

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF MAY 9, 2013

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, May 9, 2013. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	David T. Daly
	Associate Member	John A. Mikuszewski
	Superintendent	Jeffrey A. Cyr

RE-ORGANIZATION OF BOARD MEMBERS: William L. Schenker made a motion to Re-organize the Board Members as follows:

Chairman	David T. Daly
Clerk	John A. Mikuszewski
Associate Member	William L. Schenker

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of April 16, 2013. This motion was seconded by John A. Mikuszewski. Motion Carried

MR. REIDY D.P.W. SUPERINTENDENT

TOWN OF SOUTH HADLEY: Mr. Reidy opened discussion by presenting to the Board a new proposed compromise he feels is reasonable regarding damage done during snow plowing to a hydrant (See Note 1). Mr. Reidy is proposing that if a hydrant is hit during snow plowing and the hydrant is less than 3ft to the edge of the road the Town is not responsible for damages. Mr. Reidy stressed he is not happy with our policy of putting the hydrants 3ft off the edge of the road. John Mikuszewski responded by saying we have a fiduciary responsibility to our water rate payers to abide to our policy and we expect if the Town or an individual damage water dept. property they pay for the damages. The Board feels as though Mr. Reidy should take responsibility for damages done to the 2 hydrants that were hit in the past. Mr. Reidy stated that he would like it if a hydrant is his by a D.P.W. employee and it is not within 3ft. from the edge of the road the town is not responsible. After a lengthy discussion with Mr. Reidy, the Board of Water Commissioners upheld the Departments Rules and Regulations and felt that if a water hydrant was struck, the DPW was responsible.

DISCUSSION WITH  
DAVID SUDYKA:

David Sudyka informed the Board of Water Commissioners that it is with a heavy heart that he will not be able to come back to work in his full capacity as a member of the Maintenance Crew for the Water Department. David explained that due to the extent of his foot injuries, he does not have full capability of his left foot and would not be able to do the job in its full capacity. David stated he has been in contact with the Hampshire county retirement board to pursue disability paperwork. The Board of Water Commissioners thanked him for his job devotion and the talent he brought to the Water Department and were also very sorry to see

him have to leave. Jeff Cyr told David that he will always be a part of the Water Department team.

**BIDS FOR MT. VIEW STREET**

**WATER MAIN REPLACEMENT:** Jeff Cyr informed the Board of the final bid results for Materials for the Mt. View Street Water Main Replacement (See Note 2) HD Supply, which is Home Depot Supply, came in with the lowest bid at \$59,116.95 for 2500 feet of pipe and fittings. Jeff was pleased the pipe cost was significantly lower than the price he was given this winter for budgetary purposes. William L. Schenker made a motion to accept the bid of \$59,116.95 from HD Supply for Materials on the Mt. View Street Water Main project. This motion was seconded by David T. Daly.  
Motion Carried

**STEP INCREASE FOR  
JENNIFER FERNANDES:**

Jeff Cyr informed the Board that Jennifer Fernandes is due for her 5<sup>th</sup> and final step increase, as her anniversary date is June 1, 2013. The increase would be payable for the payroll dated June 6, 2013. After a brief discussion, John A. Mikuszewski made a motion to approve Jennifer's step increase. This motion was seconded by William L. Schenker.  
Motion Carried

**REQUEST FROM DR. YOUNG  
SUPERINTENDENT OF  
SCHOOLS:**

Jeff Cyr presented the Board with a copy of an e-mail request to them from Dr. Nick Young, Superintendent of South Hadley Schools (See Note 3). Dr. Young is asking the Boards permission for Jeff to be on the committee to select the next Michael E. Smith Middle School Principal. Dr. Young noted that the time needed for this committee will not be overly time consuming. Jeff has worked previously on the search committee for a new South Hadley High School Principal. After a brief discussion William L. Schenker made a motion to allow the time necessary for Jeff Cyr to serve on the Middle School Principal search committee. This motion was seconded by John A. Mikuszewski.  
Motion Carried

**FLUSHING OF  
HYDRANTS:**

Jeff Cyr informed the Board that the Maintenance Crew has been flushing all the fire hydrants this week in our district. The Notice to Water Consumers was posted on our website and in both the Republican and Hampshire Gazette newspapers. The Crew has been able to adequately flush all of the hydrants according to the schedule and has a list of repairs on some hydrants. Jeff reported the flushing of hydrants is good for recycling the water for the Water Tanks. Jennifer Fernandes reported there were very few calls or complaints about the flushing.

**LEAD AND COPPER  
TESTING:**

Jeff Cyr reported to the Board that in June of this year we will be performing our Tri- annual Lead & Copper testing. The success of this testing relies on the 30 homeowners to perform the testing as instructed.

**DRINKING FOUNTAIN**

IN OFFICE:	Jeff Cyr opened discussion about the possibility of installing a water drinking fountain in the office. Jeff stated that the newer drinking fountains they have at the Town Hall and Schools have a place to fill water bottles and tells you how many bottles you've saved from the landfill. After a brief discussion the Board thought it was a great idea. Jeff will investigate and report back to the Board.
CAPONE'S POOL WATER:	Jeff Cyr reported that Mike Marassi of Capone's Pool Water contacted him about getting water for his pool trucks and is also looking for a second location for additional filling. There is currently a hydrant on Industrial Drive that is set up for Capone's and Jeff thinks using a hyd. on Lawler Dr. will be a favorable location as well. The Board welcomes the additional revenue for the water department.
FUTURE POST OFFICE BULK MAILINGS:	Jeff Cyr reported that as of May 1, 2013 we will no longer be able to bring our bulk water bills and statements to the South Hadley Post Office. Our account was automatically transferred to the Springfield Bulk Mail office. After a lot of leg work, and speaking with the So. Hadley Postmaster we were able to transfer our bulk mail account to the Holyoke Post Office.
COLLECTIONS AND CURRENT OUTSTANDING:	Jennifer Fernandes reported that since the April 25 <sup>th</sup> current outstanding of \$94,381.05 the office has taking in an additional \$58,251.92 leaving the current outstanding at about \$36,129.00. Additionally, the office staff has been working diligently to collect outstanding water bills that are 2 quarters (6 months) behind. Jennifer stated that 38 shut off notices were distributed in the form of door hangers and the Board of Health has been notified and are also putting notices out to the 38 customers.
PORTABLE DEFIBRILLATOR IN OFFICE:	William Schenker requested that Jeff look into the purchase of a portable defibrillator for the Water Department office. He feels that because the office is a public building with a lot of people paying their bills in person, this is a must. Jeff will look into the cost of the device and look into a possible donation by the Fire Dept. Jeff will update the Board at the next meeting.
MOTION TO ADJOURN:	William L. Schenker made a motion to adjourn, which was seconded by David T. Daly . <div style="text-align: right;">Motion carried</div>
ADJOURNMENT:	Meeting adjourned at 7:35 p.m.

BOARD OF WATER COMMISSIONERS

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John A. Mikuszewski, Clerk