

BOARD OF WATER COMMISSIONERS  
REGULAR MEETING OF FEBRUARY 13, 2020

REGULAR MEETING: The regular meeting of the Board of Water Commissioners was held at the 438 Granby Road Office on Thursday, February 13, 2020. William L. Schenker called the meeting to order at 3:30 p.m.

ATTENDANCE:	Chairman	William L. Schenker
	Clerk	R. Scott Williams
	Associate Member	Stephanie K. Wall
	Superintendent	Jeffrey A. Cyr
	Office Manager	Jennifer L. Fernandes
	Billing Clerk	Kari L. Scytowski
	Resident	Brian S. Mc Claflin

APPROVAL OF WARRANTS: The weekly warrants were signed by all Board Members.

APPROVAL OF MINUTES: R. Scott Williams made a motion to approve the minutes of January 15, 2020. This motion was seconded by Stephanie K. Wall. Motion Carried

INDUSTRIAL DRIVE TANK  
INSPECTION FROM  
UNDERWATER SOLUTIONS: Jeff Cyr presented the Board with the inspection report from Underwater Solution for the Industrial Drive water tank that was done on December 3 & 14, 2019. Pictures taken during the inspection showed some scratches and chipped paint in the lower inner fluted column. Jeff noted this isn't something that requires immediate attention. The interior was painted in 1993 and the outside was painted in 2005. There is some corrosion on the steel plate and mildew on the outside that Jeff has received bids to have power washed when the weather is better. Jeff showed pictures of the ladders (4) to get to the top of the tank and it was suggested to get a safety latching system now that we are required to comply with OSHA standards. Jeff has received a bid for \$1700 for a new safety latching system. Jeff stated the thickness of the paint on the outside of tank is 15-25 mils, which is a good thickness considering the age of the paint. Jeff showed the Board pictures of the 2 "of flock or microscopic algae that accumulates on the bottom of the tank. Jeff noted this is very normal and Underwater Solutions vacuumed the entire bottom of the tank. Overall the water tank is in great shape and will only require some minor upkeep.

STEP INCREASE FOR  
SAMUEL BERNASH: Jeff opened up the discussion that Samuel Bernash is due for his step increase. Jeff noted that Sam has been an asset to the Department and is a hard worker and quick learner. Jeff informed the Board that Sam was interested in learning the Backflow inspection process and is currently going through Backflow training for 4 days. After a brief discussion, R. Scott Williams made a motion to approve the increase for Sam Bernash from \$25.38 to \$26.88 effective February 20<sup>th</sup>. This motion was seconded by Stephanie K. Wall. Motion Carried

## FY21 BUDGET DISCUSSION AND APPROVAL:

Jeff Cyr presented the FY20/21 budget to the Board and stated that the budget has not been officially voted on and asked if there were any questions. William L. Schenker noted that the budget looked good and is happy with the vote of a 2% raise for the employees. Kari Scytkowski asked to be recognized and suggested a flat rate for employees to close the gaps between employees. Kari gave an example that for the 2% increase some employees will receive .53 cents and others will receive .89 cents. She suggested that a flat rate would ensure everyone gets the same raise. William L. Schenker stated that he understands her concerns but would like to stay with the 2% the Board voted on but suggested that maybe every other year the Board could do a flat rate to help close the gap. After a brief discussion, R. Scott Williams made a motion to approve the FY 21 budget as presented. (See Note 1) This motion was seconded by Stephanie K. Wall.

Motion Carried

Jeff Cyr informed the Board that the Prudential Committee has approved the modified reporting for the Annual Report that Ira Brezinsky had suggested at our last Board meeting. William Schenker and R. Scott Williams noted they are not keen on this new reporting of the Annual Report but the Prudential Board has already approved and going against the approval would create more of a headache for the Department heads. The upcoming budget documents would be a separate component handed out at the night of the Annual Meeting and not part of the Historical Annual Report. After discussing the various pros and cons of changing the Annual Report R. Scott Williams made a motion to approve the new printing of the Annual Report. This motion was seconded by Stephanie Wall.

Motion Carried

## LETTER FROM THE TOWN OF GRANBY:

Jeff Cyr presented the Board with a letter from the Town of Granby requesting the Board to give them a written commitment for the provision of water to their water project. (See Note 2) Jeff noted they have hired Tighe and Bond to complete the hydraulic model study but they have not responded to the Board's request for a commitment or list of business' and residents that will commit to getting our water. Jeff noted his concern is if not enough people tie into the new water line that the water would not circulate enough and become stagnate, therefore jeopardizing the water quality for those customers. Jeff stated in that situation, we would need to flush out the end of the water main and that could get costly for us. William Schenker and R. Scott Williams agreed that this is something they are concerned about too. R. Scott Williams asked if the Town of Granby should pay for that flushing. Jeff noted we could put a provision in the agreement that if we needed to flush out the main due to under use, the Town of Granby would pay for the metered water. Jeff suggested that he and the Board should get on the agenda of a Granby Select Board meeting so they can put on record our concerns and answer any questions anyone may have. William Schenker and R. Scott Williams agreed and are willing to attend a meeting. Jeff will contact the Granby Select Board and keep updated to Board.

WATER METERS: Jeff updated the Board that to date we have installed approximately 300 of the 450 water meters that we had purchased in November 2019. Jeff stated he will update the Board at the next meeting how many of the older meters we have.

MOTION TO ADJOURN: William L. Schenker made a motion to adjourn, which was seconded by R. Scott Williams. Motion carried

ADJOURNMENT: Meeting adjourned at 4:27 p.m.

BOARD OF WATER COMMISSIONERS

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R. Scott Williams, Clerk