

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF SEPTEMBER 24, 2014

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Wednesday, September 24, 2014. Chairman John A. Mikuszewski called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	John A. Mikuszewski
	Clerk	William L. Schenker
	Associate Member	David T. Daly
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of August 14, 2014. This motion was seconded by William L. Schenker. Motion Carried

QUOTE FROM EVERBRIDGE NOTIFICATION SYSTEM: Jeff Cyr updated the Board about a quote request from Everbridge Notification System, who provides the town with phone notifications. Jeff spoke with Corey from Everbridge about getting a quote for an additional group for the Water Department. The quote for the system was \$5000.00. When the Town and the Districts had Blackboard connect, we had the ability to update our water customers contacts in order to notify about important information regarding water testing and/or hydrant flushing etc. Corey stated that the Town of South Hadley's license with Everbridge has an unlimited amount of groups it can use. Jeff Cyr then notified the Town Administrator, Michael Sullivan via e-mail and asked to meet to discuss getting a group for the Water Department Fire District No. 1. Mr. Sullivan replied to Jeff Cyr with some opposition. Jeff Cyr invited Mr. Sullivan to a sit down meeting to discuss the details. Jeff informed the Board that the Water Department no longer has the old notification system, Blackboard Connect. Jeff will update the Board as things progress.

SOUTH STREET WATER MAIN PROJECT: Jeff Cyr informed the Board that there was a water main break on South Street about 2 weeks ago. Jeff stated that the service saddles are rotting off the water main on the street and felt the water main should be replaced. Jeff also noted that the water main is only 700 feet and would be a great smaller project for the fall. Jeff noted that there are a lot of utilities on South Street so mark outs were performed in order to determine a path for the new main. Jeff met with Jim Reidy, DPW Supt. to address any concerns with the project. Jeff informed the Board that material cost for the project should be low considering we have some material in-house.

**PINE CONE LANE PUBLIC
WATER UPDATE:**

Jeff Cyr updated the Board that he received a call from the Ludlow Town Administrator Ellie Villano. Ellie Villano notified Jeff that the Town of Ludlow has looked at paying for the water main on Pine Cone Lane by way of a Betterment Fee through the residents. Prior to proceeding further, the Town of Ludlow sent out certified letters to all residents about this proposal and the response was 17 residents said no to the project, 4 yes and 1 no response. So for now the project is on hold

**CONSERVATION
REQUIREMENTS FOR
LEAPING WELLS DAM:**

Jeff Cyr updated the Board he met with Janice Stone, Conservation director for the town, regarding possible conservation requirements to address remediation recommendations from our Dam inspection done in July 2014. Jeff informed the Board we need to do some work on the far side of the Reservoir and remove some trees as well as possibly addressing the overflow outfall. Jeff is waiting to hear back from Janice Stone and DEP on whether or not we will need to file a Notice of Intent for the work. Our Maintenance Crew would be performing the work. Jeff will keep the Board informed.

**INTERIOR PAINTING OF
THE ALVORD STREET
WATER TANK:**

Jeff Cyr updated the Board that he would like to paint the interior of the of the Alvord Street tank in the spring of 2015. Jeff will meet with Joe Harris of ITI to discuss timeline, price and details. Jeff noted that he would like to install a mixer inside the tank to assist chlorine decay and Disinfection By-product formation. The funds for this project will be a part of the FY 2015/2016 budget and most likely require a special meeting to appropriate the funds as to ensure the project gets completed before the high demand period beginning in June.

**BEAVER PROBLEMS ON
LEAPING WELL RESERVIOR:**

Jeff Cyr informed the Board he got a call from Kevin Taugher who was over at the Raymond Center across the reservoir and noticed a tree had split and was partially in the reservoir. Jeff inspected and observed that a Beaver had cut into the lower part of the tree and then it had split. Jeff called the owner of the Raymond Center, Joe Marios to ask permission to remove and clean up on that side of the reservoir. Mr. Marios agreed and so work will be done by the Maintenance Crew.

**TREASURER MOVING
TO EASTHAMPTON
SAVINGS BANK:**

Jeff Cyr advised the Board that the Treasurer, Monica Walton has switched over to Easthampton Savings Bank in South Hadley from Peoples United Bank in Holyoke. Monica informed our office that some of the reasons for the switch is Easthampton Savings has better interest rates and fewer fees for the District. The treasurer has also acquired a check scanner that will remain at her office in order to allow electronic deposits. This scanner is to process all checks for both the Water Dept. and the Fire Station. We are still working out the details of how daily procedures will be done for the Water Department payments due to high volume

.
MOTION TO ADJOURN: William L. Schenker made a motion to adjourn, which was seconded by David T. Daly.
Motion carried

ADJOURNMENT: Meeting adjourned at 7:08 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk