an 8” in-line valve on Eagle drive was found shut as well causing homes to be without water. The repair at Granby Road and Columbia St. has been re-scheduled for Wednesday, September 9 <sup>th</sup> .
FULTON STREET WATER MAIN:	Jeff Cyr updated the Board that the plan to replace Fulton Street will start as soon as the leaks are repaired. Jeff Cyr has meeting with Jim Reidy, of the DPW to determine if things are all set to move forward with the Fulton Street water main replacement. The plan is to replace the main from Lyman to Garden Street and if time permits Dayton Street too. Jeff has received bids from 4 vendors for materials (see note 2). E.J. Prescott came in lowest at \$17, 155.22. David T. Daly made a motion to accept the bid from E.J. Prescott at \$17,155.22 for materials on Fulton Street. This motion was seconded by John A. Mikuszewski. Motion carried
REQUEST FROM MARILYN ISHLER OF LIONS CLUB:	Jeff received a letter from Marilyn Ishler of the South Hadley Lions Club requesting to hang a banner on the fence along Granby Road for the Chowder Fest on September 19, 2015. The Board accepted the request and agreed going forward anyone requesting any banner hanging at the Water Department would require a request in writing.
NEW PICK-UP TRUCK UPDATE:	Jeff reported to the Board the new Pick-up Truck is due to be delivered from Marcotte Ford the first week of October. Jeff will keep Board updated if anything changes.
MOTION TO ADJOURN:	John A. Mikuszewski made a motion to adjourn, which was seconded by David T. Daly. Motion carried
ADJOURNMENT:	Meeting adjourned at 6:55 p.m.

BOARD OF WATER COMMISSIONERS

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David T. Daly, Clerk