

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF APRIL 4, 2013

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, April 4, 2013. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	David T. Daly
	Associate Member	John A. Mikuszewski
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: John A. Mikuszewski made a motion to approve the minutes of March 7, 2013. This motion was seconded by David T. Daly. Motion Carried

LEAK ON CHICOPEE VALLEY AQUEDUCT: Jeff Cyr notified the Board that he attended a meeting with MWRA and Springfield Water about a leak on the C.V.A. on Shea Avenue in Belchertown. The leak is on a 36" service fitting that has been happening since last summer and has recently gotten worse. The MWRA construction crew out of Boston will repair the leak tonight at 8 p.m.. They will shut down the CVA, and estimate the repair will take 10 to 12 hours, so we will be feeding off Nash Hill and our water tanks. Jeff will update the Board at the next meeting how things go.

REQUEST FOR WATER SERVICE BY SOUTH HADLEY GROWS: Jeff Cyr informed the Board that he was contacted by Mr. Larry Dubois of South Hadley Grows. South Hadley Grows is a group that would like to turn the parcel at the end of Carew Street into a dog park and a community garden. Mr. Dubois is looking for the Water Department to donate a meter pit, and waive the \$1200 connection fee. The group would pay for water used at the park. After a brief discussion David T. Daly made a motion to waive the \$1200 connection fee and labor to install a meter pit for South Hadley Grows. This motion was seconded by John A. Mikuszewski. Motion Carried

LIONS CLUB FISHING DERBY MAY 18, 2013: Jeff Cyr informed the Board that he received a letter from Chairman, Christopher Daly of the Lions Club (See Note 1). The Lions Club would like to hold the 15th Annual Myron Ryder Fishing Derby on May 18, 2013 at the Water Department Reservoir. As in previous years the Lions Club will furnish the District with Liability Insurance for \$2,000,000. After a brief discussion, William L. Schenker made a motion to approve use of the Reservoir by the Lions Club on May 18, 2013. This motion was seconded by John A. Mikuszewski. Motion Carried

MEETING WITH
MWRA APRIL 9, 2013:

Jeff Cyr informed the Board that the meeting with the MWRA originally scheduled March 7, 2103 was cancelled due to the snow storm. It has been rescheduled for April 9, 2013 at the Blue Hills Conference Center, at Quabbin Reservoir. The meeting is to discuss the updates on the Ultraviolet project in Ware and the amount of Chlorine the MWRA provides. Jeff extended the invitation to the Board once again if they are able to make it.

PROPOSAL FROM KPIT SOLUTIONS
FOR NEW COMPUTER TOWER
FOR THE SCADA SYSTEM:

Jeff Cyr reported to the Board that the computer at the office counter has been slowing and it was recommended by Kevin Phillips of KPIT to be replaced as it only has one processor and cannot handle more than one task at a time. Jeff notified the Board that typically we would take a computer from another desktop to replace the counter computer, as it is only needed for payment purposes. Jeff suggested taking the SCADA computer for the counter and replacing the SCADA computer as it is 6+ years old. Upon further investigation with Ron Smith of Tighe and Bond, Jeff discovered that newer computers have Windows 7 or 8 and would require an upgrade on the SCADA system for an additional \$10,000. Our current SCADA computer has Windows XP. Kevin Phillips was able to find a newer computer for approximately \$1050 that has Windows XP for SCADA. After a brief discussion, John A. Mikuszewski made a motion for KPIT to install a new SCADA computer not to exceed \$1200. This motion was seconded by David T. Daly.
Motion Carried

FY 13 COLLECTION
DISCUSSION:

Jeff Cyr reported to the Board that after the April 2013 billing we will have an estimated surplus of \$129,364.75. Miscellaneous revenue is not included in that figure. That includes fire line charges and miscellaneous work that is done by the staff and billed out. Typically we see approximately \$24,000 annually.

KARI SCYTKOWSKI
STEP INCREASE:

Jeff Cyr informed the Board that Kari Scytowski is due for her 5th and final step increase, as her anniversary date is April 26th. The increase would be payable for the payroll dated May 2, 2013. After a brief discussion, David T. Daly made a motion to approve Kari's step increase. This motion was seconded by John A. Mikuszewski.
Motion Carried

PROPOSAL FROM SOUTH HADLEY
DPW SUPT. JIM REIDY:

Jeff Cyr reported to the Board that he was contacted by Superintendent James Reidy of the DPW regarding another Fire Hydrant that was hit at the High School by one of Mr. Reidy's employees. Mr. Reidy asked that Jeff hold off on billing him for the hydrant as he had a proposal for him (See Note 2). Jeff Cyr, Jim Reidy, Dan Murphy, Town Engineer and Fire Chief Bob Authier met on March 26, 2013 to discuss the Buttery Brook Park revitalization. The town is to receive an 800,000 grant to revitalize the Buttery Brook Park and Mr. Reidy would like the Water Department to provide some in-kind services in exchange for re-surfacing roads that we perform water main replacements on (See Note 3). Right now there is a 12" water main from Tampa Street that goes to the Buttery Brook Park to Shadow brook Estates with the 4" service currently feeding the park so the water line would need to be upgraded to accommodate the

proposed, spray park, new restrooms in addition to a new fire hydrant within the park for the project. After much discussion, the Board would like to work with Mr. Reidy on his proposal.

The Board would like Jeff to speak with Mr. Reidy to modify the proposal with the following: Mr. Reidy pay the entire cost of the ductile iron pipe, also include the re- surfacing costs of Carlton Street. They would also like Jeff to talk with Mr. Reidy and draw up an agreement that for future reference, when water property is damaged that the DPW take responsibility for that damage and pay damages done, as we would do the same if we damaged Town or DPW property. Jeff will contact Mr. Reidy and report back to the Board.

HYDRAULIC MODEL
UPDATE:

Jeff Cyr updated the Board that Tighe & Bond is almost complete with the Hydraulic Model. Jeff stated that some additional flow information needs to be verified when our Dept. flushes hydrants in May. Tighe and Bond will test the model and present the proposal to the Board.

HOBART WELDER
DISCUSSION:

Jeff Cyr informed the Board that we still have an old Hobart Welder that is currently stored at the Fire Department cellar. Jeff stated we no longer use the welder and thought we could get prices from prospective buyers and sell the Welder. The Board agreed they would like Jeff to see out prospective buyers. Jeff will update the Board when he receives proposals to buy the Welder.

FENCE AT ALVORD
STREET TANK:

Jeff Cyr updated the Board that the 70' of fencing to close up access near the Alvord Street Tank is completed. Jeff also had 2 signs made up to post on the fence to clean up after your dog or there is a \$50 fine per town ordinance to help deter people from walking their dogs and leaving the dog feces.

WESTBROOK ROAD
EASEMENT UPDATE:

Jeff Cyr updated the Board that the work required to clean up the water main passing through the woods of Mountain view to Westbrook Road is complete. The Maintenance crew used a Bobcat Forestry Mulcher Mower and were able to complete the clean up in one day. The rental cost was only \$1100 compared to \$2100 as they only needed the Mulcher Mower for one day instead of the week.

MOTION TO ADJOURN:

David T. Daly made a motion to adjourn, which was seconded by John A. Mikuszewski. Motion carried

ADJOURNMENT:

Meeting adjourned at 7:28 p.m.

BOARD OF WATER COMMISSIONERS

David T. Daly, Clerk