

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF SEPTEMBER 6, 2012

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, September 6, 2012. Chairman William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	David T. Daly
	Associate Member	John Mikuszewski
	Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: William L. Schenker made a motion to approve the minutes of August 16, 2012. This motion was seconded by David T. Daly. Motion carried

LEAK ON 16" PIPELINE: Jeffrey Cyr updated the Board of the leak that was found on West Street in Ludlow by Prowler Leak Detection Service. The leak has been plugged with lead wool until water demand goes down and our Maintenance crew can repair correctly by replacing the leaded hydrant tee with a mechanical fitting. Jeff expects to repair around the beginning of October. Jeff noted that the leak is on the 16" pipeline and estimates that we were losing 5+ gallons per minute or more. Jeff will keep the Board updated as things progress.

LUDLOW ROAD LEAK
8-26-2012:

Jeffrey Cyr informed the Board of a water main break on Ludlow Road between Grace & Marion Streets on Sunday, August 26th around 5:30 p.m. Jeff noted that this main is only about 14 years old and is ductile iron. Jeff said that water blew 4 feet out of the ground and created a significant hole in the road and was very surprised at this, as there are not a lot of breaks on ductile iron pipes. Jeff showed the Board the pipe that had a hole on the side of it. Jeff suspects that back 14 yrs ago when they were digging the tie in's the tooth of the backhoe bucket may have nicked the pipe. Jeff noted that Police had already dispatched an officer on site. Jeff stated we have the ability to close the road and Jeff did so when he arrived on scene. Jeff contacted Chief David LaBrie regarding the already dispatched officer and Chief LaBrie said a memo has gone out a while ago stating that an officer on duty could decide if a detail was necessary for an emergency road project. Jeff noted that this water main break was costly and the detail officer was \$180.

GRANBY ROAD LEAK
8-31-2012:

Jeffrey Cyr informed the Board of a leak in front of #88 Granby Road that happened on Friday August 31st. Jeff stated that Palmer Paving is currently replacing sidewalks on the left side of Granby Road in front of house #88. Jeff showed the Board the rusted saddle that was wrapped around the pipe that had let go causing the leak. Jeff showed a picture of the saddle to Al Banks of Prowler Leak Detection Service and Al was disappointed he and his crew did not pick up the leak. Jeff noted that it could have just started with the work that Palmer Paving was doing on the sidewalks on that side of the street.

CARLTON STREET MATERIAL
BID DISCUSSION
AND AWARD:

Jeffrey Cyr presented the Board with the material bid results of the Carlton Street Water Main project (See Note 1). Jeff noted that we currently have about 400 feet of pipe here and needed an additional 300 feet. After a brief discussion, John A. Mikuszewski made a motion to accept the lowest bid of \$10,566.00 by EPPCO. This motion was seconded by William L. Schenker. Motion carried. Jeff handed out notices to all affected customer on Carlton Street advising them of process and timeline of this project. Jeff received a call from Nancy Kellum of 12 Carlton Street asking additional questions and inquiring if we leave the A/C pipe in the ground after the new one is in place. Jeff gladly answered her questions and let her know if she had any additional questions, he would be happy to answer them for her. A few days passed and Jeff received a call from Bob Schultz, D.E.P. Asbestos expert stating he had received a complaint from a resident of Carlton Street and a copy of the Notice that was sent to the residents was also forwarded to him. Bob Shultz stated he had to follow up on the complaint and forwarded Jeff the policy on Asbestos pipe. Jeff noted that we will not bury the old A/C pipe; we will bag it and have Asbestos Company remove the pipe to the appropriate facility. This step will add an additional \$2500-\$3000 to the project. Jeff noted that the new main will be put in place approximately 6 to 8 ft from the old one and will have 1 tie in to feed Lathrop Village. Jeff will keep the Board updated as things progress.

CHLORINATION SYSTEM
AT ALVORD ST. TANK:

Jeffrey Cyr informed the Board that he has added a Hypochlorite pump at the Alvord Street Water tank to hopefully avoid any further coliform issues by maintaining a chlorine residual in that end of the system. Jeff noted this pump puts chlorine into the tank during a time of the year when temperatures of the water can sometimes increase potentially causing the coliform. Jeff stated that he was able to add the pump to the existing SCADA system and can control and see what the flows are and when the pump is operating. Jeff noted that currently we receive a .3 to .5 residual from the Ludlow facility and with the pump he can add an additional .5 to .6 residual for a total of .8 to 1.0 going into the tank. So far Jeff said the results have been good with very little taste and odor complaints. Jeff noted the only additional install would be a ventilation fan for the off gassing of the hypochlorite solution. Jeff will update the board once a design and proposal has been finalized.

OFFICE PERSONNEL
DISCUSSION:

Jeffrey Cyr notified the Board that as of Oct. 1st Meg St.Martin will be leaving as part-time help for Monica Walton, Treasurer. Jeff noted that Monica will still need some help approximately 10-15 hours a week. Kari Scytkowski is very good with technology and has showed interest in helping Monica on a regular basis. Kari would be helping Monica in the morning hours from approximately 8:30-11:30, so Kari's hours here would adjust from 11:30-3:30. The board had no concerns with the change in office hours for Kari's position.

MOTION TO ADJOURN:

William L. Schenker a motion to adjourn, which was seconded by
David T. Daly. Motion carried

ADJOURNMENT:

Meeting adjourned at 7:05 p.m.

BOARD OF WATER COMMISSIONERS

David T. Daly, Clerk