

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF JULY 10, 2023

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road on Monday, July 10, 2023. Chair Eden DuPerier called the meeting to order at 5:00 p.m.

ATTENDANCE:	Chair	Eden DuPerier
	Associate Member	William L. Schenker
	Superintendent	Jeffrey Cyr
	Office Manager	Jennifer Fernandes
	Resident	Mitch Malinowski

CHAIR COMMENTS/CONCERNS
PRIOR TO APPROVAL OF
MINUTES:

Chair Eden DuPerier wanted to discuss the recent Prudential legal bills that were redacted and stated that she will not sign those warrant as we don't know what we are legally exposing the Water Department and Water Board to. Eden stated that she sent an email to Prudential Chair, Bruce Perron and Prudential Attorney, Brendan Hughes on June 21st that moving forward she would like legal invoices to be provided with full disclosure of all names and subject matters when presented to the Water Board for warrant signatures. Eden state that Attorney Hughes would like a meeting with her and Bruce Peron but she will not do this unless our legal counsel, Mark Beauregard and Jeff Cyr are present. William Schenker also stated he is not comfortable signing the warrant with the redacted legal bill for the same reasons.

APPROVAL OF MINUTES: William L. Schenker made a motion to approve the minutes of June 27, 2023. This motion was seconded by Eden DuPerier. Motion Carried.

T-MOBILE AMENDMENT
FOR INDUSTRIAL DRIVE
TANK:

Jeff Cyr updated the Board that T-Mobile reached out to him with another amendment request to reduce the cell tower rent for Industrial Drive tank to \$2500 a month. The current rent is \$3,041.75 a month so if we reduced the rent, we would lose \$541.75 a month and \$6,501 a year for just this T-Mobile account. We sent a message to Prudential notifying them that the Water Board does not recommend any changes to the rents. Eden DuPerier doesn't see why we should reduce any cell tower rents as we just lost Sprint/T-Mobile tower rents on our Alvord St. water tank for \$2928.20 a month which is a lose of \$35,138.40 a year. (See Note 1) Jeff Cyr noted that T-Mobile just made upgrades on the tank for 5G coverage and for them to remove their equipment on our tanks their costs would be in the ball park of \$800,000 – 1 million. William Schenker stated that our new by laws that were passed by the people at the Annual Meeting state that the Water Department is in charge of the Water Department and the Water Board has custody of the property so the water tanks are Water Department property. William Schenker made a motion to *reject* the Amendment request from T-Mobile to reduce the monthly amount to \$2500. This motion was seconded by Eden DuPerier. Motion Carried.

PITTROFF AVENUE
UPDATE:

Jeff Cyr updated the Board that Pittroff Avenue is going well and the new main is installed, pressure tested and chlorinated. Jeff again mentioned that it was nice to be able to coordinate with Police Chief, Jennifer Gundersen to complete the rest of Pittroff Ave. after the kids were out of school minimizing traffic. Jeff stated that we went out to bid for an excavator and rented it from Milton Cat for \$2500 for the week. Jeff noted that there are 17 services that still need to be connected to the new main and the final paving to be completed. To date the total cost is \$97,146 and we are using funds from the Newton Street Water Main project as well as our New Water Mains account. Eden also wanted to put in the minutes a letter from a customer on Pittroff Avenue (See Note 2) commending our Maintenance crew for their great work installing the new water main and anticipating the each other's move on the project.

GRAVES STREET
WATER MAIN:

Jeff Cyr informed the Board that Graves Street, located in the Falls between North and South Streets will be upgraded as part of an Urban Self Help Grant from the Town but water infrastructure is not included in that grant. Jeff would like to replace the water main in the fall before they do the improvements including paving of the street. It is only about 400 ft long and the Maintenance crew can do it in about a week.

SPRINT ON ALVORD
ST. TANK:

Jeff Cyr informed the Board that Sprint has removed all their equipment off of the Alvord Street water tank. Jeff showed the Board pictures and noted that they had to grind off the studs and they used the coating he recommended over the grinded parts. Sprint left behind a cabinet and ice bridge that protected the equipment if ice fell off the tank. Jeff reached out to Sean Fitzgerald at SHELD and Bob Lizwell from SHELD Fiberspring to see if they are interested in putting a generator up there for emergencies and use the ice bridge as protection from the elements. SHELD will be coordinating with both Police and Fire District No.1 to potentially share costs of the generator.

ELECTRICAL SERVICE FOR
BLOW OFF VALVE AT
DISTRICT LINE:

Jeff Cyr notified the Board that the blow off valve located at the end of our service line near Brunelle's Marina had a in house made valve we installed and attached to a lawn sprinkler to blow off water to keep chlorine residuals up and the quality of water good at the end of Alvord Street. Jeff received a quote from Industrial Technical Services, Inc. for \$2,200 to install a 125 amp. meter socket and 100-amp circuit outdoor main lug panel, and SE cable that will mount on a pole and ITS will run wiring on the pole for power company connection. The Electric Light will also assist in the install. The funds will come out of Water purification account. William Schenker made a motion to accept the bid from Industrial Technical Services, Inc. for \$2,200 (See Note 3). This motion was seconded by Eden DuPerier. Motion Carried.

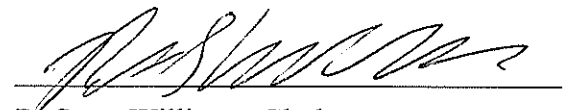
MOTION TO ADJOURN:

William L. Schenker made a motion to adjourn, which was seconded by Eden
DuPerier. Motion carried

ADJOURNMENT:

Meeting adjourned at 5:47 p.m.

BOARD OF WATER COMMISSIONERS



R. Scott Williams, Clerk

CELL TOWER - PAID		July 2023	
DATE	PAID	(June 26th thru July 25th)	
6/30	AT&T CingularWirelessPCS, LLC ATTN: NetworkRealEstateAdmin. 12555 Cingular Way, Suite 1300 Alpharetta, GA 30004 (Rental of a certain area at Industrial Dr Tank & Minilink) (Rental of a certain area at Alvord St. Tank SPO20)	2,310.00 2,310.00 4,620.00	
6/30	Verizon Wireless P.O. Box 21074 Tulsa, OK 74121-1074 (Q's 866-862-4404) (Rental of a certain area at Industrial Dr Tank SPR302 (A) 2) (Rental of a certain area at Alvord St. Tank SPR2096)	3,367.43 2,909.50 6,276.93	
7/3	T-Mobile USA, Inc Attn: PCS Lease Admin. 12920 SE 38th St, Bellevue, WA 98006 (Rental of a certain area at Alvord St. tank 4SH0273D) (Rental of a certain area at Industrial Dr. Tank 4SH0260E)	2,200.00 3,041.75 5,241.75	
		16,138.68	
			<i>Sprint Monthly Amount. w/o \$193,664.16</i>
			<i>With \$228,802.56</i>
			<i>\$35,138.40</i>
			<i>Lost Revenue</i>
			*

Note 1 Minutes 7/10/2023

WATER COMMISSIONERS

DISTRICT # 1

438 GRANBY RD

JUNE 29, 2023

SO. HADLEY, MA

GENTLEMEN

My kudos to your water
dept work crew. I live on
PITTRUFF AVE. I have never
seen a crew as good in my life
as the 3 men installing the
water pipe. THEY MOVE,
EXCAVATE & INSTALL PIPE AS IF
EACH ONE OF THEM KNOW WHAT
THE OTHER'S NEXT MOVE IS
THAT ARE GREAT!

Sincerely

ARTHUR DWYER

70 PITTRUFF AVE

SO. HADLEY, MA

Note 2 Minutes 7/10/2023



INDUSTRIAL TECHNICAL SERVICES, INC.
ELECTRICAL • SPRINKLER • HVAC • FIRE • SECURITY
MECHANICAL • AUTOMATION
251 UNION ST, WESTFIELD, MA 01085
TEL 413-568-1427 FAX 413-568-4573

South Hadley Fire District 1 SCADA PLC Upgrades

Date: 5/28/20

To: Jeffrey Cyr
Company: South Hadley Fire District 1
Address:

Phone: 413-575-5325
Fax:
e-mail: jacyr@shdistrict1.org

From: Eric Archambault
Company: Industrial Technical Services, Inc.
Address: 251 Union St.
Westfield, MA 01085

Phone: 413.568.1427
Fax: 413.568.4573
e-mail: eric.archambault@its-control.com

Comments:

Urgent: ☐

For Review: ☒

Please Comment: ☐

Please Reply: ☐

Jeff,

Thank you for the opportunity to offer a cost estimate on this project. We look forward to working with you to bring this endeavor to a successful conclusion. The items of work involved in this project are as follows:

Industrial Technical Services Inc. will provide and install a 125 amp 4 jaw meter socket, 100 amp 12 circuit outdoor main lug panel, and SE cable.

ITS will mount all components on pole 32-9.

ITS will run wiring on pole to weatherhead for power company connection.

Total Complete Price: \$ 2,200.00

TERMS

I.T.S. will supply invoices weekly for all materials on jobsite and labor expended to date. The terms on these invoices will be NET 30 DAYS. This estimate is valid for 60 days and all labor is based on normal working hours, no overtime, and no holiday pay. All pricing is net, and **SALES TAX IS NOT INCLUDED.**

I trust that this information is adequate for your needs. However if I can be of any further assistance, please do not hesitate to contact me at your convenience.

Thank you,
Eric Archambault
Automation Manager

Note 3 Minutes 7/10/2023