

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF JUNE 11, 2015

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, June 11, 2015. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	David T. Daly
	Associate Member	John A. Mikuszewski
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of May 7, 2015. This motion was seconded by John A. Mikuszewski. Motion Carried

ALVORD ST. TANK INTERIOR PAINTING UPDATE: Jeff Cyr updated the Board that the contractor, Worldwide Industries is about 1 week from being completed. Worldwide is currently stripe coating the welds inside the tank. Jeff Cyr stated that Joe Harris from ITI has been on site and said the Worldwide guys are doing an outstanding job. The new PAX mixer will be installed next to the bottom hatch to circulate the entire tank to keep the water and chlorine moving. Jeff presented 2 Invoices to the Board, one to pay Worldwide Industries and the second to pay Joe Harris from ITI. After a brief discussion, David T. Daly made a motion to pay Worldwide Industries in the amount of \$317,192.64. This motion was seconded by John A. Mikuszewski. Motion Carried

John A. Mikuszewski made a motion to pay Infrastructures Technologies, Inc. in the amount of \$6300. This motion was seconded by David T. Daly. Motion Carried

LEASE AGREEMENT MODIFICATIONS FOR BOTH TANK SITES WITH AT&T: Jeff Cyr notified the Board he received a call from Andrew Hart of MDT who represents AT&T. AT&T is looking to amend the current leases by extending the lease agreements for both water tanks. Jeff noted that there will be no changes to the agreement on Alvord St. tank, however the Industrial Dr. Tank currently has 2 antennas one is a mini link of \$302.50 monthly. AT&T is looking to extend the time for both tanks and drop the mini link on Industrial Dr. This will result in a \$200.00 decrease for that agreement. Attorney Mark Beauregard has reviewed the revised amendments and have been forwarded to AT+T legal for review prior to being presented to the Prudential Committee for signature on June 25, 2015.

REVISED RULES AND  
REGULATION LANGUAGE  
PROPOSAL:

Jeff Cyr presented to the Board revised more clear-cut language for the back of our water bills regarding the Rules and Regulations to help with collections (See Note 1) as well as a change in language for the By-Laws. Jeff noted that we spend a lot of time calling, writing letters and door hanging customers that are past due and a large majority of the customers are the same people over and over. Attorney Mark Beauregard reviewed and approved the language. After a brief discussion David T. Daly made a motion to approve the new language for the Rules and Regulations & By-Laws on January 1, 2016. This will allow the office staff to use up the older bills. This motion was approved by John A. Mikuszewski. Motion Carried.

FULTON ST. AND BRITTANY  
RD. WATER MAIN BREAKS:

Jeff reported to the Board that we had a water main break on Fulton Street on May 19<sup>th</sup> in front of house #5 & #7. This is the 5<sup>th</sup> water main break in the past 5 years. Jeff noted that the pipe on that street is old and we may need to replace in the fall. Brittany Road water main break happened on May 23, 2015, Memorial Day weekend. Jeff noted that every time we have taken the water tank offline Brittany Road has had a water main break. Jeff noted he is not sure why this happens, whether it is air in the lines or a change in pressure.

INDUSTRIAL DRIVE TANK

EXTERIOR WASHING UPDATE: Jeff updated the Board that National Wash Authority had called Jeff and asked if they could clean the exterior of the tank of Saturday, June 6th. Initially National Wash thought they could get the job done in one day but they had to come back on Sunday to finish it up. On Sunday, June 7<sup>th</sup>, Jeff climbed the tank to inspect the work, and noted they had done a good job. Jeff presented the Board with some photos he had taken of the work performed. There were a lot of bird droppings on the tank resulting in the National Wash crew having to scrub parts of the tank to remove the droppings.

HIGHLAND AVE. WATER MAIN  
REPLACEMENT UPDATE:

Jeff updated the Board that the Maintenance Crew is making good progress on the Highland Ave. water main replacement. The Crew has completed 1300feet out of 1700 feet. Jeff noted that the Crew will pave the section that is complete on Friday. Jeff stated that a 3<sup>rd</sup> Fire Hydrant will be installed on the street as there are only 2 now.

PROWLER WATER  
LEAK DETECTION:

Jeff informed the Board that Prowler water came to get maps to start leak detection on half of the water system as done in previous years.

**WATER RATE INCREASE  
DISCUSSION:**

Jeff presented the Board with historical information regarding water consumption and collections in order to discuss a possible rate increase. Jeff reminded the Board that we took a significant amount of money out of surplus to fund the FY16 fiscal year budget. Surplus is a significant funding source historically in order to offset costs within our budget. The Board recently established and funded the new Critical Infrastructure Account to start saving money for large water main replacement projects, which is generating a rate increase. After much discussion and review of the past rates and consumption John A. Mikuszewski made a motion to increase the water rate 5% to \$3.77 per 100 cubic feet for 0 to 2.5 million effective with water used from the September 2015 reading. This motion was seconded by David T. Daly. Motion carried

The notice will be mailed to customers in the July 1, 2015 bills.

**BRAD COUTURE  
STEP RAISE:**

Jeff remarked that Brad Couture is up for his year step raise. Jeff noted that he has been a great fit for the Department and a hard worker. After a brief discussion David T. Daly made a motion to give Brad Couture a step raise from \$23.92 to \$25.35 an hour. This motion was seconded by John A. Mikuszewski.

Motion Carried

**BOARD OF WATER COMMISSIONERS**

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David T. Daly, Clerk

