

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF JANUARY 12, 2012

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, January 12, 2012. Clerk William L. Schenker called the meeting to order at 6:30 p.m.

ATTENDANCE

Chairman	John A. Mikuszewski
Clerk	William L. Schenker
Associate Member	David T. Daly
Superintendent	Jeffrey A. Cyr

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: David T. Daly made a motion to approve the minutes of November 17, 2011. This motion was seconded by John A. Mikuszewski. Motion carried

SCADA RADIO
MODEM DISCUSSION: Jeffrey Cyr updated the Board that the SCADA radio connection between it and the Ludlow facility had still not been communicating information back to us accurately. Jeff contacted Kurt Neylon of Industrial Technical Services and asked if he could repair the radios. Kurt took 2 radios and sent them out to be repaired. The radios came back and they worked for approximately 4 hours a day and then would stop for the remainder of the day. Jeff asked Kurt to quote a price for new radios and installation for all 6 locations (See Note 1). Kurt Nelen of Industrial Technical Services quoted a price of \$14,285.00 for 7 radios. David T. Daly made a motion to approve the purchase of six radios not to exceed \$14,285.00. The motion was seconded by John A. Mikuszewski. Motion carried

CARLTON STREET
WATER MAIN BREAK
12/6/2011: Jeff Cyr informed the Board there was a leak on Carlton Street on Dec. 6, 2011. The cost to repair was approximately \$12,000. This is the fourth break in the system for Carlton Street, so Jeff added the street to our Capital Plan for replacement. Jeff contacted Jim Reidy of the D.P.W. to inquire about resurfacing the road on Carlton Street when we do put a new water main in. Jeff will update the Board when he hears back from Mr. Reidy.

MOUNTAIN VIEW STREET
WATER MAIN BREAK
12/12/2011: Jeffrey Cyr informed the Board there was another leak on Mountain View Street on Dec. 12, 2011 in front of house #103.

BRITTANY ROAD
WATER MAIN BREAK
1/1/2012:

Jeffrey Cyr informed the Board of another water main break on Brittany Road on New Years Day 1/1/2012. The cost of black top increased to \$105/ton for the winter rate as compared to \$72/ton during the season.

PRELIMINARY BUDGET
DISCUSSION:

Jeff Cyr presented the Board with the Preliminary Budget for fiscal year 2012/2013 (See Note 2). The M.W.R.A. projected water costs for FY 2012/2013 is \$710,000.00 an increase of 19.3%. The increase primarily is due to the UV disinfection treatment construction starting in the spring, as well as the removal of PCB's at the intake at Windsor Dam. Jeff proposed funding a new utility truck and informed the Board that W-4 (2005 Ford F550), diesel truck that is used for most repairs has been costing a lot lately to repair and would like to looking into replacing it in the next fiscal year. The truck has broken down several times and has needed quite a few repairs in the past year. It is also a very heavy truck requiring a possible class A license. Jeff stated that because it is only a 2005 the trade-in value would still be good toward a new truck. Jeff also proposed funding the meter replacement account to start replacing meters that are over 10 years old and a 3% wages increase. Jeff also continued funding the leak detection account and water main replacement account for future capital projects.

WATER DEPARTMENT
PICK UP TRUCK:

Jeff Cyr informed the Board that the specifications for the new Water Dept. pick-up truck are out to bid and have been advertised in the local newspaper. The bid opening will be held at the Water Dept. office January 23, 2012 at 2:00.

EMPLOYEE MANUAL
DISCUSSION:

Jeff informed the Board that Attorney Mark Beauregard is still reviewing the Employee Manual. Jeff is hopeful to review the manual at the next meeting.

VERIZON LEASE EXT.
FOR INDUSTRIAL DR.:

Jeff Cyr informed the Board he was contacted by Verizon to enter into another 5-5 yr. term lease extension for the Industrial Dr. tank site. This requires a signature by the Prudential Committee and therefore, Jeff will update the Board at the next meeting.

MOTION TO ADJOURN:

John A. Mikuszewski made a motion to adjourn, which was seconded by
David T. Daly. Motion carried

ADJOURNMENT:

Meeting adjourned at 6:56 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk