

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF NOVEMBER 1, 2019

- REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Friday November 1, 2019. William L. Schenker called the meeting to order at 2:00 p.m.
- ATTENDANCE:
- |                  |                     |
|------------------|---------------------|
| Chairman         | William L. Schenker |
| Clerk            | R. Scott Williams   |
| Associate Member | Stephanie K. Wall   |
| Superintendent   | Jeffrey A. Cyr      |
- APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.
- APPROVAL OF MINUTES: R. Scott Williams made a motion to approve the minutes of September 25, 2019. This motion was seconded by Stephanie K. Wall. Motion Carried
- UPDATE ON QUARTERLY DBP  
SAMPLE RESULTS: Jeff Cyr reported to the Board the DBP (Disinfection By-Products) samples with higher DBP levels doesn't require a public notice. Jeff noted we believe the higher levels were due to the algae bloom on 8/6/19 & the increase in chlorine by the MWRA to combat it. On August 27<sup>th</sup> MWRA released a statement about the Algae bloom stating the algae levels were low and not harmful to drink and suggested to refrigerate the water. The results of all the algae bloom and increase of chlorine exceeded the operational levels of our DBP samples but were not above the MCL. Jeff submitted a report to the MWRA for review and comment before sending to DEP. Jeff also noted that Brunelle's Marina, which is not a regular sample site and may become a routine quarterly site in the future.
- GRANBY WATER UPDATE: Jeff updated the Board that he spoke to Chris Martin, Town of Granby's Administrator and he reached out to Tighe and Bond Engineers to review the plans from Chappell Engineering who is contracted to do the final design for extending the water line into Granby by way of intersections of West State and Pleasant Streets. Tighe and Bond will review the plans and provide Chappell Engineering with comments and/or corrections. Jeff noted that he has spoken to both Chicopee and Wilbraham Water and they are okay with the expansion of our water line into Granby, but for the final 2 phases of the project they would like to be involved. Mr. Chris Martin entered the meeting to pick up the letter from the Board to the Granby Select Board Members (See Note1). The letter is to clarify the request for water service from South Hadley District No. 1 water to the Town of Granby.
- HOLIDAY SCHEDULE: R. Scott Williams made a motion to grant the staff the day after Thanksgiving off and the entire day of Christmas Eve off. The staff will work the normal half day on New Years' Eve. This motion was seconded by William L. Schenker. Motion Carried

NEWTON STREET LETTER  
FROM MASS D.O.T.:

Jeff Cyr updated the Board about the letter he received from Mass DOT requiring us to fix settlement and pot holes from the Newt Street water main project. Jeff met with Tim Meyers from Mass. D.O.T. to identify the 2 areas of concern from residents on Newton Street. The areas are right in front of Ideal Accessories at 358 Newton and right before Roosevelt Avenue at 344 Newton Street. Jeff noted that Haluch Water is responsible and will be repairing the 2 areas next week. The 2 areas will have to be excavated and proper fill put into the road before repaving. Jeff noted DOT is still slated to resurface Newton Street in 2020.

PROWLER WATER  
LEAK DETECTION:

Jeff Cyr informed the Board that Prowler Water has completed the leak detection for half of the District at a cost of \$5500. Prowler Water found 6 service leaks. One of the leaks at Granby Rd. & Mt. View Streets was a loss of 75 gallons per minute. Another leak at corner of Newton & McKinley Ave will be addressed next week by the Maintenance Crew.

OFFICE CLEANING  
ALLOWANCE:

Jeff Cyr informed the Board the "Cleaning Allowance" the girls in the office get annually was originally for the office staff to get their clothes dry cleaned. Now that dry cleaning professional clothing is not as prevalent, Jeff suggested the Board change the verbiage to "Clothing Allowance". The Treasurer requires receipts for the cleaning allowance in order not to be taxed on it. Changing the verbiage will allow the office staff and easier time submitting receipts for clothing. After a brief discussion, R. Scott Williams made a motion to change the Cleaning Allowance to Clothing Allowance for the office staff. This motion was seconded by William L. Schenker. Motion Carried

MOTION TO ADJOURN:

R. Scott Williams made a motion to adjourn, which was seconded by William L. Schenker. Motion carried

ADJOURNMENT:

Meeting adjourned at 2:38 p.m.

BOARD OF WATER COMMISSIONERS

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R. Scott Williams, Clerk