

BOARD OF WATER COMMISSIONERS
REGULAR MEETING OF NOVEMBER 3, 2011

- REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, November 3, 2011. Clerk William L. Schenker called the meeting to order at 6:30 p.m.
- ATTENDANCE
- | | |
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| Chairman | John A. Mikuszewski |
| Clerk | William L. Schenker |
| Associate Member | David T. Daly |
| Superintendent | Jeffrey A. Cyr |
- APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.
- APPROVAL OF MINUTES: William L. Schenker made a motion to approve the minutes of October 18, 2011. This motion was seconded by John A. Mikuszewski. Motion carried
- INDUSTRIAL DRIVE TANK PAINTING UPDATE: Jeffrey Cyr informed the Board that Worldwide Industries has forwarded their final pay request as the punch list items on our list were completed. The final pay request was for \$23,345.00; however there was a change order for \$2,677.00 for overtime for Infrastructure Technologies Inc. that Worldwide was responsible for. Jeff met with Joe Harris from I.T.I. to discuss the change order overtime and Mr. Harris agreed with Jeff that Worldwide is responsible for the change order overtime. David T. Daly made a motion to approve the revised pay request to Worldwide Industries in the amount of \$20,943.55. This motion was seconded by William L. Schenker. Motion carried
- FIRE DISTRICT NO. 2 REQUEST FOR WATER: Jeffrey Cyr informed the Board that when the Oct. 29th snow storm hit and all of South Hadley lost power, he was contacted by Mark Aiken, Superintendent of District No. 2 Water Dept. for water supply. Fire District 2 does not have a backup generator for the well in their District and requested water supply from Jeff during the power outage. On Sunday morning Oct. 30th Jeff Cyr opened only the college St. interconnection with Fire District No.2. We fed District 2 with water for approximately 3 days. Before the storm hit Mark Aiken estimated District 2 used about 300,000 gallons/day in the month of October. Jeff informed the Board that our wholesale cost for water from the MWRA was approx. \$800.00 per million gallons. The Board agreed that District 2 should be charged for the water we supplied them with in the amount of \$800. Jeff will generate a bill and forward to District No. 2.
- NEWTON STREET LEAK 10/29/2011: Jeffrey Cyr informed the Board that on Sun. Oct. 30th there was a large water main break on Newton Street in front of Pershing Avenue. Jeff stated that it was one our worst leaks, as it cracked 13 feet of pipe, splitting under the tapping sleeve and valve installed for Pershing Ave. We didn't have parts available so Jeff contacted Vellano Bros. who met Jeff in Westfield and supplied all the parts needed to repair the leak. The leak took 8 hours to repair at a cost of

approximately \$5400 for parts and labor. Police Detail costs were not available in calculating the total cost.

VEHICLE DISCUSSION:

Jeffrey Cyr informed the Board that the Ford 2004 W-1 pickup truck that he drives is in need of some repairs. The truck has been making a noises coming from the rear of the truck for the past 6 months. The truck was sent to Marcotte Ford and it was determined that the rear differential was blown as well as the front and back brakes needing to be replaced. We will repair the brakes in house and have Marcotte Ford fix the rear differential at a cost of \$1147.00. Jeff and Wayne recently have been discussing replacing the main maintenance truck W-4 and possibly Wayne's pickup truck W-2. They are both older trucks and are showing their age. The Board felt as long as we have money in surplus we should consider replacing the trucks. Jeff will research our replacement options and keep the Board updated.

CARLTON STREET UPDATE:

Jeffrey Cyr informed the Board he left a message for Nancy Kellum of 12 Carlton Street regarding the \$300 she was seeking from the Department for her insurance deductible. Nancy lost her 2001 Nissan Pathfinder during a water main break on Sept. 18, 2011 while parked out on the street in front of her home. A general release of liability form was composed by our legal counsel, Mark Beauregard that she would need to sign before we would pay her the \$300. She e-mailed Jeff back (See Note 1) saying she was not comfortable signing the general release of liability and she was going to have her Insurance Company look into it. Jeff will keep the Board updated if anything develops.

MORGAN STREET, GRANBY FIRE HYDRANTS:

Jeffrey Cyr updated the Board that the Fire Hydrants for Morgan Street in Granby have been installed in accordance with the Districts' Rules and Regulations and look great. The water main has been pressure tested, and samples have been taken. Jeff was not sure with the recent snow storm and power failures if they would need to redo the pressure test and sampling. Bob Magnusson from Waste Management e-mailed Jeff that he thought a request to move a few hydrants would be put in possibly in the spring. Jeff will keep the Board updated.

LATHROP STREET FIRE HYDRANT:

Jeffrey Cyr informed the Board that the fire hydrant on the short end of Lathrop Street in front of house #17 was hit by a town snow plow. The Hydrant was hit below the flange and cracked 4 feet below the ground. Jeff Cyr called Jim Reidy, of the DPW to inform him that the hydrant had been hit and was cracked and needed to be replaced. Mr. Reidy said he would research the incident and get back to Jeff. The Board felt as though the DPW should be responsible for the replacement cost of the hydrant but will waive the installation charge. Jeff will create a bill and forward to the DPW.

DEPARTMENT EMERGENCY
PREPAREDNESS:

Jeffrey Cyr and the Board discussed the Water Departments emergency preparedness for the recent snow storm and power loss. Jeff informed the Board that we currently have 2 generators, 1 was used to power the SCADA system in the office and the other was used to for the Ludlow facility. Jeff stated that he could have really used another generator. John A. Mikuszewski suggested looking into a permanent gas generator for the office heat and electric so the SCADA system could still operate without loss of power. The Board felt as though we should have everything we need in preparation of another power failure or emergency. Jeff will look into and report back to the Board.

MOTION TO ADJOURN:

William L. Schenker made a motion to adjourn, which was seconded by John A. Mikuszewski. Motion carried

ADJOURNMENT:

Meeting adjourned at 7:14 p.m.

BOARD OF WATER COMMISSIONERS

William L. Schenker, Clerk

